

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: 4/13/21



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- Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
This action request pertains to    Elementary (only)                       High School/District Wide

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**Date:**    4/5/21

**To:**        **Corrina Guardipee-Hall**  
                  Superintendent

**From:**    Nikki Hannon  
**Title:**     PCOP Director

**Subject:**   **CSA: McKenney Vento Liaison 2020-2021 AY**

**Description:**   Request approval to hire JoRae Rattler as the part time McKinney Vento Liaison to fulfill obligations of the OPI McKinney-Vento grant for the remainder of academic year 2020-2021.

**Financial Impact:** \$11.50 per hour x 5 hours per day x 47 days = \$2,702.50

**Funding Source (Budget/grant, etc.):** 115-90-438-1700-120-445

**Attachment(s):** See Attached CSA

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
(406) 338-2715 • (406) 338-2708

**Date:** April 5, 2021

**Board Approval:** 4/13/21

**Contractor:** JoRae Rattler

**Phone:** 338-7854

**Address:** Browning, Montana

P.O. Box or Street Address, City, State, Zip

**Type of Project/Service** (be specific): Contractor will assist the McKinney Vento Liaison with identifying eligible students, and provide student support services and advocacy for students registered with the BPS Families In Transition-McKinney Vento program. Contractor will be responsible for providing a full scope of case management services for students and to collaborate with community resources. Support services may include, but will not be limited to, coordinating services between home and school, referrals to partner programs (ie. Behavior Health, Housing) and distribution of resources (ie. food pantry and clothing closets). All duties will be performed in compliance with current CDC recommendations, Tribal and District protocols during the Covid-19 pandemic.

**Contracted Dates:** April 14, 2021 to June 18, 2021

Rate per hour/per day: \$11.50 x 5 hours x 47 # of Days = \$2,702.50

Per Diem/per day: \_\_\_\_\_ x \_\_\_\_\_ # of Days = 0

Mileage: \_\_\_\_\_ miles @ \_\_\_\_\_ per mile = 0

Other costs (explain): Not to exceed total \$ amount = 0

**Total Project Cost** = \$2,702.50

**Contract to be paid from:**

100% = 115-90-438-1700-120-445

**Independent Contractor:**

Submit invoice on completion

Other \_\_\_\_\_

**Employee:**

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

\_\_\_\_\_  
**Contractor's Signature**

\_\_\_\_\_  
Nikki Hannon, PCOP Director  
**Principal/Supervisor**

\_\_\_\_\_  
**SSN/Federal ID Number/EIN**

\_\_\_\_\_  
**Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.