

**INSTRUCTIONAL SERVICE AGREEMENT**  
**Senate Bill 300: Expanded Options Program**



Purpose:

To provide instructional services for a specified group of students known as EXPANDED OPTIONS STUDENTS under the provisions of Senate Bill 300, UMPQUA COMMUNITY COLLEGE (UCC) and the WINSTON-DILLARD SCHOOL DISTRICT agree to the following:

Winston-Dillard School District will:

1. Provide UCC with the names and identification numbers of students in grades 11 and 12 who have been identified by the High School as eligible to enroll in UCC classes through the Expanded Options Program for the year of 2025-2026.
2. Complete the UCC EOP Student Authorization two weeks prior to the start of each term that students are eligible to register for classes. The authorization must include: student name, UCC student ID number or birthdate, authorized course(s) for enrollment, and additional (if any) textbooks, supplies and related software.
3. Provide Umpqua Community College with the name of a high school representative contact for each Expanded Options student referred to the College.
4. Retain the responsibility of providing special education and related services to eligible students with a disability. Students anticipating a need for accommodations should contact the UCC Accessibility Services Office.
5. Timely pay applicable agreed upon tuition (80% of the current rate), fees, books, and other required instructional course costs per student per term.

Umpqua Community College will:

1. Provide academic advising to each student as appropriate.
2. Not limit access to any classes other than by prerequisite requirements.
3. Provide notice of the tuition, fees, and other required instructional course costs as they are established by the College's Board of Education each spring.
4. Invoice the School District for application, tuition, textbooks, related software and fees per student per term. The remittance address and due date will be indicated on the invoice. All college policies as outlined in the current college catalog regarding student accounts, refunds and late fees will apply.
5. Provide guidance and links to registration information through the UCC website and student Self-Service account.
6. Comply with all applicable state and federal laws, rules and regulations that apply to student records. The records of student(s) enrolled at UCC are protected by the Family Education Rights and Privacy Act (FERPA).
7. Award post-secondary credit for any eligible course successfully completed for credit at the institution if the course is considered by the institution to be a college-level course.

Career Academy Program:

The school district will be responsible for tuition only (billed at 80%) for students participating in a Career Academy Program. UCC has obtained funding to cover textbooks and fees.

Terms:

The term of this contract shall be for the 2025-2026 academic year. Either party may cancel this agreement with 30 days written notice. Such cancellations shall not be cause for additional charges to either party. Courses already in progress shall be permitted to operate until the end of the current term when cancellations are in effect.

**Umpqua Community College**

**Winston-Dillard School District**

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Natalya Brown, Chief Financial Officer      Date

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Superintendent/Principal      Date