



**Business Operations Department**  
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 www.gpisd.org

**DONATION ACKNOWLEDGEMENT AND TRACKING FORM**

Grand Prairie Independent School District is a public school district and is a political subdivision of the State of Texas. The District is not a tax-exempt entity under the Internal Revenue Service (IRS) Code Section 501(c)(3). However, the District is considered a tax-exempt organization that may receive charitable contributions according to the IRS Code Section 170(c)(1). This section states that a charitable contribution means a contribution or gift to or for the use of:

*"A State, a possession of the United States, or any political subdivision of any of the foregoing, or the United States or the District of Columbia, but only if the contribution or gift is made for exclusively public purposes."*

The District may receive charitable contributions if they are for public purposes, such as benefiting a group and not an individual. Per Grand Prairie ISD Policy CDC (LOCAL), contributions may be made to the District and become the sole property of the District for its use and disposition with the District's discretion to use the contributions for a specific campus or organization. Any donation at or above \$20,000 shall be approved by the Board of Trustees. These charitable contributions are deductible by the contributor on their tax return. The federal identification number of Grand Prairie Independent School District is #75-6001697.

**Please note, contributions made to various parent or community organizations, such as PTOs and Booster Clubs, are not contributions to the District.** Since these organizations are separate entities from the District, the District's tax-exempt status does not apply to these organizations. These organizations must apply for their tax-exempt status under IRS Code Section 501(c)(3). Evidence of their tax-exempt status would be a Determination Letter from the IRS. When a PTO or Booster Club donates monetary or non-monetary items to the District, then the donation is considered a contribution to the District.

**Please keep this written acknowledgment of your donation for your tax records.** Starting January 1, 1994, the IRS no longer accepts your canceled check as proof of any donation of \$250 or more. Changes in tax law also require us to estimate the value of goods or services, if any, that have been rendered to you in return for your contribution, and to remind you that your contribution is deductible only to the extent that it exceeds what we have provided.

**Grand Prairie Independent School District greatly appreciates the support of:**

Name of Contributor (Company or Person) National Gypsum / ProForm Finishing Products  
 Address 1502 W. Carrier Parkway, Grnad Prairie, TX 75051  
 Contact Name / Phone Number Michael Zulock / (770) 820-9364

through the monetary contribution of: \$ 25,000.00 (circle one) Cash / Check # \_\_\_\_\_  
 For the purpose of: To contribute to GP Community for Giving Tuesday 2024 philanthropi commitment AND/OR  
 through the in-kind donation of items or services as described below:

Grand Prairie ISD may not assign, appraise, or certify a market value of in-kind donation items or services. The donor is responsible for obtaining and providing any required documentation of valuation to the IRS.

Do any unused donation funds have to be returned to the donor? YES or **NO** (circle one)  
 If YES is selected, please provide an expiration date to this donation \_\_\_\_\_ (this is the PO deadline date)

**This contribution meets the Criteria for Acceptance as defined in Policy CDC (LOCAL). This support will assist the District in continuing to improve the educational environment.**

Dr. Felicia Layne, Chancellor of Grand Prairie Collegiate Institute  
**Print Name**, Title of District Administrator Receiving the Contribution *Felicia Layne*  
**Signature** of District Administrator  
Grand Prairie Collegiate Institute 11/11/2024  
 School or Location / Department Date  
 Financial Services Approval, certifying Board approval if greater than \$20,000

For GPISD use: Were any goods or services rendered to the Contributor in return for the contribution above? YES / NO (circle one)  
 If YES, description and estimated value: \_\_\_\_\_  
 Upon all approvals, please forward copies of completed form to: 1) Contributor, 2) GPISD Financial Services Dept., 3) GPISD Dept./Campus Recipient