

# Master Interlocal Agreement

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## Contract Description:

### DESCRIPTION:

This Master Interlocal Agreement ("Agreement") is made by and between Education Service Center Region 15 ("ESC Region 15") and Named School District ("Local Government"), (collectively referred to as the "Parties" or individually as the "Party" acting herein by and through their respectively authorized officers or employees.)

### PREMISES

**WHEREAS**, Chapter 791 of the Texas Government Code authorizes local governments to contract with each other to provide governmental functions and services; and

**WHEREAS**, The Parties wish to enter into this Agreement to provide local governments with greater efficiency and economy in purchasing products and services; and

**WHEREAS**, the governing bodies of the Parties, individually and together, do hereby adopt and find the foregoing promises as findings of said governing bodies; and

**NOW THEREFORE**, premises considered, and in consideration of and conditioned upon the mutual covenants and agreements, herein, the Parties hereto mutually agree as follows:

### AGREEMENT:

**Term:** The Agreement is effective from the date of the last signature and shall automatically renew annually unless either party gives sixty (60) days prior written notice of non-renewal.

**Purpose:** This Agreement shall: (1) Allow the Local Government to purchase products or services by purchase order, contract, agreement, or other appropriate legal method from ESC Region 15; and (2) Allow the Local Government to join ESC Region 15 – sponsored purchasing cooperatives in order to purchase products or services from vendors which have been properly awarded contracts through statutorily authorized methods.

**Relationship:** The relationship between the Parties is that of an Independent Contractor. Neither Party has the authority to bind the other in any manner the Local Government may be required to enter into subsequent contractual arrangements with ESC Region 15 for specific products or services.

**Agreement and Interpretation:** The Parties covenant and agree that any litigation relating to this agreement, the terms and conditions of the agreement will be interpreted according to the laws of the State of Texas and venue shall be exclusively in Tom Green County, Texas.

Each party paying for the performance of governmental functions or services must make those payments from current revenues available to the paying party.

# Master Interlocal Agreement

This agreement allows districts to purchase products or services by purchase order, contract, agreement, or other appropriate legal method from Region 15.

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**Contract Contact Information:**

- Charity Vasquez
  - charity.vasquez@esc15.net
- 

**Contract Duration:**

- Start Date: 09/01/2024
  - End Date: 08/31/2025
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**Contract Cost: 0**

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Sonora ISD

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**ESC Region 15 Executive Director Signature: Dr. Casey Callahan**

**Date Signed:**

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# Library Services Cooperative

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## Contract Description:

### DESCRIPTION:

To provide library services to school districts to meet school library standards.

### REGION 15 RESPONSIBILITIES:

- Using the school library standards criteria, an assessment of library services will be conducted with District personnel
- Provide collection development assistance
- Assist districts in developing a local plan that would meet or exceed recognized school library standards
- Provide consultative assistance to District to meet recognized school library standards
- Plan, coordinate, and conduct in-service and training for District library personnel to include one day in spring and summer for Library Update Professional Development
- Assist districts with Destiny Library Manager
- Technical assistance includes up to two full days or four half days on-site as requested

### LOCAL DISTRICT RESPONSIBILITIES:

- Utilize findings of the assessment to develop a plan which will meet school library standards as well as local needs
- Employ personnel to implement library services at the local level
- Provide an appropriate work station, materials, and supplies for personnel
- Provide release time for library personnel for planned in-service and training
- Provide Region 15 consultant with a schedule of library aide hours in order to facilitate visitation purposes

### FEE:

\$2,000 per district. See "Additional Information" below for other service options.

Additional on-site technical assistance at district request: \$300 per half day OR \$500 per full day\*

\*District will be invoiced separately for these services.

Per HB 462, resources and services provided by Region 15 are solely aligned with, and designed to support, the TEKS adopted by the State Board of Education.

Please return by June 21, 2024

Please email purchase order to Tatum Bowman - tatum.bowman@esc15.net

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**FOR ESC USE ONLY**

Invoice Frequency: Annual Billing December 1

Revenue Source: 162.819

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**Contract District Contact**

This is the person Region 15 will contact regarding this contract. Please provide the person's name and email.

**Please provide a district contact.**

<b>Contact Name &amp; Email</b>
Karen Evans karen.evans@sonoraisd.net

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**Contract Contact Information:**

- David Bedford
- david.bedford@esc15.net,elizabeth.potter@esc15.net

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**Contract Duration:**

- Start Date: 09/01/2024
- End Date: 08/31/2025

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**Contract Cost: 2000**

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Sonora ISD

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ESC Region 15 Executive Director Signature: Dr. Casey Callahan

Date Signed:

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# TEKS Resource System: A Curriculum Management Cooperative

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## Contract Description:

### DESCRIPTION:

Provide districts with a curriculum management system to assist with the implementation of the Texas Essential Knowledge and Skills in core subject areas; provide districts with an aligned curriculum management system to use as a resource for developing district curriculum

### REGION 15 RESPONSIBILITIES:

- Provide full access to the TEKS RESOURCE SYSTEM™, a Curriculum Management System
- Provide implementation training for administrators and teachers (new to a TEKS RESOURCE SYSTEM™ campus) at Region 15 or cluster sites
- Provide professional development to teachers and administrators in the documents and functionality of the TEKS RESOURCE SYSTEM™ at Region 15 or cluster sites
- Provide technical assistance to district personnel
- Provide on-going training and support to teachers and administrators with the implementation of TEKS RESOURCE SYSTEM™ at Region 15 or cluster sites
- Provide content updates annually
- Provide listserv support

### LOCAL DISTRICT RESPONSIBILITIES:

- Designate a TEKS RESOURCE SYSTEM™ contact person to facilitate communication within the district/campus
- Provide release time for new teachers and administrators to participate in staff development activities
- Participate in campus administrator trainings
- Provide on-going support for the implementation of TEKS RESOURCE SYSTEM™
- Engage in vertical alignment
- Engage in pre-planning with district staff and stakeholders
- Ensure that current user profile information is maintained within the TEKS RESOURCE SYSTEM™

**FEE:**

New districts will be charged a one-time set-up fee based on the number of campuses

\$1500 = up to 2 campuses

\$2160 = 3-4 campuses

\$2520 = 5-6 campuses

\$3780 = 14 campuses

\$5760 = 22 campuses

Annual subscription cost is \$5.40 per Average Daily Attendance (ADA) (EE+ PreK excluded)

This fee is an estimate. Final invoice will reflect actual prior-year ADA calculations based on the PEIMS Second Summer Submission data reported.

**ADDITIONAL INFORMATION:**

Onsite consultation day may be purchased separately for \$500 per day, per consultant

Per HB 462, resources and services provided by Region 15 are solely aligned with, and designed to support, the TEKS adopted by the State Board of Education.

Please return by June 21, 2024

Please email purchase order to Tatum Bowman - tatum.bowman@esc15.net

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**FOR ESC USE ONLY**

Invoice Frequency: Annual Billing December 1

Revenue Source: 162.809

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**Contract District Contact**

This is the person Region 15 will contact regarding this contract. Please provide the person's name and email.

**Please provide a district contact.**

Contact Name & Email
Karen Evans karen.evans@sonoraisd.net

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**Contract Contact Information:**



- David Bedford
  - david.bedford@esc15.net,richard.roper@esc15.net
- 

**Contract Duration:**

- Start Date: 09/01/2024
  - End Date: 08/31/2025
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**Contract Cost: 4810.200000000001**

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Sonora ISD

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**ESC Region 15 Executive Director Signature: Dr. Casey Callahan**

**Date Signed:**

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# TEExGuide

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## Contract Description:

### DESCRIPTION:

TEExGUIDE (TEXGUIDE) serves as a bridge between curriculum, aligned resources, and instructional planning. TEExGUIDE provides teachers with a platform to easily access TEKS-aligned resources, increases the efficiency and quality of lesson planning for teachers, and positively impacts student performance.

