

# Catalog Discount Proposal for Instructional Supplies and Equipment First Extension CSP 130220

April 22, 2014

## **SUMMARY:**

This item requests approval of CSP 130220-first extension for Instructional Supplies and Equipment for a term of one year with the option to extend, upon governing body approval, for two additional terms of one year each. This proposal establishes discount off catalog purchases and gives the opportunity for a one-time addition of vendors.

## **BOARD GOAL:**

VI. Growth, Change & Fiscal Responsibility... demonstrate effective and efficient management of district resources.

## **PREVIOUS BOARD ACTION:**

The previous proposal was approved on April 9, 2013.

## **BACKGROUND INFORMATION:**

This proposal extends the preferred vendor list which is used to purchase instructional supplies and equipment. The proposals have been reviewed by the Purchasing Department. The proposals submitted are all acceptable and meet the criteria. A total of 9 additional proposals were submitted.

## **SIGNIFICANT ISSUES:**

This proposal will be used in conjunction with the larger number of vendors available at the BuyBoard. Due to the different teaching methods used across the state, Denton ISD uses more resources than are available at the BuyBoard. However, several of the vendors on this proposal also participate in the BuyBoard. Purchases will be made using the bid pricing, either local or BB, that will be in the best interest of the district.

Proposals were submitted by All In Learning, Cherry Lake Publishing, Children's Plus, Inc., Health Scientific, Jump!, Inc., Kits for Kidz, Math Teachers Press, Inc., Stacy's Sensory Solutions and Sylvan Dell Publishing. These new vendors will be added to the preferred vendor list.

## **FISCAL IMPLICATIONS:**

Costs will be borne by the campus/department local operating budgets.

## **BENEFIT OF ACTION:**

Passage will allow for the district to receive the best discounts for the products purchased.

## **PROCEDURAL AND REPORTING IMPLICATIONS:**

None

## **PUBLIC COMMENT RECEIVED:**

None

## **ALTERNATIVES:**

No alternative actions are proposed

## **OTHER COMMENTS:**

None

## **SUPERINTENDENT'S RECOMMENDATION:**

It is recommended that the proposals submitted be accepted for use in purchasing instructional supplies for a term of one year with the option to extend, upon governing body approval, for two additional terms of one year each.

## **STAFF PERSONS RESPONSIBLE:**

Debbie Monschke, Assistant Superintendent of Administrative Services  
Kathy Arrington, Purchasing Agent

## **ATTACHMENT:**

Proposal Tabulation  
Award Summary

## **APPROVAL:**

Signature of Staff Member Proposing Recommendation: \_\_\_\_\_

Comments: \_\_\_\_\_

Signature of Divisional Assistant Superintendent: \_\_\_\_\_

Comments: \_\_\_\_\_

Signature of Superintendent: \_\_\_\_\_

Comments: \_\_\_\_\_