

## Browning Public Schools Administrative/Professional Technical Sick leave Bank Membership Application and Donation Form

I have read the Browning Schools Sick Leave Bank guidelines and desire to participate in the SLB by donating to the SLB (1) (2) (3) or (4) days of my accumulated leave.

Circle the appropriate number

I understand that these days, once donated to the bank, will be subtracted from my accumulated sick leave. I further understand that in order to be fully vested in the SLB, I am required to donate a total of three days. This can be done at once, or over a number of years.

All donations to the bank become the property of Browning Public Schools Sick Leave Bank for the above group, and cannot be returned, even upon cancellation of my membership with the bank.

My authorization to donate \_\_\_\_\_ sick leave days to the Browning Administrative/Professional Technical Sick Leave Bank and deduct those days from my accumulated sick leave is verified by my signature and the information below...

*If you wish for your donated days to go to a specific individual, please put an x in the line below, and name the specific individual in the appropriate space.*

\_\_\_\_\_ I wish for days I am donating to go to the specific individual listed below.

\_\_\_\_\_

Please print the person's full name

Employee Name \_\_\_\_\_

Please print your full name

Position/Assignment \_\_\_\_\_

School Department \_\_\_\_\_

Employee Signature \_\_\_\_\_

Date \_\_\_\_\_