This resource is only available for districts using TEKS Resource System; the TEExGUIDEs are aligned with the TEKS RS Year at a Glance (YAG) document and link to relevant TEKS RS resources.

For the 2024 - 2025 school year, teachers will have access to TEExGUIDEs for the following courses:

### Mathematics

Pre-Kinder, Kindergarten, 1st Grade through 8th Grade, Algebra I, Geometry, Algebra II, Precalculus,

### Science

Pre-Kinder, Kindergarten, 1st Grade through 8th Grade, Biology (Micro to Macro\* + Sequential), Chemistry, Physics

### ELAR

Pre-Kinder, Kindergarten, 1st Grade through 8th Grade, English I\*, English II\*

### Social Studies

Pre-Kinder, Kindergarten, 1st Grade through 8th Grad [US History to 1877], World Geography, World History, US History, United States Government, Economics

*\*Due to TEA's release of the new standards, our team is working on developing new documents to align to the new TEKS. Thank you for your patience.*

### FEE:

Cost is \$5000 for districts with *up to 1,666 students*

Enrollment *above* 1,666 students will have a \$3 per ADA, as listed in the 2022-2023 TAPR report.

### ADDITIONAL INFORMATION:

This is an Interlocal Cooperation Agreement entered pursuant to Chapter 791 of the Texas Government Code, for TEExGUIDEs 2018-19. This Agreement is entered into as of the date of approval, by and between Education Service Center Region 15 and other state entity i.e. ISD,

charter/private school, or Service Center ("LEA").

Per HB 462, resources and services provided by Region 15 are solely aligned with, and designed to support, the TEKS adopted by the State Board of Education.

Please return by June 21, 2024

Please email purchase order to Tatum Bowman - tatum.bowman@esc15.net

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**FOR ESC USE ONLY**

Invoice Frequency: Annual Billing December 1

Revenue Source: 162.810

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**Contract District Contact**

This is the person Region 15 will contact regarding this contract. Please provide the person's name and email.

**Please provide a district contact.**

<b>Contact Name &amp; Email</b>
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Karen Evans karen.evans@sonoraisd.net
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**Contract Contact Information:**

- David Bedford
- david.bedford@esc15.net

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**Contract Duration:**

- Start Date: 09/01/2024
- End Date: 08/31/2025

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**Contract Cost: 5000**

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Sonora ISD

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ESC Region 15 Executive Director Signature: Dr. Casey Callahan

Date Signed:

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# Destiny Resources Cooperative

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## Contract Description:

The Destiny Resources Cooperative includes Library, Textbook, and Resource Manager plus ESC15 hosting.

## REGION 15 RESPONSIBILITIES:

- Monitor, manage, and maintain Follett Destiny server and applicable software.
- Ensure accessibility/reliability of network connection.
- Perform nightly back-up of data.
- Perform all Follett updates.

## LOCAL DISTRICT RESPONSIBILITIES:

- Upload current data from Student Information System.
- Provide data in electronic format.
- Provide clarification of issues associated with the data work.
- Provide a single point of contact for data related decisions and communications.

## FEE:

- \$785 per Library Manager Renewal
- \$515 per Textbook Manager Renewal
- \$780 per Resource Manager Renewal
- \$300 to \$1000 Hosting based on number of libraries

Please return by June 21, 2024.

Please email purchase order to Tatum Bowman - [tatum.bowman@esc15.net](mailto:tatum.bowman@esc15.net)

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## FOR ESC USE ONLY

Invoice Frequency: Annual Billing December 1

Revenue Source: 162-864

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## Library Manager Renewal

Renewal of existing Library Manager licenses.

## Textbook Manager Renewal

Renewal of existing Textbook Manager licenses.

## Resource Manager Renewal

Renewal of existing Resource Manager licenses.

## Hosting Fee

Hosting Fee

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### Contract Contact Information:

- Randon Lance
- randon.lance@esc15.net,sarah.wallace@esc15.net

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### Contract Duration:

- Start Date: 09/01/2024
- End Date: 08/31/2025

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### Contract Cost: 3650

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Sonora ISD

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ESC Region 15 Executive Director Signature: Dr. Casey Callahan

Date Signed:

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# Discovery Education

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## Contract Description:

### DESCRIPTION:

Region 15 will provide instructional resources, consultation regarding utilization of materials, staff development and technical assistance to participating districts. This service generally provides access to, and integration training of, digital curriculum resources, multimedia content, instructional strategies, and standards-based activities from Discovery Education.

### FEE:

Discover Education Experience

\*2024 PEIMS Enrollment Report numbers are pulled from TEA by Discovery Education. Those numbers will be prefilled in your contract.

2024 DISTRICT \*PEIMS Enrollment Numbers X \$2.00 for DEX (Discovery Education Experience)

\$1500.00 DE Science X Number of Elementary Campuses

\$1500.00 DE Science X Number of Middle School Campuses

Science add-ons must be purchased with Discovery Education Experience.

### ADDITIONAL INFORMATION:

Discovery Education now offers Mystery Science, a K-5 TEKS aligned science product. Cost is based on K-5 enrollment per campus. General pricing is listed below. If you are interested in purchasing Mystery Science, please contact us for a quote.

- TIER – Student Enrollment – Price Per Site, Per Year
- Micro – 1 to 99 – \$320.85
- Small – 100-199 – \$780.85
- Standard\* – 200+ – \$1219.00
- District Wide Purchases Only – \$2.30 per student – Min \$780.85 | Max \$1219

Per HB 462, resources and services provided by Region 15 are solely aligned with, and designed to support, the TEKS adopted by the State Board of Education.

Please return by June 21, 2024

Please email purchase order to Tatum Bowman - [tatum.bowman@esc15.net](mailto:tatum.bowman@esc15.net)

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**FOR ESC USE ONLY**

Invoice Frequency: Annual Billing December 1

Revenue Source: 162.802

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## Contract District Contact

This is the person Region 15 will contact regarding this contract. Please provide the person's name and email.

**Please provide a district contact.**

<b>Contact Name &amp; Email</b>
Karen Evans karen.evans@sonoraisd.net

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## Contract Contact Information:

- David Bedford
  - david.bedford@esc15.net,sherry.hall@esc15.net
- 

## Contract Duration:

- Start Date: 09/01/2024
  - End Date: 08/31/2025
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## Contract Cost: 1308

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Sonora ISD

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ESC Region 15 Executive Director Signature: Dr. Casey Callahan

Date Signed:

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# Infosec IQ

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## **Contract Description:**

Infosec IQ is a security, privacy, and phishing awareness program. The security and privacy awareness training includes learning modules for FERPA, HIPAA, phishing, malware, password security, social engineering, privacy, etc. The phishing awareness training includes phishing e-mail templates for Facebook, Google, Office 365, Dropbox, Apple, and current events. Both trainings provide the ability to track which employees have completed the learning modules and which employees continually click on phishing e-mails.

## **REGION 15 RESPONSIBILITIES:**

- Coordinate, negotiate, and facilitate contractual agreements.
- Provide training to designated employee.
- Provide technical assistance to designated employee.
- Provide District with Infosec IQ's technical support contact information.

## **LOCAL DISTRICT RESPONSIBILITIES:**

- Designate a District employee as the administrator of Infosec IQ.
- Schedule learning modules for employees based on local policy.
- Schedule phishing templates for employees based on local policy.

## **TEXAS CYBERSECURITY FRAMEWORK:**

- Objective 14 - Security Awareness and Training
- Objective 15 - Privacy Awareness and Training

## **TXSSC CYBERSECURITY ANNEX:**

- CS6: Conduct annual training for the District Cybersecurity Coordinator
- CS18: Annual cybersecurity training plan for employees and students

## **FEE:**

- Licensing: \$3.40 per license
- Management:
  - \$0 for District Managed
  - \$750 for ESC Managed

Please return by June 21, 2024.

