



NORTH SLOPE BOROUGH SCHOOL DISTRICT
MEMORANDUM

TO: John Hopson Jr., President
Members of the Board

THROUGH: David Vadiveloo, Superintendent *DSVadiveloo*

FROM: Barry Broome, Maintenance & Operations Director *BB*

DATE: October 21, 2025

SUBJECT: District Facility Use Requirements & Fees **Memo No. SB26-035 RV1**
(Informational Item)

NSBSD Policy Manual:

BP 1330, Use of School Facilities: The Board believes that schools belong to the citizens of the community and that community of use of the school facilities fosters understanding and support for school programs. The Board shall make school facilities and grounds available to citizens and community groups for lawful gatherings and assemblies to the extent that such use serves the interests of the citizens and does not conflict with school or district purposes. The Superintendent or designee shall establish administrative regulations governing reasonable and impartial use of school facilities and grounds by community members or groups.

BP 0430, Community School Program: The School Board recognizes the importance of extending the use of school facilities and equipment for purposes of providing educational, cultural, social, and recreational services to the citizens of the community. The Superintendent or designee shall develop community school programs in accordance with state law and within the limits of available resources.

Issue Summary:

Due to a significant and unexpected increase in utilities charges by BUECI in Utqiagvik, District expenditures on rates are expected to rise by around \$400,000.

While the District would like to provide free use to all organizations who have a community betterment purpose, we must face the reality of shrinking revenues and price increases like the recent BUECI charges.

The M&O Department have advised that District utilities fees have not been reviewed since 2001. As a result, charges like this represent an expenditure lift that requires us to closely analyze current fees and previously unbudgeted costs carried by the District.

The following are an example of previously unbudgeted costs in relation to facility use by non-district organizations or members of the public:

- Labor costs per hour including security and maintenance: \$85/hour
- Any labor and equipment costs for use of the kitchen facilities: \$70/hour
- Power and energy costs: approximately \$600/hour for the entire building.
- Associated costs of wear and tear on facilities



To maintain prudent fiscal management, the Administration has been forced to recognize these previously unbudgeted costs and also to increase facility usage charges to offset these unexpected utility increases. The new facility use fees will commence effective July 1, 2026.

We have worked hard to ensure the changes proposed by the District will have a negligible impact on general public usage of our facilities (private birthdays, events etc). The significant increase in facilities fees will occur with organization usage fees only.

While we are increasing facility use costs for some users, we are also continuing our commitment to our community by offering free usage of facilities to include clubs or activities that are not a recipient of regular funding or revenues and whose purpose is directed solely to serving school age students, and who are facilitated and run by volunteers. Free usage will also be extended to federally recognized Alaska Native Iñupiat tribal entities and AEWC. These tribal organizations often operate with limited access to resources while serving critical community needs. Providing no-cost access is a step toward providing equitable programs that benefit our students and communities.

Background:

The Administration notes that the availability of the facilities will not be guaranteed and will be contingent on the understanding that in order to be granted free usage, the clubs or activities must comply with a number of requirements, including the following:

- a) adequate adult supervision of school age children on a ration of 1 adult per 8 children
- b) cleaning as directed by the plant manager or M&O department
- c) no use of kitchen or kitchen facilities unless a separate agreement is entered into to pay for these services
- d) warranties and undertakings in relation to participant use and/or damage caused to the facility by participants during use.

The current administration is thankful for community activities that are particularly directed to the growth and development of our students, providing needed activities for their social, emotional and physical wellbeing.

Non-District/School		Use Charge	
Organization	Usage Type	Yes	No
AEWC	Annual Meetings		X
ASCG	Meetings	X	
ASNA	Annual Meetings	X	
ASRC	Annual Meeting	X	
Booster Club	Meetings		X
BRW Hockey & Curling Association	Meetings	X	
BUECI	Annual Meetings	X	
Church Groups	Meetings, events	X	
City of Utqiagvik	Community Events & Meetings	X	
Community	Funerals or Celebrations of Life		X





Emergency Response	Emergency Response facilities when no funding is available to reimburse the District the actual costs of providing the facility		X
*Federally Recognized Tribal Entities	Meetings, community events		X
For profit, corporate or local government entities (other than NSB)	Meetings, community events	X	
Iñisaġvik College	Annual Meetings	X	
NSB All Departments	Community Events & Meetings		X
Petroleum Industry	Meetings	X	
Private Community Events	Parties, weddings, or any other small events	X	
Rotary Club	Meetings, events	X	
UIC	Annual Meetings	X	
Unfunded, volunteer groups serving school age children only	Regularly scheduled activity or club for school age children only		X

***This is a new usage category being proposed by the Administration**

If a requesting organization is not listed, staff work to determine which listed organization is most similar in structure and program to the one not listed to determine whether a charge should be levied or not.

