

BOARD OF TRUSTEES YEARLY CALENDAR 2015-2016

July

Wednesday

July 1

Beginning of Fiscal Year

Monday

July 13

Board of Trustees Regular Meeting

Review handbooks

Supt Formative Evaluation

Set date for Goal Setting Session

Annual adoption - Student Code of Conduct

August

Monday

Aug 10

Board of Trustees Regular Meeting

4th Quarter Investment Report (April-June)

Annual Financial Report

Adopt Compensation Plan

Adjunct Faculty Agreements

Approve SRO Agreement

Annual adoption - district grading policy – EIA (Local)

Annual adoption - Professional Development Appraisal System Calendar (PDAS)

Appoint members to School Health Advisory Council (SHAC)

Wednesday

Aug 12

New Staff Orientation

Mon-Fri

Aug 17-21

Teacher Inservice/Work Days

Monday

Aug 24

First Day of School

September

Monday

Sept 14

Board of Trustees Regular Meeting

Adopt tax rate

Year End Audit

Renew Auditor Contract – 1 year

Consider moving October meeting due to school holiday

October

Monday

Oct 12 Holiday – possible date change

Public Hearing

F.I.R.S.T. Report

Board of Trustees Regular Meeting

Annual review & adopt Financial Investment Policy CDA (Local)
5-Year Trend Line – Number of Employees Compared to Student Enrollment
Review Supt. evaluation policy; confirm dates & process for January Summative
Campus Improvement Plans
Nominations: KCAD Board
Recognize Administrators (National Principal's Month)
Set November workshop to review & update district goals

November

Date Pending

Workshop

Review and Update District Goals

Monday

Nov 19

Board of Trustees Regular Meeting

1st Quarter Investment Report (July- Sept.)
Ballot: KCAD Board
District Improvement Plan

Wednesday-Friday

Nov 25-27

Holiday-Thanksgiving

December

Monday

Dec 14

Board of Trustees Regular Meeting

Superintendent's State of the District report
5-Year Facilities Plan
Annual CEC reporting / Framework for School Board Development distribution
NCLB Highly Qualified Report

Dec 21-31

Holiday- Christmas Break

January

Friday
Jan 1 Holiday- Christmas Break

Monday
Jan 4 Staff Work Day

Monday
Jan 11 **Board of Trustees Regular Meeting**
SCHOOL BOARD APPRECIATION
Call the Order of Election
Superintendent's Summative Evaluation
Set February workshop to develop Supt. Performance Goals based on District Goals

Monday
Jan 18 Holiday-MLK Day

February

Monday
Feb 8 **Board of Trustees Regular Meeting**
2nd Quarter Investment Report (Oct. - Dec.)
5-Year Trend Line- Revenue & Expenditures-General Fund
5-Year Trend Line – General Fund Balance
District Pay System (Faculty & Staff Compensation, Salary Schedules, Stipends)
Contract renewals - Administrators
Set date to canvass election results
Consider moving March meeting due to Spring Break / Election
Set March workshop to review Supt. Evaluation instrument & process
Set March budget workshop

Date Pending **Workshop**
Develop Supt. Performance Goals based on District Goals

Monday
Feb 15 Holiday-President's Day

March

Monday

**Mar 14 Spring
Break – Possible
date change**

Board of Trustees Regular Meeting

Appoint Election Judge, Early Voting Clerk
Set date for ballot drawing & canvass of election results
Consider historical property tax exemptions
Adopt school calendar
Set April & May budget workshops
Plans for Summer Leadership Institute

**Date or dates
pending**

Workshop

Review Supt. Evaluation instrument & process

Budget Workshop

5-Year Trend Line of Identified Comparison Districts

Monday-Friday

Mar 14-18

Holiday-Spring Break

Friday

Mar 25

Good Friday – Early Out

April

Friday

Apr 1

Reserve/block hotel rooms for TASB Summer Leadership Institute

Monday

Apr 11

Board of Trustees Regular Meeting

Plan for May staff appreciation
Contract renewals – Professional, Term & Probationary
Textbook Certification

Date Pending

Budget Workshop

Friday

Apr 15

Holiday - All

Dates Pending

Early Voting Begins

May

Monday-Friday
May 2-6

Staff Appreciation Week

Saturday
Date Pending

Election Day – School Board

Date Pending

Board of Trustees Special Meeting
Canvass election results

Monday
May 9

Board of Trustees Regular Meeting
Oath of Office administered
Reorganization of board officers
3rd Quarter Investment Report (Jan.– March)
Approve Depository Contract [every two years – odd year]
Student Support Services Report (Food Service, Custodial, Maintenance, Transportation)
Superintendent’s progress report on year’s performance goals
Graduation Plans / End of Year Events
Set date for new board member orientation

Date Pending

Regional Spring Workshop - Sul Ross, Uvalde

Date Pending

Budget Workshop

June

Thursday
Jun 2

Last Day of School / Early Out

Friday
Jun 3

Staff Work Day
BHS Graduation Ceremony

Monday
Jun 13

Board of Trustees Regular Meeting
Public Hearing on Proposed Budget
Adopt Budget
Student Classroom Success / Failure Report
SHAC Annual Report
Review Supt. Evaluation process with new board members

Thursday-Saturday
Jun 16-18

TASB Summer Leadership Institute, San Antonio, 3-day

Thursday
Jun 30

End of Fiscal Year

Date Pending

Local Orientation for new board members

