

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS
DRAFT - Full Board Meeting Minutes
Tuesday, February 28, 2023 – 1:00 p.m.
Howard Male Conference Room/Zoom Room**

CALL TO ORDER

The Alpena County Board of Commissioners met and was called to order by Chairman Bill Peterson in the County Annex Building, Howard Male Conference Room, Alpena, Michigan and via Zoom on Tuesday, February 28, 2023 at 1:00 p.m.

PRAYER

Prayer was offered by Father Tyler Bischoff of All Saints Parish.

PLEDGE OF ALLEGIANCE

Chairman Bill Peterson called for the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Roll was called with the following Commissioners present: Bill LaHaie, District #1; Jesse Osmer, District #2; Dave Karschnick, District #3; Brenda Fournier, District #5; Burt Francisco, District #6; Travis Konarzewski, District #7; John Kozlowski, District #8; and Bill Peterson, District #4.

AGENDA

Moved by Commissioner Osmer and supported by Commissioner Kozlowski to adopt the agenda with the following additions under Courts & Public Safety Committee Update: 1) Child Care Fund Budget Increase, and 2) MIDC FY23 Cost Revision-Contract Update. Motion carried.

PUBLIC COMMENT

Tom Pelkey of Maple Ridge Township shared his concerns to the board of the support for the Animal Control shelter at the Fairgrounds and recommends to place this on the ballot. Tom reported that him and his wife have volunteered for the shelter and is in support of Animal Control Officer Michelle Reid.

Brad Somers, Director of the Boys & Girls Club of Alpena, presented a project update to the board on their new facility as well as an update of the current building they are in reporting their board will be discussing the current property and building and how to retain and utilize for a gym for the youth in the area. Brad also reported that they will continue to honor and recognize Laney Kingsbury on all he has done in the past for the Boys & Girls Club of Alpena.

CONSENT CALENDAR

A) **Finance Ways & Means Committee Meeting Minutes** – February 14, 2023 (*Minutes only)

B) **Facilities, Capital, & Strategic Planning Committee Meeting Minutes** – February 15, 2023

ACTION ITEM #FCSPC-1: The Committee recommends approval of plans for a hangar for Kevin Lawrence to be constructed at the Airport as presented.

ACTION ITEM #FCSPC-2: The Committee recommends approval for the County to issue an RFP for an APlex Pool Conceptual Design as presented.

C) **Local Emergency Planning Committee Meeting Minutes** – February 15, 2023

D) **Central Dispatch Policies and Procedures Committee Meeting Minutes** – February 15, 2023

ACTION ITEM #CDPPC-1: The Committee recommends to approve updates to the following policies as presented:

Policy I-01 – Telecommunicator Professionalism;
Policy I-05 – FCC Rules and Regulations;
Policy I-13 – PSAP Calls – Transfers/Witnesses;
Policy I-28 – Road Closures; and
Policy II-01 – Dispatch Policy for Law Enforcement

E) **Local Planning Team Meeting Minutes** – February 15, 2023

ACTION ITEM #LPT-1: The Committee recommends approval of the updates to the SOP Annex A – Communications as presented.

ACTION ITEM #LPT-2: The Committee recommends approval of SOP Annex B – Damage Assessment as presented.

Moved by Commissioner Karschnick and supported by Commissioner Fournier to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners LaHaie, Osmer, Karschnick, Fournier, Francisco, Konarzewski, Kozlowski, and Peterson. NAYS: None.

ALPENA COUNTY EMERGENCY OPERATIONS PLAN

Kim Elkie, E911/EM Director, presented the updated Alpena County Emergency Operations Plan for approval reporting that it is a required by Department of Homeland Security to have a current Emergency Operations Plan. Moved by Commissioner Fournier and supported by Commissioner LaHaie to approve to receive and file and approve the below Action Item as presented. Motion carried.

ACTION ITEM #2: Recommend approval to adopt the updated Alpena County Emergency Operations Plan from the Office of Emergency Management effective 02.28.23 as presented.

Commissioner Burt Francisco reported that this plan is a guide/checklist in case they ever needed to activate the EOC. Director Elkie reported that future Annexes will be approved by the LPT Committee and will be making updates through the year.

BILLS TO PAY

Clerk Keri Bertrand presented the bills to be paid.

	SUBMITTED:	APPROVED:
General Fund & Other Funds	\$ 31,980.20	\$ 31,980.20

Moved by Commissioner Karschnick and supported by Commissioner Fournier to pay all bills as submitted. Roll call vote was taken: AYES: Commissioners LaHaie, Osmer, Karschnick, Fournier, Francisco, Konarzewski, Kozlowski, and Peterson. NAYS: None. Motion carried.

