

January 14, 2025 at 6:30 PM - Organizational School Board Meeting

A Special Meeting of the Independent School District 283, St. Louis Park Public Schools, was held on January 14, 2025, in the Central Community Center, 6300 Walker Street, St. Louis Park, MN 55416. Present: Colin Cox, Taylor Williams, Virginia Mancini, Celia Anderson, Anne Casey, and Superintendent Dr. Carlondrea Hines. Also present were members of the Cabinet.

Abdihakim Ibrahim and Sarah Davis were not present.

CALL TO ORDER

Board Chair Colin Cox called the special meeting to order at 6:31 p.m. at the Central Community Center - District Office

LAND ACKNOWLEDGEMENT

Current Board Chair, Colin Cox, recited the Land Acknowledgement “We are gathered on the land of the Dakota and Ojibwe peoples. I ask you to join me in acknowledging the Dakota and Ojibwe community, their elders both past and present, as well as future generations. St. Louis Park Public Schools also acknowledges that it was founded upon exclusions and erasures of many Indigenous Peoples, including those on whose land this school district is located. This acknowledgment demonstrates a commitment to dismantling the ongoing legacies of colonial power and the district's desire to support the ongoing work of local Indigenous communities to thrive in our schools.

APPROVAL OF AGENDA

The special meeting agenda was presented for approval. *Motion by Mancini, seconded by Casey, to approve the meeting agenda. All in favor. Motion carried unanimously.*

ELECTION OF 2025 SCHOOL BOARD OFFICERS

Election of School Board Chair

A motion was made by Casey to nominate C. Colin Cox to serve as Board Chair of the St. Louis Park School Board from January 14, 2025 to the January 2026 Organizational School Board meeting. No other nominations were made. Motion passed unanimously.

Elected Board Chair Cox presided over the following nominations and elections of Vice Chair, Clerk, and Treasurer.

Election of School Board Vice Chair

A motion was made by Anderson to nominate Virginia Mancini to serve as Board Vice Chair of the St. Louis Park School Board from January 14, 2025 to the January 2026 Organizational School Board meeting. No other nominations were made. Motion passed unanimously.

Election of School Board Clerk

A motion was made by Williams to nominate Celia Anderson to serve as Board Clerk of the St. Louis Park School Board from January 14, 2025 to the January 2026 Organizational School Board meeting. No other nominations were made. Motion passed unanimously.

Election of School Board Treasurer

A motion was made by Mancini to nominate Taylor Williams to serve as Board Treasurer of the St. Louis Park School Board from January 14, 2025 to the January 2026 Organizational School Board meeting. Motion passed unanimously.

ACTION ITEMS

At the recommendation of Board Chair Cox, *Motion by Mancini, seconded by Anderson, to approve the 2025 School Board Liaison Roles, Member Roles, and City Commission Assignments as presented. All in favor. Motion passed unanimously.*

At the recommendation of Board Chair Cox, *Motion by Cox, seconded by Williams, to approve the School Board Advisory Committee Assignments, as presented. All in favor. Motion passed unanimously.*

At the recommendation of Board Chair Cox, *Motion by Williams, seconded by Anderson, to approve the School Board meeting dates for the 2025-26 school year, as presented. All in favor. Motion passed unanimously.*

At the recommendation of Board Chair Cox, *Motion by Anderson, seconded by Casey, to approve the 2025 School Board compensation as presented. All in favor. Motion passed unanimously.*

At the recommendation of Board Chair Cox, *Motion by Anderson, seconded by Cox, to approve the 2024-2025 School Board Listening Sessions. All in favor. Motion passed unanimously.*

ORGANIZATION OF THE SCHOOL BOARD

At the recommendation of Board Chair Cox, Motion Casey, seconded by Mancini, to approve the Organization of the School Board, as presented. For the purposes of organization of the Board, the Board was asked to authorize and re-designate the following:

1. Official Newspaper of the School District

State law requires publication of official Board proceedings and certain legal notices in the "official newspaper of the District." The Sun Sailor is recommended as the official newspaper of the District.