Please email purchase order to Tatum Bowman - tatum.bowman@esc15.net

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**FOR ESC USE ONLY**

Invoice Frequency: Annual Billing December 1

Revenue Source: 162-864

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## Infosec IQ Licensing

Infosec IQ Licensing

### Number of Infosec IQ Licenses

Number of Infosec IQ Licenses
110

## Infosec IQ Management

Who will be managing Infosec IQ?

### ESC15 or District Managed?

Infosec IQ Management
District Managed

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### Contract Contact Information:

- Randon Lance
  - randon.lance@esc15.net,sarah.wallace@esc15.net
- 

### Contract Duration:

- Start Date: 09/01/2024
  - End Date: 08/31/2025
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### Contract Cost: 374

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Sonora ISD

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**ESC Region 15 Executive Director Signature: Dr. Casey Callahan**

**Date Signed:**

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# Securly

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## Contract Description:

Securly is a cloud platform that focuses on student safety.

### REGION 15 RESPONSIBILITIES:

- Coordinate, negotiate, and facilitate contractual agreements.
- Provide District with Securly's technical support contact information.

### LOCAL DISTRICT RESPONSIBILITIES:

1. Purchase, configure, and deploy Securly. Region 15 can assist in this process under Technology Support Services contract. Otherwise, it is the districts responsibility.
2. Configure Securly Filter to provide CIPA compliant web filtering.
3. Understand Securly's web filtering is not 100% effective.

### TEXAS CYBERSECURITY FRAMEWORK:

- Objective 27: Security Systems Management
- Objective 29: Internet Content Filtering
- Objective 36: Malware Protection
- Objective 37: Security Monitoring and Event
- Objective 41: Audit Logging

### TXSSC CYBERSECURITY ANNEX:

- CS22: Network use agreement

### FEE:

- Filter Premium - \$2.25 per Student Enrollment and FTE Count
- Classroom Premium - \$3.83 per Student Enrollment
- Aware Premium (includes Observe) - \$1.83
- MDM - \$2.34
- Rhithm Premium - \$3.45

- Observer - \$0.69
- Home - \$0.99
- On-Call - \$3.80
- Pass Core - \$2.53
- Pass Premium (includes Visitor) - \$3.75
- Discern - \$4.75
- Flex Core - \$4.34

Please return by June 21, 2024.

Please email purchase order to Tatum Bowman - [tatum.bowman@esc15.net](mailto:tatum.bowman@esc15.net)

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#### FOR ESC USE ONLY

Invoice Frequency: Annual Billing December 1

Revenue Source: 162-864

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## Filter Premium

Deliver safer online experiences. Ensure student safety on all devices, anywhere they go.

Filter Premium includes AI Chat and Reveal

<https://www.securly.com/filter>

<https://www.securly.com/reveal>

<https://www.securly.com/aichat>

## Classroom Premium

Powerfully simple classroom management to help teachers engage every student and lead class with confidence.

<https://www.securly.com/classroom/>

**Enter the number of students that will use Classroom.**

<b>Student Count</b>
680



# Aware Premium

Intervene quickly to safeguard students against self-harm, suicide, bullying, and violence

Aware Premium includes Observe

<https://www.securly.com/aware>

## MDM

Cloud-based Apple device management for schools.

<https://www.securly.com/mdm>

Enter the number of devices that will use Securly MDM.

Device Count
225

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### Contract Contact Information:

- Randon Lance
- [randon.lance@esc15.net](mailto:randon.lance@esc15.net), [sarah.wallace@esc15.net](mailto:sarah.wallace@esc15.net)

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### Contract Duration:

- Start Date: 07/01/2024
- End Date: 06/30/2025

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**Contract Cost: 6048.969999999999**

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Sonora ISD

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ESC Region 15 Executive Director Signature: Dr. Casey Callahan

Date Signed:

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# Zoom

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## Contract Description:

Zoom is a cloud meeting platform to allow two way audio/video for remote instruction and meetings.

### REGION 15 RESPONSIBILITIES:

- Coordinate, negotiate, and facilitate contractual agreements.
- Provide District with Zoom's technical support contact information.
- Provide TASI the district Zoom Administrator email address and number of licenses.

### LOCAL DISTRICT RESPONSIBILITIES:

- Purchase, secure, and install Zoom.
- Appoint a Zoom Administrator to assign licenses to users.
- Configure Zoom's security settings to prevent unauthorized access (require meeting password, enable waiting room, etc.).

### FEE:

- \$15 per license

Please return by June 21, 2024.

Please email purchase order to Tatum Bowman - [tatum.bowman@esc15.net](mailto:tatum.bowman@esc15.net)

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### FOR ESC USE ONLY

Invoice Frequency: Annual Billing December 1

Revenue Source: 162-864

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## Zoom Licenses

Number of Zoom EDU Licenses.

**How many Zoom EDU Licenses will your district need?**

Number of Licenses
5

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**Contract Contact Information:**

- Randon Lance
- randon.lance@esc15.net,sarah.wallace@esc15.net

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**Contract Duration:**

- Start Date: 09/01/2024
- End Date: 08/31/2025

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**Contract Cost: 75**

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Sonora ISD

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ESC Region 15 Executive Director Signature: Dr. Casey Callahan

Date Signed:

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# Eduphoria!

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## Contract Description:

### DESCRIPTION:

Suite Renewal of district participation includes access to the web-based eduphoria! Suite of applications.

*Not available for new eduphoria districts..*

### REGION 15 RESPONSIBILITIES:

- Provide training in eduphoria! Suite of applications
- Provide technical assistance to districts
- Unlimited telephone and e-mail technical assistance
- Roster support services

### LOCAL DISTRICT RESPONSIBILITIES:

- Identify funding source
- Determine and assign system admin and other roles within the district
- Plan for training logistics and implementation
- Designate district eduphoria administrator/s
- Yearly system maintenance and updates

*New district enrollment will be handled through Eduphoria*

Required Implementation and Setup for Aware Premium and Strive must be purchased from Eduphoria. Contact [Sales@eduphoria.net](mailto:Sales@eduphoria.net) for details.

### FEE:

Each participating district will be assessed a Region 15 training and support fee of \$500.00 for UP TO five (5) campuses with an additional \$100.00 for each additional campus.

Pricing for eduphoria! Suite is on a per campus basis.

Pricing for TEKSbank is based on total student enrollment from the prior year.

Region 10 has competitively bid Eduphoria services through a published RFP. The EdTech contract number ET20200707 extends to Region 15 through participation in an ESC MOU.

For auditing purposes, please include the EdTech contract number ET20200707 on your district purchase order.

(\$3150.00) District renewal of Premium Suite (*multiplied by the TOTAL number of campuses*)  
**AVAILABLE TO RENEWAL DISTRICTS ONLY.**

(\$100.00) Training and support fee for any additional campuses **GREATER THAN FIVE (5)**

(\$1.25) TEKSbank STAAR aligned online item bank (\$1.25 per student based on enrollment from previous year)

- Eduphoria is rolling out an Aware Premium option. **IMPORTANT:** If you decide to go to Premium, you can no longer have the Suite pricing. There are two conversion options. There is no implementation fee for rollover. **NOT AVAILABLE TO NEW EDUPHORIA DISTRICTS.**

(\$2645.00) Aware Premium ONLY Conversion/Conversion Renewal Pricing (*multiplied by the TOTAL number of campuses*)

(\$3232.00) Aware Premium + Strive Conversion/Conversion Renewal Pricing (*multiplied by the TOTAL number of campuses*)

**ADDITIONAL INFORMATION:**

**District User License Agreement for REGION 10 ESC**

**TEKSbank System and Content**

This District User License Agreement ("DULA") is entered into by and between Education Service Center REGION 10, located in Richardson, Texas ("REGION 10 ESC"), and stated LEA. Important – read this document carefully: Persons violating federal copyright law and other applicable law or the terms of this DULA may be subject to civil and/or criminal penalties.

