

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: January 25, 2023



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**Recognition:**   ☐ Students                      ☐ Staff                      ☐ Parents  
**Information:**   ☐ Building Report                      ☐ Old Business                      ☐ Superintendent's Report  
**Action:**   ☐ Resignations                      ☒ Hiring                      ☐ Contract Service Agreements  
                    ☐ Travel Out-of-State                      ☐ Travel In State                      ☐ Approvals  
                    ☐ Termination                      ☐ Legal Matters                      ☐ Other:  
This action request pertains to ☒ Elementary (only)                      ☐ High School/District Wide

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**Date:**      January 18, 2023

**To:**      Corrina Guardipee-Hall  
                 Superintendent of Schools

**From:**      John Salois  
**Title:**      Director of Human Resources

**Subject: Hiring: Babb Teacher Assistant**

**Description:** Dennis Juneau recommends the following hire for the 2022-2023 AY

✚ Zoe Johnson, Teacher Assistant

**Pending successful completion of pre-hiring process**

**Financial Impact:** L2/S0 \$16.73 (L2/S2 \$17.58 after successful completion of 90-day probation)

**Funding Source (Budget/Grant, etc):** Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

**Attachment(s):** Hiring Selection Report

**Superintendent Action:**   ☐ Approved   ☐ Denied   ☐ Deferred      Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**   ☐ N/A (Info)   ☐ Approved   ☐ Denied   ☐ Tabled to: \_\_\_\_\_

## Browning Public Schools Hiring Selection Report

Position <b>Teacher Assistant</b>		Applicant Recommended <b>Zoe Johnson</b>	
Department/Location <b>Babb Elementary School</b>		Supervisor <b>Dennis Juneau</b>	
Type of Position <b>Classified</b>	Starting Date <b>TBD</b>	Term <b>189 day prorated</b>	

**Recruiting**      Date Posted: 1/3/23      Closing Date: Until Filled

**Comments:**

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Geraldine Gopher	1/9/23	Yes	1/18/23
	Zoe Johnson	1/10/23	Yes	1/18/23

Interview Committee	Title	Name	Title
Dennis Juneau	Asst. Superintendent/Babb Principal		
William Huebsch	KW/Vina Asst Principal		
JoAnn Powell	Lead Teacher		

**Recommendation:** Zoe has two years of experience as a teacher at BPS. She is familiar with current teaching methods and programs. She has experience working with grade level teams. She holds a BA in Elementary Ed..

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	1/18/23	Yes	OK
State & Federal Criminal background check	1/18/23	No	Pending
Tribal Background check	1/18/23	No	Pending

Salary: \$16.73/\$17.58      Placement: L2/S2.      Contract Days: 189 days prorated for late start

Prepared by: John Salois      Date 1/18/23      Approved by: \_\_\_\_\_ Date: \_\_\_\_\_