ROAD COMMISSION 101 PRESENTATION

Ryan Brege, Managing Director, Alpena County Road Commission, gave a 101 Presentation to the board giving a background history of the Road Commission on what they do and cannot do with a background history of himself. Ryan passed out information to the board for review along with his contact information. Director Brege gave a history of the roads in the townships and County reporting on the projects they are working on currently in 2023 and what they will be working on in 2024, and 2025. Ryan reported on their revenue through grants and a current infrastructure bill through Federal Funds on eligible roads. Ryan answered questions from the board and reported that the Road Commission now meets once a month at the same time and location instead of two meetings a month with a three member board and 30 employees.

Discussion and recommendation to set up a zoom education workshop with the board and with their insurance pool on the structure of Road Commission Board Members in April and the Commissioner's Office will coordinate with Ryan.

REPORTS OF REGULAR COMMITTEES

Facilities, Capital & Strategic Planning Committee Update – Chair Travis Konarzewski reported the Committee met and went over items with the County Maintenance Superintendent and that the Committee recommended to only meet once a month instead of twice a month.

Courts & Public Safety Committee Update – Chair John Kozlowski reported that the Committee met yesterday and recommended that the Child Care Fund Budget be increased so that the bills can be paid. Moved by Commissioner Kozlowski and supported by Commissioner Fournier to approve an increase in the appropriation line item #101-969-995.009 to the Child Care Fund in the amount of \$50,000 to pay the Child Care Fund bills and authorize the Treasurer to make this budget adjustment as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Osmer, Karschnick, Fournier, Francisco, Konarzewski, Kozlowski, and Peterson. NAYS: None. Motion carried.

Commissioner Francisco reported that Janelle informed the Committee that no set schedule is in place for reimbursement from the state to get some monies back into the County's General Fund.

Chair Kozlowski reported that the Courts & Public Safety Committee recommended that the MIDC FY23 Cost Revision-Contract Update be approved with additional funds in the amount of \$167,000 with no amendment to the County match. Moved by Commissioner Kozlowski and supported by Commissioner Konarzewski to approve the Michigan Indigent Defense Counsel FY23 Cost Revision-Contract Update in the amount of \$941,015.46 and to authorize the County Administrator to sign all pertaining documents as presented. (No amendment to County match) This has Grant Review Committee approval. Roll call vote was taken: AYES: Commissioners LaHaie, Osmer, Karschnick, Fournier, Francisco, Konarzewski, Kozlowski, and Peterson. NAYS: None. Motion carried.

Chair Kozlowski also reported that Fire Chief Edmonds presented at the meeting yesterday that the City will be purchasing a new Ambulance with a cost of \$135,000 plus an additional \$10,000 to outfit it.

Chair Kozlowski reported that the Sheriff presented a request yesterday for body cameras and outfit vehicles in the amount of \$173,000 with request to use ARPA Funds and the Committee approved and will present to the Finance Ways & Means Committee meeting on March 14th.

Chair Kozlowski reported that the Prosecuting Attorney Cynthia Muszynski presented a request at yesterday's meeting on an upgrade to their current software. Prosecuting Attorney Muszynski gave an update reporting that the cost for the software is estimated with a one-time fee of \$70,000 and an \$11,000 annual maintenance charge and shared her concerns of the storage capacity with the County.

Chair Kozlowski informed the board that Animal Control is in the beginning stages and they continue to move forward with discussions only.

Personnel Committee Update – Chair Dave Karschnick reported that he met with Administrator Hannah and there were not enough items to place on the agenda for a February meeting so they have nothing to report and moved the next meeting to March 7th.

Juvenile Justice Adhoc Committee Update – Chair Burt Francisco reported the Committee met and discussed the need for either a possible Regional Center or a Juvenile Detention Center in the County and have had two meetings so far with no further scheduled meetings yet at this time until further information is received from Janelle, McKenzie, and Ron. Chair Francisco reported that a Feasibility Study will help determine the information they need in moving forward with this project and they met with Juvenile Officer Janelle Mott to look at other counties possibly contributing to this study and that there is some state funding available that they will be applying for. Administrator Hannah reported that there is funding available through Senator Stamas and Senator Peter's Office but closes on March 16, 2023. Discussion on a Regional Center for Juveniles to build, fund, and staff with long-term commitments from surrounding counties. Administrator Hannah reported that there are four counties that have committed to this project for a study and to reach out to DHHS to see if they are interested in being a partner with this project. Discussion and recommendation to get a breakdown of what Janelle is currently paying and the percentage of the long-term, etc. Administrator Hannah informed the board that currently they are sending kids out of the county and out of state due to facilities within the state either full or closing.

