<u>Technology Committee Minutes</u>
May 13, 2009

Meeting was called to order at 4:05 p.m. at the Pana Unit Office Board Room

Chairman Schafer called the meeting to order.

Members present: Schafer, Mizeur, Koontz (arrived 4:35 p.m.)
Members absent:
Superintendent Present: No
Visitors: David Dively – Assistant Superintendent, Scott Savage – Technology Coordinator

The committee discussed the following:
1. Approval of Minutes 2/11/2009 Motion by Mizeur, Second by Schafer.
2. Review of Technology Budget – Mr. Dively reviewed the expenditures to date with the committee. The total budget for purchased services, general supplies, software and equipment is $119,750. Currently expenditures equal 69,890.48 plus $16,310.44 for outstanding purchase orders. This represents 71.9% of the budget.
3. School Web Page. Mr. Dively introduced the SOCS (Simplified Online Communication System) for the district web page. This program would cut back on the time spend by Mrs. Scherzer to enter items on the school web page. Each entity would have the ability to update their own information. It would be protected – you would only be able to access and change what you have permission for. Cost is $100/month and is E-Rate eligible. This would allow for more interaction with parents. Staff and or students could make changes from any computer not just certain computers.
4. Mr. Dively and Mr. Savage reported that during the summer and fall they would be reviewing student administration programs to replace the STI program. Three finalists will be selected from the programs reviewed. All stakeholders will have an opportunity to review the portions of the programs that affect them. Recommendations will be made by December or January with implementation in FY11. The software could be costly.
5. High School Server Project – Three labs have been changed over to operate off the Windows server network. The remaining computers in the building need to be changed over. Several computers have XP Home, instead of Professional and will need to be upgraded to Professional. Mr. Savage indicated that 3 items were needed to complete the project. They include the following: Licenses for the Data Protection Manager Server, (Needed to automate backup of data, $297.81); Print Accounting Package – will track or would limit printing of users. $600 for 1000 licenses; Aristotle Monitoring System – will monitor network use in various ways. Cost is $4,406 for server and 200 licenses. Annual fee of $1,428 for support and upgrades. If satisfied, we may desire to add a server and licenses for additional buildings. Would probably be limited to grades 6-12. Would have the ability to switch licenses to a lower grade building if there was an issue.
6. Summer Projects include the following: installation of the security system at Lake Land Center, completion of the high school server project, general maintenance (2 students will be employed to assist with maintenance), modular to be cleaned out (some items will be disposed of and others moved to new storage location)

7. FY2010 Equipment needs – Mr. Savage is proposing the replacement of 142 desktop computers and 25 laptops (mobile lab at high school). The laptops will be replaced with Netbooks. The desktops will cost approximately $600 and the netbooks will be $450. Funds for this purchase could come from Perkins Grant or other grant sources.
8. The next meeting date was scheduled for August 5, 2009 at 4:00 p.m. in the Unit Office Board Room.

A motion was made by Koontz and seconded by Schafer to adjourn the meeting of May 13, 2009 at 5:42 p.m.

_____   _____
Member   Member