

DERBY PUBLIC SCHOOLS
FIELD TRIP REQUEST FORM (IN STATE)

School: Derby High School Principal: Pascale
 Date(s) of Trip: Nov. 1, 2018 Trip Organizer(s): Pascale
 Destination of Trip: City of Derby
 Grade level of student participants: 9-12 No. of Students: approx. 30
 Educational Objectives including related classroom activities prior to / following the trip:
city-wide clean-up - promoting positive citizenship by our
students
 Funding Source(s): N/A
 Total fees required from each student: N/A
 Breakdown of Fees: Transportation Cost: _____ Event Fee: _____ Meals _____
 Cost of Nurse (if applicable): _____ No students are identified with health concerns.
 *Name of transportation service vendor: _____ No. of buses required: _____
 Date / Time of trip: Departing Derby: _____ Returning to Derby _____
 Number of chaperones on trip: 4

Chaperones:
John Saccu
Martin Pascale
Steve Bainer
Jen Moffat

Include the information below when submitting this approval form.
 (Place a check mark by each item indicating its inclusion in the approval packet.)

- _____ Parent / guardian letter explaining the trip and travel itinerary
 _____ Permission Slip
 _____ List of Chaperone Names and Phone Numbers

Be sure the school administrator has a list of those students participating in the activity and a copy of the emergency contact numbers.

In State Field Trip Request Form must be approved by:

Principal: Recommendation for Approval Recommendation Trip Be Denied _____
 Comments: _____

Superintendent: Trip Approved Trip Denied _____
 Comments: _____

**PARENT/GUARDIAN PERMISSION AND
ACKNOWLEDGEMENT OF RISK FOR STUDENT TRAVEL**

Teacher Directions: After your *School Trip Proposal / Request Form* has been approved, you are required to complete this form, and send it home to parents. Only those students whose parents have signed and returned the form to you will be permitted to go on the school trip. You should follow these directions: 1) Use one form per trip; 2) complete the school portion (top half) of form; 3) duplicate one form per student; and 4) send a copy home for parent and student signatures.

Parent Directions:

Please read this form, and, if you give your child permission to attend the school trip, sign and return it to your child's teacher.

Date(s) of Trip: Nov. 1 Trip Organizer(s): Derby High School
Destination of Trip: City of Derby
Educational Objectives: community service - city-wide clean up effort.

Supervision:

- Students will be directly supervised by adults at all times.
 - Students will be directly supervised by adults with the following exceptions: _____
 - A School Nurse will be present on this school trip.
- Transportation Provided: School Bus Charter Bus Personal Vehicle Leased Vehicle
- Related Risks: Swimming Pool Amusement / Theme Park Beach or Ocean Other None

Student Agreement:

Student Name: _____ Grade: _____

While participating on this school trip, I will accept responsibility for maintaining conduct in accordance with the Derby High School Code of Conduct and I will follow directions of the school trip organizers / chaperones at all times.

Student Signature: _____ Date: _____

Parent / Guardian Permission:

I have read and understand the attached description of the school trip. I also understand that participation in the school trip will involve activities of school property; therefore, neither the Board of Education nor its employees and volunteers will have any responsibility for the condition or use of any nonschool property.

I give permission for _____ to participate in all aspects of this school trip.

Parent / Guardian Signature: _____ Date: _____

Parent Contact Number: _____



DERBY HIGH SCHOOL



Martin J. Pascale, Jr.
Principal

75 Chatfield Street
Derby, Connecticut 06418
(203) 736-5032 • (203) 736-5056 fax
www.dcrbyps.org / @DerbyRedRaider

Ray Coplin
Assistant Principal

October 18, 2018

Hello Students, Parents and Guardians,

Derby City Hall and The Home Depot are sponsoring the 2018 "Extra Mile Day" which is an effort to have a city-wide clean up. The event will take place on November 1st. Derby High School students will participate in this event as a way to support "positive citizenship" in our city.

The plan is for students to start at Derby High School and start a clean-up path which follows the route below:

Start Point: Derby High School
Nutmeg Ave.
Hawthorne Ave.
8th St.
Hawkins St.
Cottage St.

Once the group reaches the corner of Cottage and Elizabeth, the group will break off into three teams:

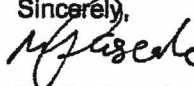
Team 1 will cover Elizabeth St.
Team 2 will cover Minerva St.
Team 3 will cover Caroline St.

Teams will work down to Main St. at which point they will turn around and head back towards Cottage and Elizabeth where all students will meet in the parking lot for St. Mary's church. Students will then walk as a group back to Derby High School.

Notes:

1. Clean up equipment will be provided by the Home Depot (students do not need to bring anything with them)
2. Four staff members (at a minimum) will be with the students (each group will always have an adult present)
3. The Derby Police Department has been notified of this project
4. The Derby Public Works Department will be assisting as well
5. Lunch will be provided for students when they return to Derby High School

This is a voluntary activity, students who are participating will need a signed permission slip. If you have any questions, please feel free to contact Derby High School at 203-736-5032.

Sincerely,

Martin Pascale

MISSION STATEMENT

Derby High School pursues Academic achievement, promotes creative and critical thinking, expects appropriate Behavior and fosters responsible Citizenship.

"The ABC's of DHS"