- REGION 10 ESC has developed certain content (namely, a collection of test and assessment items used to measure student performance on curriculum). The REGION 10 ESC content and the web-based system for delivering that content (collectively, the "TEKSbank System and Content") is licensed, not sold. This DULA gives the District and its Authorized Users, as defined in Paragraph 3(a) below, license to use the TEKSbank System and Content according to the restrictions and terms of this DULA. Any content, product, service, program, or technology made available to the District and its Authorized Users through the TEKSbank System and Content is protected by copyright, trade secret, patent, and/or other intellectual property rights and laws. Except as expressly permitted under this DULA, none of the materials contained in or accessed through the TEKSbank System and Content may be copied, distributed, publicly displayed, or publicly performed. The District may not adapt, modify, or create derivative works based on the TEKSbank System and Content.
- REGION 10 ESC and its suppliers retain all right, title, and interest, including all copyright, trade secret, and other intellectual property rights in and to the TEKSbank System and Content, including but not limited to any text, images, photographs, animations, video, audio, and music, as well as "applets" incorporated into the application and the accompanying printed materials. All rights not specifically granted in this DULA are reserved by REGION 10 ESC and its suppliers. Use of the TEKSbank System and Content in any way that is not authorized by the terms of this DULA is strictly prohibited (unless the District first obtains

express written permission of REGION 10 ESC).

- Access to the TEKSbank System and Content is provided to the District and its Authorized Users, as defined in 3 (a) below, for limited use in accordance with the following provisions:

"Authorized Users" are the employees, faculty, and staff officially affiliated with a school district or charter school that has licensed use of the TEKSbank System and Content and is in good standing for the school year in which the TEKSbank System and Content is contracted for. License for district use of the TEKSbank System and Content must be renewed annually.

The District shall make all reasonable efforts to ensure that Authorized Users affiliated with the District comply with the terms and restrictions of this Paragraph 3

Permissible use includes limited printing or other duplication of individual test and assessment items contained in the TEKSbank System and Content as part of educator-developed assessments administered by Authorized Users. Any other duplication or use is strictly prohibited.

Content items must be used for educational purposes ONLY on campuses within the District; items may not be transferred or provided to another entity without express written permission of Region 10.

All content is available for non-commercial educational use only. Without limitation, the District may not sell, rent, lease, sublicense, disclose, market, or transfer any content of the TEKSbank System and Content or use the web site to operate a service bureau or to act as an application service provider.

The District may not use, remove, or alter any trademark, trade name, product name, or logo, or any copyright or trademark notice or other proprietary notice, legend, symbol, or label in the TEKSbank System and Content.

No portion of the TEKSbank System and Content, including but not limited to individual test and assessment items, may be electronically incorporated into another software program or database without express written permission from REGION 10 ESC and its suppliers.

The District is responsible for taking reasonable measures to prevent access to the TEKSbank System and Content by unauthorized persons and is responsible for terminating any unauthorized access of which the District has actual notice or knowledge.

Without prejudice to any other rights, REGION 10 ESC may terminate this DULA by providing notice to the District if the District fails to comply with its terms and conditions. In such event, the District must destroy all copies of any content taken from the TEKSbank System and Content.

The effective date of this DULA is the date of the last signatory to the DULA.

Neither REGION 10 ESC nor its suppliers shall be responsible for the content of any site linked to it; the District's connection to any such linked site is at the District's own risk.

The laws of the State of Texas shall govern any legal dispute that may arise from or in connection with this DULA or the TEKSbank System and Content. All parties to any such dispute shall submit to the exclusive jurisdiction of the federal and/or state courts of the State of Texas

for all purposes. If any provision of this DULA is declared invalid or unenforceable, the remaining provisions of the DULA shall remain in effect. IF this DULA is terminated or expires, the District shall continue to be bound by its obligations under Paragraphs 1 and 2. All questions concerning this DULA shall be directed to REGION 10 ESC, 400 Spring Valley, Richardson, Texas, 75081. Attention: Program Coordinator, Data Solutions.

Per HB 462, resources and services provided by Region 15 are solely aligned with, and designed to support, the TEKS adopted by the State Board of Education.

Please return by June 21, 2024

Please email purchase order to Tatum Bowman - tatum.bowman@esc15.net

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#### FOR ESC USE ONLY

Invoice Frequency: Annual Billing December 1

Revenue Source: 162.800

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## District Renewal of Aware Premium + Strive

Conversion/Conversion Renewal Pricing multiplied by the TOTAL number of campuses.

### Contract District Contact

This is the person Region 15 will contact regarding this contract. Please provide the person's name and email.

**Please provide a district contact.**

Contact Name & Email
----------------------

Karen Evans karen.evans@sonoraisd.net
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### TEKSBank Online Item Bank

TEKSBank is a STAAR aligned online item bank.

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#### Contract Contact Information:

- Sherry Hall
- sherry.hall@esc15.net,david.bedford@esc15.net

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#### Contract Duration:

- Start Date: 09/01/2024



- End Date: 08/31/2025

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**Contract Cost: 7752.75**

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Sonora ISD

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**ESC Region 15 Executive Director Signature: Dr. Casey Callahan**

**Date Signed:**

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# NETXV Fiber Plus

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## Contract Description:

NETXV Fiber Plus is a consortium of Region 15 school districts connected via high speed, fiber optic cable for Internet Access, Data Transmission, and Firewall Services. The primary function of this consortium is sharing and collaboration to achieve student success. The services offered are "unlimited" Internet Access, managed Firewall Services, managed Intrusion Prevention, managed Domain Name Services, Internet Access logging, DDoS Mitigation, and support of these services to ensure high availability to all members.

## REGION 15 RESPONSIBILITIES:

- Region 15 will act as Fiscal Agent and Consortium Lead for NETXV.
- Comply with applicable federal and state laws, rules, regulations, policies, and guidelines.
- File for E-Rate discounts as a consortium on all applicable services.
- Coordinate and facilitate contractual agreements, WAN installations, and training activities.
- Provide network management/maintenance from Region 15 to District demarcation.
- Provide network management/maintenance for Region 15 WAN equipment.
- Provide redundant Internet Access, managed Firewall Services, managed Intrusion Prevention, managed Domain Name Service, Internet Access logging, and DDoS Mitigation.
- Monitor, maintain, and provide support of the NETXV infrastructure.
- Designate points of contact for technical support.

## LOCAL DISTRICT RESPONSIBILITIES:

- Comply with applicable federal and state laws, rules, regulations, policies, and guidelines.
- Designate a Technology contact as the single point of contact for local technical issues.
- Comply with software copyright and licensing laws and regulations.
- Submit an annual Letter of Agency and E-Rate Form 479 to Region 15.
- Ensure Children's Internet Protection Act (CIPA) compliance.
- Adopt and enforce an Internet Safety Policy or equivalent for all staff and students.
- Provide and enforce a Technology Protection Measure.
- Provide reasonable public notice and hold at least one public hearing or meeting to address a proposed technology protection measure and Internet safety policy.

## TEXAS CYBERSECURITY FRAMEWORK:

- Objective 3 - Critical Information Asset Inventory
- Objective 10 - Security Assessment and Authorization / Technology Risk Assessments
- Objective 19 - Contingency Planning
- Objective 27 - Security Systems Management
- Objective 28 - Network Access and Perimeter Controls
- Objective 30 - Data Loss Prevention
- Objective 34 - System Communications Protection
- Objective 35 - Vulnerability Assessment
- Objective 36 - Malware Protection
- Objective 37 - Security Monitoring and Event Analysis
- Objective 41 - Audit Logging

## TXSSC CYBERSECURITY ANNEX:

- CS8: Install and configure host-based firewalls
- CS17: Close or block network ports that are not in use

## FEE:

- Calculated based on base and ADA fee.

Please return by June 21, 2024.

Please email purchase order to Tatum Bowman - [tatum.bowman@esc15.net](mailto:tatum.bowman@esc15.net)

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## FOR ESC USE ONLY

Invoice Frequency: Annual Billing December 1

Revenue Source: 162-864

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## Sonora ISD

Pricing for Sonora ISD NETXV Fiber Plus.

