

FINANCE WAYS & MEANS COMMITTEE  
MEETING MINUTES  
Tuesday, June 10, 2025 – 9:30 a.m.  
Howard Male Conference Room/Zoom Room

Commissioners Present: Bill Peterson, Vice Chair/Finance Chair  
John Kozlowski, Board Chair  
William LaHaie  
Dan Ludlow  
Lucille Bray  
Brenda Fournier  
Todd Britton  
Travis Konarzewski

Others Present: Keri Bertrand, County Clerk  
Jesse Osmer, County Administrator  
Cindy Cebula, County Treasurer  
Kim Elkie, Emergency Manager and E911 Director  
Sheriff Erik Smith

**PUBLIC HEARING – Community Development Block Grant Urgent Needs Program – Emergency Generators**

Emergency Management & E911 Director Kim Elkie reported each county that was impacted by the ice storm has been allocated money to them from the Michigan Economic Development Corporation. Alpena County has been allocated \$72,000 in a community development block grant to use for generators. Director Elkie is currently waiting for a response back from MEDC to see if the allocated \$72,000 could be used towards the purchase of one large generator for use at the APlex which would be an emergency shelter during disasters.

Public Hearing Open for Public Comment at 9:30 a.m.

Major Preeza Morrison with the Salvation Army is in support of the grant and expressed the need to pre plan for a centrally located shelter for people to come to during a disaster where they know exactly where to go to ahead of time.

Public Hearing Closed for Public Comment at 9:37 a.m.

**AUTHORIZING RESOLUTION #25-09**

**WHEREAS**, the Michigan Strategic Fund has invited Units of General Local Government to apply for its 2025 CDBG Urgent Need Program in response to the severe ice storm that occurred in Northern Michigan on March 28-March 30, 2025; and

**WHEREAS**, the (UGLG) desires to request \$72,000 in CDBG funds as part of the 2025 CDBG Urgent Need Program to address the emergency needs related to the 2025 ice storm; and

**WHEREAS**, the proposed project is consistent with the CDBG Urgent Need Application.

**NOW, THEREFORE, BE IT RESOLVED** that the (UGLG) hereby designates the Chairman, Alpena County Board of Commissioners as the Environmental Review Certifying Officer, the person authorized to certify the Michigan CDBG Application, the person authorized to sign the Grant Agreement and payment requests, and the person authorized to execute any additional documents required to carry out and complete the grant.

Moved by Commissioner LaHaie and supported by Commissioner Peterson to adopt Resolution #25-09 – 2025 Urgent Needs Program as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Bray, Peterson, Fournier, Britton, and Kozlowski. NAYS: None. Commissioner Konarzewski, excused. Motion carried.

Public Hearing Closed at 9:38 a.m.

### **CALL TO ORDER**

Chairman Bill Peterson called the meeting to order at 9:38 a.m.

### **ROLL CALL**

Roll call was taken: All committee members present except Commissioner Konarzewski, excused.

### **PLEDGE OF ALLEGIANCE TO THE UNITED STATES OF AMERICA**

### **ADOPT AGENDA**

Moved by Commissioner Kozlowski and supported by Commissioner Fournier to adopt the agenda with removal of agenda item 3) Changes to Airport Budget Line Items, under Jesse Osmer, County Administrator. Motion carried.

### **PUBLIC COMMENT**

Sheriff Erik Smith recognized Lisa Wisniewski who will be retiring from the Sheriff's Office in August after 32 years of service.

### **BILLS TO PAY**

INFORMATION ITEM: Chairman Peterson presented the bills to pay for approval.

	SUBMITTED:	APPROVED:
General Funds & Other Funds	\$145,698.51	\$145,698.51

Moved by Commissioner LaHaie and supported by Commissioner Ludlow to approve paying the bills as submitted. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Bray, Fournier, Britton, Kozlowski, and Peterson. NAYS: None. Commissioner Konarzewski, excused. Motion carried.

### **COUNTY TREASURER MONTHLY REPORTS**

Treasurer Cindy Cebula presented the monthly reports for May 2025.

Moved by Commissioner Bray and supported by Commissioner LaHaie to approve receiving and filing of the monthly Treasurer's Reports for May 2025 as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Bray, Fournier, Britton, Kozlowski, and Peterson. NAYS: None. Commissioner Konarzewski, excused. Motion carried.

## **BUDGET ADJUSTMENTS**

### **1. Budget Adjustments – Sheriff**

**ACTION ITEM #1:** The Committee recommends approval of the Sheriff's Office budget adjustment request to increase Misc Expense line item 101-301-955.000 by \$752.00 to reflect the reimbursement from Alpena DARE for the purchase of impairment goggles as presented.