OTHER BOARDS

Health Department – Commissioner Brenda Fournier reported that she was appointed the new Chair of the District Health Department Board and that the previous Chair was Bob Adrian. Commissioner Fournier reported that there is not a lot going on, people are getting their vaccines, Covid is down, and their board has changed their meeting location from Hillman to Atlanta due to the rent being raised.

Landfill – Commissioner Bill Peterson gave an update on the new facility reporting they are waiting on the EPA to test the well that was finished and this new well will help save money. Commissioner Burt Francisco reported that they are acquiring 39 acres of state land adjacent to the current property for future expansion.

NMMA – Administrator Mary Catherine Hannah reported that the EPA Grant will finish the funding criteria for their project and that the board have put out RFPs for their financial services as they currently have services through NEMCOG and will be obtaining their own bank account and will be applying for an EGLE Grant to purchase a new truck as the current one they have is causing a large amount of expenses. Administrator Hannah thanked the board for their financial support of the electronics and cleanup day and now they are able to do large tires as part of this event.

Library – No representative to report.

Parks – Commissioner Bill LaHaie reported the parks are getting ready for spring and the Beaver Lake Dam Project is moving forward, the windows for the Beaver Lake House are difficult in obtaining, Long Lake Park will be working on their boat launch project this summer, maintenance on the Sunken Lake Park house is progressing, Manning Hill Park is being used in the winter and is waiting for spring activity, fees were raised for 2023 for the parks and fairgrounds, and the bathhouse is completed for Sunken Lake Park.

Veterans – Commissioner Burt Francisco reported the Committee had their organizational meeting in January with three new board members with Earl Martin being the Chair for 2023. Commissioner Francisco gave an update on the increased number of assistance due to awareness and the outreach program that Veterans Counselor Dan Perge and Assistant Veterans Counselor Bill Stypick have been doing to inform the veterans and families in the area. Commissioner Francisco informed the board that the Alpena County Veterans Affairs Office has been assisting the Alcona County Veterans Office with the Trust Fund application due to not having staff to do it and now they have staff that the Alpena Office has trained and Alcona will now be doing on their own moving forward.

FAIRGROUNDS 2023 CAMPGROUND RATES

Chairman Peterson presented the Fairgrounds Campground Rates for 2023 for approval. Moved by Commissioner LaHaie and supported by Commissioner Karschnick to approve the below Action Item as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Osmer, Karschnick, Fournier, Francisco, Konarzewski, Kozlowski, and Peterson. NAYS: None. Motion carried.

ACTION ITEM #4: Recommend approval of the Alpena County Fairgrounds Campground Rates for 2023 as presented.

PARKS & RECREATION COMMISSION BYLAWS

Chairman Peterson presented the updated Parks & Recreation Commission ByLaws for approval. Moved by Commissioner LaHaie and supported by Commissioner Fournier to approve the below Action Item as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Osmer, Karschnick, Fournier, Francisco, Konarzewski, Kozlowski, and Peterson. NAYS: None. Motion carried.

ACTION ITEM #5: Recommend approval of the updated Parks & Recreation Commission ByLaws as presented.

NEMCOG – COUNTY MASTER PLAN & PARKS RECREATION PLAN

County Administrator Mary Catherine Hannah reported that the Alpena County Planning Commission recommended that NEMCOG (Northeast Michigan Council of Governments) update the Alpena County Master Plan and the Alpena County Parks & Recreation Plan reporting that they have done this in the past and with the current plans and is the least expensive option to do. Moved by Commissioner Fournier and supported by Commissioner Kozlowski to approve the below Action Item as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Osmer, Karschnick, Fournier, Francisco, Konarzewski, Kozlowski, and Peterson. NAYS: None. Motion carried.

ACTION ITEM #6: Recommend approval for NEMCOG to update both the Alpena County Master Plan & Alpena County Recreation Plan as presented.

PUBLIC COMMENT

None.

ADJOURNMENT

Moved by Commissioner Kozlowski and supported by Commissioner LaHaie to adjourn. Motion carried. The meeting adjourned at 2:21 p.m.

Bill Peterson, Chairman of the Board

Keri Bertrand, Clerk