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**Contract Contact Information:**

- Randon Lance
  - randon.lance@esc15.net,sarah.wallace@esc15.net
- 

**Contract Duration:**

- Start Date: 09/01/2024
  - End Date: 08/31/2025
- 

**Contract Cost: 15036.63**

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Sonora ISD

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ESC Region 15 Executive Director Signature: Dr. Casey Callahan

Date Signed:

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# School Campus | District Safety Contract

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## Contract Description:

### DESCRIPTION:

Region 15 will provide Safety & Security Technical Support, professional development, and professional services for a wide range of topics not covered under Title IV Part A (The Elementary and Secondary Education Act of 1965, as reauthorized by the Every Student Succeeds Act (ESSA) of 2015, established Title IV, Part A, Subpart 1, the Student Support and Academic Enrichment Grant Program (SSAE). The overarching goal of Title IV, Part A, Subpart 1, is to increase the capacity of state education agencies, local educational agencies (LEAs), campuses, and communities to meet the following three goals:

1. Provide all students access to a well-rounded education
2. Improve school conditions for student learning (safe and healthy students)
3. Improve the use of technology to improve the academic outcomes and digital literacy of students

**SECTION 1: ON-SITE PROFESSIONAL DEVELOPMENT** Provide professional development opportunities through face-to-face in district safety & Security Presentations. Training topics include but are not limited to the following:

\*Emergency Management, Safety & Security Committee Operations, Standard Response Protocol/ Standard Reunification Method, CRASE, and Legislative Updates relating to School Safety & Security.

### REGION 15 RESPONSIBILITIES

- Provide technical support, current legal requirements and best practices during face-to-face on site presentations.
- Provide training material in the form of handouts, guided slide notes or other related media to participants.

### LOCAL DISTRICT RESPONSIBILITIES

- Provide on-site space for training suitable to the desired audience.

**SECTION 2: ON-SITE PROFESSIONAL DEVELOPMENT AND TECHNICAL SUPPORT TO SSSP/ SCHOOL BEHAVIOR THREAT ASSESSMENT TEAM** Provide professional development opportunity through face-to-face in district presentations, tabletops, and technical support during SBTA Team actions.

### REGION 15 RESPONSIBILITIES:

- Provide current legal requirements and best practices during face-to-face onsite presentations

- Provide training material in the form of handouts, guided slide notes, or other related media to participants
- Provide technical support during SBTA Team Actions

**LOCAL DISTRICT RESPONSIBILITIES:**

- Provide onsite space for training suitable to the desired audience
- Provide access to applicable sensitive documents during SBTA Team Actions

**FEE:**

\$500 per day (includes travel expenses)

**ADDITIONAL INFORMATION:**

Region 15 will not be responsible for providing for or supervising students. All efforts will be used to support legislation enacted.

Please return by June 21, 2024

Please email purchase order to Tatum Bowman - tatum.bowman@esc15.net

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**FOR ESC USE ONLY**

Invoice Frequency: Annual Billing December 1

Revenue Source: 162.815

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## Contract District Contact

This is the person Region 15 will contact regarding this contract. Please provide the person's name and

email.

### Please provide a district contact

Contact Name & Email
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Michael Kissire michael.kissire@sonoraisd.net
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## School Safety Review

Safety Specialist will provide services based on contracted services.

### Number of Days

Number of Days
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**Contract Contact Information:**

- Laura Strube
- laura.strube@esc15.net,rusty.fleeman@esc15.net

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**Contract Duration:**

- Start Date: 09/01/2024
- End Date: 08/31/2025

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**Contract Cost: 1000**

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Sonora ISD

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**ESC Region 15 Executive Director Signature: Dr. Casey Callahan**

**Date Signed:**

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# ESSA Grant Support

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## Contract Description:

### DESCRIPTION:

### REGION 15 RESPONSIBILITIES:

Enhanced technical assistance in development, implementation, and evaluation of compliant ESSA-related formula grant programs.

**Note:** Assistance with ESSA-related formula grant paperwork is offered at no cost for contracting LEAs. These programs and grant paperwork include:

- ESSA Consolidated application, amendments, compliance reports (excluding Title III and Title I-C)
- Title I, 1003a School Improvement grant (if applicable)
- Rural and Low Income School grant (if applicable)
- Gun Free Report (PR6000)
- One virtual (face-to-face optional) meeting between ESC PFE specialist and applicable district personnel to review district/campus PFE policies and compacts

### LOCAL DISTRICT RESPONSIBILITIES:

- Provide a contact person for this contract
- Allow personnel to participate in ESSA-related staff development provided by ESC15
- Conduct a comprehensive needs assessment (CNA) annually to determine program needs
- Develop a district/campus improvement plan articulating program expenditures
- Maintain written policy and procedure manuals aligned with current EDGAR guidance
- Respond to ESC staff in a timely manner when information is requested or action is needed in TEAL
- Allow read-only access to Expenditure Reporting (ER) in TEAL to enable ESC staff to help monitor draw downs.

### FEE:

Contract amount based upon most recent fall PEIMS snapshot

LEAs are encouraged to pay for this contract with local funds. Should ESSA funds be used to pay for these services, remember to charge the cost to all programs benefiting from the contract.

(\$3000.00) Tier 1 (1 - 100)

(\$4000.00) Tier 2 (101 - 200)

(\$4500.00) Tier 3 (201 - 1000)

(\$6000.00) Tier 4 (1001 - 5000)

(\$0.00) Tier 5 (5000+) Individual Quote (Please call to negotiate fee)

(\$6.00) @ Qty of Number of Economically Disadvantaged Students listed from most recent fall PEIMS snapshot

**ADDITIONAL INFORMATION:**

Per HB 462, resources and services provided by Region 15 are solely aligned with, and designed to support, the TEKS adopted by the State Board of Education.

Please return by July 12, 2024

Please email purchase order to Tatum Bowman - tatum.bowman@esc15.net

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**FOR ESC USE ONLY**

Invoice Frequency: Quarterly

Revenue Source: 162.846

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**Contract District Contact**

This is the person Region 15 will contact regarding this contract. Please provide the person's name and email.

**Please provide a district contact.**

<b>Contact Name &amp; Email</b>
Michael Kissire michael.kissire@sonoraisd.net

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**Contract Contact Information:**

- Tami Knight
- tami.knight@esc15.net, robin.graves@esc15.net

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**Contract Duration:**

- Start Date: 09/01/2024

- End Date: 08/31/2025

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**Contract Cost: 6666**

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Sonora ISD

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ESC Region 15 Executive Director Signature: Dr. Casey Callahan

Date Signed:

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# Financial Services Co-Op II: Payroll Service

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## Contract Description:

### DESCRIPTION:

To perform business office functions according to the terms listed in the service option below:

Region 15 will perform the business office procedures as outlined below in an accurate and timely manner as prescribed by the Texas Education Agency (TEA) regulations. Accounting records will be maintained at Region 15 and shall be accessible to the District administration at all times during regular business hours. Region 15 will record the accounting transactions through the direction provided by the District. Business transactions will not be conducted via the telephone. No transactions will be posted without written documentation signed by the superintendent or a designated staff member of the District.