CURRENT FACILITY CHARGES	Type	Rate
Facility Use Fee	Hourly	\$ 27.00
Utilities Charge (First Hour)	Flat	\$ 75.00
Security/Support during event (30 Min. opening/30 Min. Closing)	Hourly	\$ 80.00
Kitchen/Cook	Hourly	\$ 70.00
Deposit	Flat	\$ 100.00

NEW RATES (Effective July 1, 2026)

ALL NSBSD SCHOOL FACILITIES:

PUBLIC USE: Classroom Birthdays Up To 75 People	Type	Current Rate	NEW RATE	<u>General NOTES:</u>
Facility Use Fee	Hourly	\$ 27.00	\$ 30.00	4 Hour Minimums Holidays Increase labor rates x2 OT is 1.5 Per classroom
Utilities Charge	Flat	\$ 75.00	\$ 75.00	
Security OR Support IF REQUESTED during event (30 Min. opening/30 Min. Closing)	Hourly	\$ No charge	\$ 80.00	
Kitchen/Cook (Not offered)	Hourly	\$ -	\$ -	
Deposit	Flat	\$ 100.00	\$ 100.00	





PUBLIC USE: GYM/Kitchen Birthdays Up to 125 People)	Type	Current Rate	NEW RATE	<u>General guidelines:</u>
Facility Use Fee	Hourly	\$ 27.00	\$ 30.00	4 Hour Minimums Holidays Increase labor rates x2 OT is 1.5
Utilities Charge	Flat	\$ 75.00	\$ 100.00	
Security OR Support IF REQUESTED during event (30 Min. opening/30 Min. Closing)	Hourly	\$ No charge	\$ 80.00	
Kitchen/Cook	Hourly	\$ 70.00	\$ 75.00	
Deposit	Flat	\$ 100.00	\$ 200.00	

ORGANIZATION RATES - Multi-Classrooms)	Type	Current Rate	NEW RATE	<u>General guidelines:</u>
Facility Use Fee	Hourly	\$ 27.00	\$ 150.00	4 Hour Minimum Up to 150 people - 1 Custodian 1 Hour Cleanup charge (support charge) 1 hour prep and 1 hour clean Facility Usage per classroom
Utilities Charge	Flat	\$ 75.00	\$ 150.00	
Security OR Support IF REQUESTED during event (30 Min. opening/30 Min. Closing)	Hourly	\$ 80.00	\$ 80.00	
Kitchen/Cook	Hourly	\$ 70	\$ 75.00	
Kitchen/Cook (Cleaning After Party - 1 hr Min)	Hourly	\$ -	\$ 100.00	
Deposit	Flat	\$ 100.00	\$ 300.00	

ORGANIZATION RATES - GYM	Type	Current Rate	NEW RATE	<u>General guidelines:</u>
Facility Use Fee	Hourly	\$ 27.00	\$ 250.00	4 Hour Minimum Over 150 people - 2 Custodians 1 Hour Cleanup charge (support charge) 1 hour prep and 1 hour clean
Utilities Charge	Flat	\$ 75.00	\$ 250.00	
Security OR Support IF REQUESTED during event (30 Min. opening/30 Min. Closing)	Hourly	\$ 80.00	\$ 80.00	
Kitchen/Cook	Hourly	\$ 70	\$ 75.00	
Kitchen/Cook (Cleaning After Party - 1 hr Min)	Hourly	\$ -	\$ 100.00	
Deposit	Flat	\$ 100.00	\$ 500.00	

Signature: **DS Vadiveloo**

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Signature: 

Barry Broome (Oct 21, 2025 18:06:15 AKDT)

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