

# BOARD POLICY

IFAA IFC

## INSTRUCTIONAL PROGRAM

JUNE 20, 1988

### **INSTRUCTIONAL MATERIALS AND EQUIPMENT SELECTION**

### **TEXTBOOK SELECTION AND ADOPTION**

Textbooks must be approved by the Board of Education before being used in the schools. Available textbooks will be reviewed periodically by committees of teachers and administrators appointed by the superintendent or a designated representative. After making such studies, serving as professional specialists in their respective instructional fields, members of these committees will submit their recommendations through appropriate channels to the superintendent. With his/her approval, they will then be submitted to the Board of Education for action. Textbook recommendations will be brought to the Board of Education for approval after completing the guidelines outlined in the Administrative Procedures. The Livonia Public Schools School District shall provide instructional materials, equipment, and supplies within budgetary constraints, to implement the District's educational goals and objectives and to meet students' needs. The primary objective of such instructional materials and equipment shall be to enrich, support, and implement the educational program of the schools.

The superintendent shall develop administrative guidelines for the selection and maintenance of all educational and instructional materials, equipment, and supplies. In addition, s/he shall periodically review the District's educational resources in order to ensure they are appropriate for the current educational program.

Parents may request to review textbooks used by their children provided such requests do not interfere with the normal operation of the instructional program. All requests for the review of textbooks shall be directed to the building principal.