### REGION 15 RESPONSIBILITIES:

Region 15 will process monthly payroll based on a schedule developed by the District and Region 15. As a part of the payroll process, Region 15 will perform the following functions based on information provided by the District:

- Process monthly payroll, prepare and submit all associated monthly, quarterly and annual reports
- Prepare W2 forms, distribute to employees, and submit to IRS
- **Prepare payroll and related deduction checks** (*NOTE: any documentation received after the deadline for data submission agreed upon by the District and Region 15 will be processed the following month*)
- Provide standard payroll reports to the District as requested
- Process August accruals (*see Local District Responsibilities, 5th bullet, below*)
- Perform and maintain all file backups
- Assist auditors as requested
- Assist District with maintenance of service records as needed
- Transfer confidential files via the Region 15 approved FTP system

Region 15 is NOT responsible for documentation, reporting, data submission, or ensuring compliance with Affordable Care Act requirement

### LOCAL DISTRICT RESPONSIBILITIES:

In order for the payroll functions in this service option to be successfully completed, the District must agree to perform the following duties based upon a schedule developed by the District and

Region 15 (*all documentation must be submitted on Region 15 approved forms*)

- Provide a list of approved district personnel who Region 15 Financial Services may contact regarding this contract
- Provide Financial Policies and Procedures [Administrative Procedure Manual]
- Procure all required payroll check stock, forms, and other supplies
- Utilize Ascender software
- Perform daily functions including:
- Complete payroll changes form and upload to Region 15 via FTP site for any payroll changes
- Provide employee data sheet for each employee using Region 15 approved form by date specified by Region 15
- Provide time sheets, absence forms, and all payroll changes to Region 15 monthly by agreed upon payroll cut off date calendar
- Provide documentation required to calculate payroll amounts for substitutes and hourly employees by agreed upon payroll cut off date calendar. (*NOTE: documentation received after the deadline agreed upon by the district and Region 15 will be processed the following month*)
- Properly code all documentation
- Require direct deposit for all employees and substitutes
- Execute all bank transactions and provide documentation to Region 15 within one business day after the transaction has been requested
- Verify, print and distribute deduction checks
- Provide Region 15 with online inquiry access to all bank and investment accounts
- Prepare or cause to be prepared IRS Form 5500 for the Cafeteria 125 plan
- Verify and approve TSDS data [*District will prepare and submit all data*]
- Maintain required documentation in personnel files and verify service record data
- Provide copy of service record for all new employees to Region 15 within one (1) week of hire date
- Provide a signed monthly time sheet for all retire/rehire employees, including substitutes, by the 2nd of each month
- Verify all deductions in August of each year and provide documentation of any changes to Region15 by September 1
- For NY PR provide Master schedule showing specific PIC breakdown for distributions for



every employee

- For NY PR provide Federal Budget Summary listing each employee and amount to be paid out of each federal fund
- Provide Region 15 with a copy of District leave policy and if applicable, leave pool policy
- For any mid-year salary increases/changes not approved by the board during the budget process, the District must provide Region 15 with a signed copy of the board minutes showing the approval of such change prior to processing the change through the payroll system
- Perform all human resources functions for the District including but not limited to fingerprinting, criminal history, insurance enrollment, new hires (attorney general), W-4s, direct deposit enrollment, staff responsibilities in *Ascender Personnel* application
- District will provide seven (7) working days notice on supplemental payroll
- Payroll verification reports must be approved by District within one (1) working day
- Transfer confidential files via Region 15 approved FTP system
- Create and maintain next year payroll files or provide documentation to Region 15 on Region 15 approved forms according to district specific agreement and according to schedule developed by Region 15
- Attend training sessions as requested by Region 15 School Financial Services Department
- Comply with all Affordable Care Act requirements
- Contact Region 15 prior to making any changes on a payroll screen in Ascender

**FEE:**

District will be assessed \$15,000.00 base fee plus \$100.00 per staff FTE count for 2023-2024

Supplemental payroll will be processed on special stipends and on errors or omissions from district approved regular monthly payroll data at \$1000 for each supplemental payroll processed during the month.

Special requests for regular payroll, such as a stipend for every employee, will be an additional \$1,000 per payroll minimum. Fee will be determined for additional journal entries required for special requests.

\$15,000 Base Fee

\$3,000 Initial Setup Fee for NEW Districts Co-Op II: Payroll Service

\$2,500 Initial Setup Fee for NEW Districts + Accept Co-Op I: Accounting/Budget Service

\$100 per FTE Staff Counts & Totals from Fall 2023-2024 TSDS Submission

**Termination of Contract during the School Year:** Either party may terminate this contract with 30 days written notice delivered to the others principal place of business during the contract period. This contract constitutes the full and complete agreement between the District and Region 15. This agreement may be amended at any time by mutual written agreement of the parties. This contract shall be governed by Texas Law for all purposes. Venue for any legal proceedings relating to this contract shall lie in Tom Green County, Texas.

Per HB 462, resources and services provided by Region 15 are solely aligned with, and designed to support, the TEKS adopted by the State Board of Education.

Please return by June 21, 2024

Please email purchase order to Tatum Bowman - tatum.bowman@esc15.net

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FOR ESC USE ONLY

Invoice Frequency: Monthly

Revenue Source: 162.850

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## Initial Setup Fee for NEW Districts to Co-Op II: Payroll Services

Finance Specialist will process monthly payroll based on a schedule developed by the District and Region 15.

**Are you a NEW DISTRICT to the Payroll Services Contract?**

New District to the Payroll Services Contract?
No

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### Contract Contact Information:

- Amy Zuniga
- amy.zuniga@esc15.net,laura.strube@esc15.net

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### Contract Duration:

- Start Date: 09/01/2024
- End Date: 08/31/2025

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**Contract Cost: 26100**

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Sonora ISD

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**ESC Region 15 Executive Director Signature: Dr. Casey Callahan**

**Date Signed:**

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# Financial Services Co-Op II: Payroll Service

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## Contract Description:

### DESCRIPTION:

To perform business office functions according to the terms listed in the service option below:

Region 15 will perform the business office procedures as outlined below in an accurate and timely manner as prescribed by the Texas Education Agency (TEA) regulations. Accounting records will be maintained at Region 15 and shall be accessible to the District administration at all times during regular business hours. Region 15 will record the accounting transactions through the direction provided by the District. Business transactions will not be conducted via the telephone. No transactions will be posted without written documentation signed by the superintendent or a designated staff member of the District.

### REGION 15 RESPONSIBILITIES:

Region 15 will process monthly payroll based on a schedule developed by the District and Region 15. As a part of the payroll process, Region 15 will perform the following functions based on information provided by the District:

- Process monthly payroll, prepare and submit all associated monthly, quarterly and annual reports
- Prepare W2 forms, distribute to employees, and submit to IRS
- Prepare payroll and related deduction checks (*NOTE: any documentation received after the deadline for data submission agreed upon by the District and Region 15 will be processed the following month*)
- Provide standard payroll reports to the District as requested
- Process August accruals (*see Local District Responsibilities, 5th bullet, below*)
- Perform and maintain all file backups
- Assist auditors as requested
- Assist District with maintenance of service records as needed
- Transfer confidential files via the Region 15 approved FTP system

Region 15 is NOT responsible for documentation, reporting, data submission, or ensuring compliance with Affordable Care Act requirement

### LOCAL DISTRICT RESPONSIBILITIES:

In order for the payroll functions in this service option to be successfully completed, the District must agree to perform the following duties based upon a schedule developed by the District and

Region 15 (*all documentation must be submitted on Region 15 approved forms*)

- Provide a list of approved district personnel who Region 15 Financial Services may contact regarding this contract
- Provide Financial Policies and Procedures [Administrative Procedure Manual]
- Procure all required payroll check stock, forms, and other supplies
- Utilize Ascender software
- Perform daily functions including:
  - Complete payroll changes form and upload to Region 15 via FTP site for any payroll changes
  - Provide employee data sheet for each employee using Region 15 approved form by date specified by Region 15
  - Provide time sheets, absence forms, and all payroll changes to Region 15 monthly by agreed upon payroll cut off date calendar
  - Provide documentation required to calculate payroll amounts for substitutes and hourly employees by agreed upon payroll cut off date calendar. (*NOTE: documentation received after the deadline agreed upon by the district and Region 15 will be processed the following month*)
- Properly code all documentation
- Require direct deposit for all employees and substitutes
- Execute all bank transactions and provide documentation to Region 15 within one business day after the transaction has been requested
- Verify, print and distribute deduction checks
- Provide Region 15 with online inquiry access to all bank and investment accounts
- Prepare or cause to be prepared IRS Form 5500 for the Cafeteria 125 plan
- Verify and approve TSDS data [*District will prepare and submit all data*]
- Maintain required documentation in personnel files and verify service record data
- Provide copy of service record for all new employees to Region 15 within one (1) week of hire date
- Provide a signed monthly time sheet for all retire/rehire employees, including substitutes, by the 2nd of each month
- Verify all deductions in August of each year and provide documentation of any changes to Region 15 by September 1
- For NY PR provide Master schedule showing specific PIC breakdown for distributions for