Motion was made by Commissioner LaHaie and supported by Commissioner Fournier to approve the Sheriff's Office budget adjustment as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Bray, Fournier, Britton, Kozlowski, and Peterson. NAYS: None. Commissioner Konarzewski, excused. Motion carried.

### **LONG LAKE PROPERTY ESTIMATES**

County Administrator Jesse Osmer reported on the two parcels attached to Long Lake Park. The first parcel was believed to be lakefront property but is wetlands between the lakefront and property as well as has a rock berm. The recommendation was to hold onto the property for the time being and work with EGLE to inquire about a waiver in releasing part of that portion to access the lakefront property or to use it for expanding the park. The other parcel is 40 acres but was determined to have been harvested recently and would not be ready to harvest again for another 40 years. There is a trail system throughout that parcel that may interest a conservation group if the county does not want to sell to a private individual. The trails would be preserved and upkept by the conservation and could be used by campers, but conservations do not pay property taxes in the State of Michigan. The parcel was appraised at \$120,000. Administrator Osmer provided the board with Huron Engineering's final report and will bring the topic back for discussion at a future meeting.

### **ALPENA COUNTY CREDIT CARD REWARDS & POINTS POLICY**

County Administrator Jesse Osmer presented an Alpena County Credit Card Rewards & Points Policy for review. The credit cards have a program called ScoreRewards in which every dollar spent is a point earned. Those points are good for quite some time and do not start expiring until October of 2026, in small portions. The points can be used for travel, beautification projects on the properties, and food and beverages during public events. Administrator Osmer reached out to the departments asking if there were any travel plans for the remainder of the year in which the points can be used to offset the cost and help the general fund. He will speak with the auditors on possibly switching credit card carriers for the best deals.

Motion was made by Commissioner Fournier and supported by Commissioner Kozlowski to recommend approval of the rewards and points policy as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Bray, Fournier, Britton, Kozlowski, and Peterson. NAYS: None. Commissioner Konarzewski, excused. Motion carried.

**ACTION ITEM #5: The Committee recommends approval of the Alpena County Credit Card Rewards & Points Policy as presented.**

### **CREATE LINE ITEM FOR BRUSH PICK UP SITE**

Administrator Osmer reported the County was fortunate enough to receive a second \$5,000 grant from the Community Foundation's Urgent Needs Program with the understanding that two part time students would be hired to manage over the brush collection site over the summer. The money was originally put in the general government line item. Since then, it has been reworked that the students will be under the supervision of the Maintenance Superintendent and will need to go to Grounds and Maintenance. Line item number 101-265-704.000 will need to be created for Temporary Employee, and an increase to that line item in the amount of \$5,000. Also, an adjustment will need to be made to move the \$5,000 from line item 101-200-674.000 into 101-265-704.000.

Moved by Commissioner LaHaie and supported by Commissioner Britton to recommend approval of the for the Treasurer's off to create a Temporary Employee line item under Grounds and Maintenance and make the necessary budget adjustments as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Bray, Fournier, Britton, Kozlowski, and Peterson. NAYS: None. Commissioner Konarzewski, excused. Motion carried.

**ACTION ITEM #6: The Committee recommends approval for the Treasurer's Office to create line item number 101-265-704.000 Temporary Employee, increase the line item to \$5,000, and process the budget adjustment to move \$5,000 from line item 101-200-674.000 to 101-265-704.000 as presented.**

### **MOTION TO RISE & REPORT**

Moved by Commissioner LaHaie and supported by Commissioner Bray to rise and report. Motion carried.

### **CONSENT CALENDAR**

Board Chairman John Kozlowski presented the consent calendar for board approval:

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners Regular Session – May 27, 2025 (\*Minutes only)**
- B) **Personnel Committee Meeting Minutes – June 3, 2025**

\*Administrator Osmer noted there will be a joint session between the Personnel Committee and the Airport Committee during the Airport Manager interviews. The Airport Committee will give a recommendation to the Personnel Committee and the Personnel Committee will be the only committee to vote.

Moved by Commissioner LaHaie and supported by Commissioner Ludlow to approve the Consent Calendar as listed above and filing of all reports as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Bray, Peterson, Fournier, Britton, and Kozlowski. NAYS: None. Commissioner Konarzewski, excused. Motion carried.

### **CERTIFICATE OF CONGRATULATIONS**

Chair Kozlowski presented a Certificate of Congratulations from U.S. Senator Elissa Slotkin and thanked all employees for their participation during the ice storm.

### **PUBLIC COMMENT**

None.

### **ADJOURNMENT**

Moved by Commissioner Peterson and supported by Commissioner Fournier to adjourn the meeting. Motion carried. The meeting was adjourned at 9:56 a.m.

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John Kozlowski, Board Chairman

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