2. The Board must designate depositories for legal purposes.

Operating Account Depositories. It is recommended that the Board re-designate the following bank accounts for the July 1, 2024 through June 30, 2025 (FY25) and July 1, 2025 through June 30, 2026 (FY26):

- Associated Bank
- Citizens Independent Bank
- Capital One for escrow/purchase lease agreement
- Zion Bank Corporation for lease purchase

Investment Account Depositories

It is recommended that the following banks and savings and loan associations be designated the official depositories for investment:

- PMA Securities, Inc.
- MN Trust Community Investment

3. Electronic Fund Transfer Authorization

It is recommended that the Director of Business Services be authorized to use electronic processes to transfer funds.

4. Authority to Make Investments

It is recommended that the Superintendent or the Director of Business Services be authorized to make financial investments for Independent School District 283, St. Louis Park, for FY25 and FY26.

5. Authority to Disburse Salaries

It is recommended that the Superintendent or the Director of Business Services be authorized to make disbursements for salaries as provided for individual employment contracts, master employment agreements or School Board resolutions for fiscal years FY25 and FY26.

6. Authority for Early Claim Payments

It is recommended that the Superintendent or Director of Business Services pay appropriate claims in advance of School Board authorizations in order to expedite vendor payments and to utilize discount privileges, and such claims shall be reported to the School Board for FY25 and FY26.

7. Authorization to Purchase

It is recommended that the Superintendent or the Director of Business Services be authorized to lease, purchase, and contract for goods and services within the budget as approved by the Board, provided that any transaction in any amount exceeding the

minimum amount of \$175,000 (M.S. 471.345.Subd.3) for which bids are required must first be specifically authorized by the Board and must fulfill all other applicable requirements in Section 123B.52.

8. Deputy-Clerk and Deputy-Treasurer

It is recommended that the Director of Business Services be appointed Deputy Treasurer, the Executive Assistant to the Superintendent be appointed Deputy Clerk of Independent School District 283, St. Louis Park, for FY25 and FY26.

9. Check Signatures

It is recommended that any two of the Superintendent, Director of Business Services or designee be authorized to affix mechanical/digital signatures on payroll and accounts payable checks of Independent School District 283 on behalf of the official signatories, the School Board Chairperson, Clerk and Treasurer.

10. Appointment of School Attorneys

It is recommended that during the year 2025 the firms Dorsey & Whitney, Ratwik, Roszak & Maloney, Greene Espel, Squires, Waldspurger & Mace and Kennedy & Graven be designated to provide the District's legal counsel. The School Board also authorizes the services of other legal counsel selected by the Superintendent, as necessary to conduct business and protect the legal interests of the School District.

RESOLUTION APPOINTING DISTRICT RESPONSIBLE AUTHORITY

An annual resolution is necessary to meet data privacy reporting requirements as set forth by the State of Minnesota.

***BE IT RESOLVED,** pursuant to the provisions of MN Statutes, Section 13.02 Subdivision 16, Carlondrea Hines, Superintendent is hereby appointed Responsible Authority for St. Louis Park Public Schools, ISD #283.*

***BE IT FURTHER RESOLVED,** Carlondrea Hines, Superintendent of Schools, is hereby authorized to take all actions necessary to assure that all programs, administrative procedures and forms used within St. Louis Park School District #283 are administered in compliance with the provision of Minnesota Statutes Section 13, as amended, and with Rules as lawfully promulgated by the Commissioner of Administration as published in the State Register, by the Office of Revisor of Statutes, State of Minnesota.*

ADJOURNMENT

Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 7:01 p.m.

The next regular meeting will be held on January 28, 2025, at 6:30 p.m. in the Central Community Center - District Office, Room 21.

Submitted by:
Jazmin Hankerson
Executive Assistant to the Board

Signed: Chair _____
Date _____

Clerk _____
Date _____