every employee

- For NY PR provide Federal Budget Summary listing each employee and amount to be paid out of each federal fund
- Provide Region 15 with a copy of District leave policy and if applicable, leave pool policy
- For any mid-year salary increases/changes not approved by the board during the budget process, the District must provide Region 15 with a signed copy of the board minutes showing the approval of such change prior to processing the change through the payroll system
- Perform all human resources functions for the District including but not limited to fingerprinting, criminal history, insurance enrollment, new hires (attorney general), W-4s, direct deposit enrollment, staff responsibilities in *Ascender Personnel* application
- District will provide seven (7) working days notice on supplemental payroll
- Payroll verification reports must be approved by District within one (1) working day
- Transfer confidential files via Region 15 approved FTP system
- Create and maintain next year payroll files or provide documentation to Region 15 on Region 15 approved forms according to district specific agreement and according to schedule developed by Region 15
- Attend training sessions as requested by Region 15 School Financial Services Department
- Comply with all Affordable Care Act requirements
- Contact Region 15 prior to making any changes on a payroll screen in Ascender

#### FEE:

District will be assessed \$15,000.00 base fee plus \$100.00 per staff FTE count for 2023-2024

Supplemental payroll will be processed on special stipends and on errors or omissions from district approved regular monthly payroll data at \$1000 for each supplemental payroll processed during the month.

Special requests for regular payroll, such as a stipend for every employee, will be an additional \$1,000 per payroll minimum. Fee will be determined for additional journal entries required for special requests.

\$15,000 Base Fee

\$3,000 Initial Setup Fee for NEW Districts Co-Op II: Payroll Service

\$2,500 Initial Setup Fee for NEW Districts + Accept Co-Op I: Accounting/Budget Service

\$100 per FTE Staff Counts & Totals from Fall 2023-2024 TSDS Submission

**Termination of Contract during the School Year:** Either party may terminate this contract with 30 days written notice delivered to the others principal place of business during the contract period. This contract constitutes the full and complete agreement between the District and Region 15. This agreement may be amended at any time by mutual written agreement of the parties. This contract shall be governed by Texas Law for all purposes. Venue for any legal proceedings relating to this contract shall lie in Tom Green County, Texas.

**Per HB 462, resources and services provided by Region 15 are solely aligned with, and designed to support, the TEKS adopted by the State Board of Education.**

Please return by June 21, 2024

Please email purchase order to Tatum Bowman - tatum.bowman@esc15.net

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FOR ESC USE ONLY

Invoice Frequency: Monthly

Revenue Source: 162.850

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## Initial Setup Fee for NEW Districts to Co-Op II: Payroll Services

Finance Specialist will process monthly payroll based on a schedule developed by the District and Region 15.

**Are you a NEW DISTRICT to the Payroll Services Contract?**

New District to the Payroll Services Contract?
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No
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### Contract Contact Information:

- Amy Zuniga
- amy.zuniga@esc15.net,laura.strube@esc15.net

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### Contract Duration:

- Start Date: 09/01/2024
- End Date: 08/31/2025

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**Contract Cost: 26100**



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Sonora ISD

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**ESC Region 15 Executive Director Signature: Dr. Casey Callahan**

**Date Signed:**

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# Financial Services Co-Op VII: TRS Reporting Service

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## Contract Description:

### DESCRIPTION:

To prepare and submit monthly TRS reports :

Region 15 will perform the monthly TRS reporting procedures as outlined below in an accurate and timely manner as

prescribed by the Teacher Retirement System (TRS) regulations. Payroll reporting records will be maintained at Region 15

and shall be accessible to the District administration at all times during regular business hours. Region 15 will record the

payroll retirement transactions through regular accounting procedures. No payroll changes will be conducted via telephone

but must be submitted via the secure FTP portal.

### REGION 15 RESPONSIBILITIES:

Region 15 will process monthly Teacher Retirement reports based on a schedule developed by the District and Region 15.

As a part of the payroll process, Region 15 will perform the following functions based on information provided by the District:

- Process and prepare monthly TRS reports and submit through the TRS portal
- Correct any errors and notify district when reports have been accepted
- Notify districts when reports can be printed through Ascender for auditing purposes
- Notify district of bank transfer amount for final TRS reports - Statutory Minimum, NonOASDI and Child Nutrition, if applicable
- Send district completed TexNet Payment confirmation
- Will prepare any needed general journals
- Perform and maintain all file backups
- Assist auditors as requested
- Transfer confidential files via the Region 15 approved FTP system
- Make TexNet payment, from Region 15 worksheet, through Texas Comptroller of Public Accounts website

- Post TexNet payment in Ascender
- Post any general journals

**LOCAL DISTRICT RESPONSIBILITIES:**

In order for the TRS functions in this service option to be successfully completed, the District must agree to perform the following duties based upon a schedule developed by the District and Region 15:

- Utilize Ascender software
- Provide a list of approved district personnel who Region 15 Financial Services may contact regarding this contract
- Complete monthly payroll change form and upload to Region 15 via the FTP site for any payroll changes
- Grant Ascender access to Region 15
- Make any required bank transfers after receiving notice from Region 15 within three (3) days
- No later than the 2nd day of each month send Region 15 a signed time sheet for each Retire/Rehire employee, including substitutes

**FEE:**

Based on number of employees plus substitutes from May 2024 TRS Regular Payroll Report  
Service Duration:

*Minimum fee list below and \$75 per hour after the first five (5) hours*

# of Employees Monthly Fee:

001 - 075 \$ 400.00

076 - 150 \$ 450.00

151 - 225 \$ 600.00

226 - 300 \$ 750.00

301 - 375 \$ 900.00

376 - 450 \$ 1050.00

451 - 525 \$ 1200.00

526 - 600 \$ 1350.00

> 601 \$ To Be Determined

Termination of Contract during the School Year: Either party may terminate this contract with 30 days written notice

delivered to the others principal place of business during the contract period. This contract constitutes the full and complete

agreement between the District and Region 15. This agreement may be amended at any time by mutual written agreement

of the parties. This contract shall be governed by Texas Law for all purposes. Venue for any legal proceedings relating to this

contract shall lie in Tom Green County, Texas.

Per HB 462, resources and services provided by Region 15 are solely aligned with, and designed to support, the

TEKS adopted by the State Board of Education.

Please return by June 21, 2024

Please email purchase order to Tatum Bowman - [tatum.bowman@esc15.net](mailto:tatum.bowman@esc15.net)

---

**FOR ESC USE ONLY**

Invoice Frequency: Monthly

Revenue Source: 162.850

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**Contract Contact Information:**

- Amy Zuniga
  - [amy.zuniga@esc15.net](mailto:amy.zuniga@esc15.net), [laura.strube@esc15.net](mailto:laura.strube@esc15.net)
- 

**Contract Duration:**

- Start Date: 04/26/2024
  - End Date: 07/31/2024
- 

**Contract Cost: 450**

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Sonora ISD

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**ESC Region 15 Executive Director Signature: Dr. Casey Callahan**

**Date Signed:**

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# Instructional | Administrative Services | Distance Learning Cooperative

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## Contract Description:

### DESCRIPTION:

Region 15 will provide professional development and technical assistance toward improving the academic performance of all students.

### REGION 15 RESPONSIBILITIES:

Provide professional development and technical assistance with the implementation of the Texas Essential Knowledge and Skills (TEKS)

Provide professional development and technical assistance with strategies / initiatives to provide improved student performance on the State Assessment of Academic Readiness (STAAR) assessments

Provide technical assistance with the implementation of curriculum

Provide technical assistance with data analysis

### INSTRUCTIONAL SERVICES PROFESSIONAL DEVELOPMENT / TECHNICAL ASSISTANCE

Provide professional development opportunities and technical assistance at Region 15 and at designated cluster sites.

