## **Shawnna Rule**

From: Todd Hellrigel

Sent: Tuesday, August 19, 2025 9:12 AM

To: Shawnna Rule

**Subject:** Fw: FOIA Request: Purchase Orders **Attachments:** FOIA Request 1-1-22 to 8-18-25.pdf

Please put in the September BOE meeting.

Todd

From: Todd Hellrigel <toddh@midwestcentral.org>

**Sent:** Tuesday, August 19, 2025 9:11 AM

To: Justin Wenig < justin.wenig@starbridgefoia.com>

**Subject:** Fw: FOIA Request: Purchase Orders

Hello,

Please see the attached FOIA response.

Todd

From: Justin Wenig <justin.wenig@starbridgefoia.com>

Sent: Monday, August 18, 2025 3:30 PM

To: Todd Hellrigel <toddh@midwestcentral.org>

**Subject:** FOIA Request: Purchase Orders

You don't often get email from justin.wenig@starbridgefoia.com. Learn why this is important

Dear FOIA Officer,

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140/1 et seq.), I am requesting public records detailing financial transactions made by Midwest Central Community Unit School District 191, specifically:

A report (such as a check register, expenditure report, or purchase order history) reflecting all transactions from January 1, 2022 to present date, including but not limited to:

- Purchase date
- Vendor name
- Description of goods/services purchased
- Line item quantity
- Line item price/amount

If vendor names are coded in the file, please provide a vendor list with corresponding codes.

I am requesting existing, already maintained electronic records (without copying, scanning, or printing).

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

Should this request be denied wholly or partially, please provide a detailed justification for each decision, citing specific exemptions. Additionally, I request that all segregable portions of otherwise exempt material be provided.

Should you need further information or clarification to expedite this request, do not hesitate to reach out.

Thank you for your attention and cooperation. I look forward to your prompt response within the statutory period.

Sincerely, Justin Wenig

REF: FC000026 be9cd595-9a23-4a47-88bd-753c4d9b2d69