- Lesson Alignment
- Response to Intervention (RTI)
- Dyslexia
- Core Subject Areas
- Student Engagement
- Classroom Management
- Technology Integration
- Differentiated Instruction
- ESL Strategies
- Formative Assessment
- Data Driven Instruction

- Discovery Education
- Universal Screening
- Instructional Strategies
- Provide Support and Assistance for New / Beginning Teachers

#### **ADMINISTRATIVE SERVICES PROFESSIONAL DEVELOPMENT / TECHNICAL ASSISTANCE**

- Provide professional development opportunities and technical assistance at Region 15 and at designated cluster sites.
- District and Campus Planning & Improvement
- State Compensatory Education
- Superintendent | Principal Leadership | Counselor Conferences
- Networking Opportunities / Sessions
- First Time Superintendent Mentor
- Legal Updates
- Cooperative Purchasing
- Teacher Certification Guidance
- School Safety
- Counselor Guidance
- School Health
- Career & Technical Education (CTE) - support and guidance
- Accountability Updates
- Internet Safety / Cyber Bullying
- Provide support and assistance for Alternative Certification Teachers
- Pupil Transportation Updates
- District and campus administration support and assistance
- Teacher Incentive Allotment [TIA] Guidance
- School Finance to include but not limited to:
- Funding Templates



- Schools FIRST
- Maintenance of Effort
- Financial Solvency
- Financial Exigency
- Indirect Cost Rates
- Budgeting
- Audit Preparation
- TEA Summary of Finance - State Funding
- Recapture
- 313 Agreements

#### **DISTANCE LEARNING**

- Provide distance learning connectivity, training, and support among District, Region 15, Texas Education Agency, community colleges, and content providers.
- Zoom Connectivity as a participant (host licensing available through the Zoom eContract)
- Recording Capabilities
- Technical support and troubleshooting
- Training on how to use Zoom

#### **FEE:**

Each district will be assessed a BASE RATE (*includes distance learning fee*) in addition to \$3.50 X ADA.

Appropriate Base Rate option is shown below and district's 2022-2023 ADA has been provided.

If District cancels or fails to be present during an electronic field trip after confirming the event, District will be assessed a fee of \$50 plus the cost of electronic field trip.

(\$7000.00) Base Rate for 1-200 ADA

(\$8000.00) Base Rate for 201-500 ADA

(\$9000.00) Base Rate for 501-1000 ADA

(\$10000.00) Base Rate for 1001-5000 ADA

(\$11000.00) Base Rate for 5001+ ADA

(\$3.50) @ Qty 2022-2023 ADA X \$3.50

**ADDITIONAL INFORMATION:**

On-site Customized Training - \$500 per day/per specialist. This will be invoiced separately after the services are provided.

Per HB 462, resources and services provided by Region 15 are solely aligned with, and designed to support, the TEKS adopted by the State Board of Education.

Please return by June 21, 2024

Please email purchase order to Tatum Bowman - tatum.bowman@esc15.net

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**FOR ESC USE ONLY**

Invoice Frequency: Annual Billing December 1

Revenue Source: 162.827/854/855/864

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**Contract District Contact**

This is the person Region 15 will contact regarding this contract. Please provide the person's name and email.

**Please provide a district contact.**

Contact Name & Email
Michael Kissire michael.kissire@sonoraisd.net

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**Contract Contact Information:**

- Laura Strube
- laura.strube@esc15.net,robin.graves@esc15.net,david.bedford@esc15.net,randon.lance@esc15.net

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**Contract Duration:**

- Start Date: 09/01/2024
  - End Date: 08/31/2025
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**Contract Cost: 11198**

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Sonora ISD

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**ESC Region 15 Executive Director Signature: Dr. Casey Callahan**

**Date Signed:**

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# Perkins V Shared Service Arrangement (Strengthening Career & Technical Education for the 21st Century)

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## Contract Description:

### DESCRIPTION:

This grant program is authorized by Strengthening Career and Technical for the 21st Century Act, P.L.115-224 and provides formula allocations to CTE programs operated by LEAs. The purpose of the program is to develop more fully the academic, technical, and employability skills of secondary education students who elect to enroll in CTE programs.

LEAs must demonstrate that they are fulfilling requirements for uses of funds with the Perkins grant award or a combination of the Perkins grant award and other funds. An eligible applicant whose grant allotment is less than \$15,000 may still participate in the grant allotment by forming a shared services arrangement (SSA) with other LEAs or a regional education service center to meet the minimum grant requirement of \$15,000. ESC Region 15 serves as Fiscal Agent for LEAs who receive less than \$15,000.

Each eligible recipient that receives an allotment under the grant shall use such funds to improve CTE programs. Funds made available to eligible recipients under this part shall be used to support career and technical education programs that are of sufficient size, scope, and quality to be effective and that—

- provide career exploration and career development activities through an organized, systematic framework designed to aid students, including in the middle grades, before enrolling and while participating in a career and technical education program, in making informed plans and decisions about future education and career opportunities and programs of study.
- provide professional development for teachers, faculty, school leaders, administrators, specialized instructional support personnel, career guidance and academic counselors, or paraprofessionals.
- provide within career and technical education the skills necessary to pursue careers in high skill, high-wage, and in-demand industry sectors or occupations.
- support integration of academic skills into career and technical education programs and programs of study.
- plan and carry out elements that support the implementation of career and technical education programs and programs of study and that result in increasing student achievement.
- develop and implement evaluations of the activities carried out with funds under this part, including evaluations necessary to complete the comprehensive needs assessment required under section 134(c) and the local report required under section 113(b)(4)(B). The six requirements for eligible recipients of Perkins funding may be fulfilled entirely with Perkins funding or with a combination of Perkins and other funding sources. All six required uses of funds must be fulfilled for the institution to receive Perkins funds.

## **MUTUALLY BENEFICIAL:**

SSA Use of Funds allocated to SSAs shall be used for Perkins-eligible purposes and programs that are mutually beneficial to all members of the SSA. Fiscal agents may not reallocate funds to individual members of the consortium for purposes or programs benefiting only one member of the SSA. The action of flowing funds back to members of the SSA for purposes that are only beneficial to individual members does not constitute compliance with the “mutually beneficial purposes and programs” requirement.

Funds in the SSA must be used for programs that are of sufficient size, scope, and quality as to be effective; integrate academic and CTE; provide CTE programs of study for students; and provide equitable participation for students who are members of special populations.

**Payments to individual members of SSAs must not equal the amount of funds contributed by individual members to the SSA and may not be used to benefit only one member of the SSA.**

Per consultation with TEA and Brustein & Manasevit, PLLC, Perkins V Shared Service Arrangements must act in accordance to the following:

- LEAs that join an SSA lose entitlement to their initial allocation
- SSA funds must be used for purposes that are mutually beneficial to all members of the SSA
- Each member of the SSA must conduct and submit a Comprehensive Local Needs Assessment
- Equipment purchases will be discontinued for the ESC 15 SSA, due to:
  - All equipment purchased by the fiscal agent is property of the fiscal agent
  - All equipment liability will be held by the fiscal agent
  - All equipment must be beneficial to all members of the SSA and available for all SSA members to use
- All purchases must be agreed upon by all members of the SSA and be mutually beneficial to all members
- All mutually beneficial purchases must be aligned to the six required uses of Perkins funds, examples:
  - College & Career Readiness subscriptions
  - Evaluation programs
  - Professional development opportunities
  - Other agreed upon expenditures

## **LOCAL DISTRICT RESPONSIBILITIES:**

LEAs must designate funds to Region 15 through the eGrant Application and Designation Certification (ADC) form

Complete the CLNA (Comprehensive Local Needs Assessment) when applicable. CLNA will be completed every two years

Designate a Perkins contact person(s) for the district

Participate in shared service meetings to discuss mutually beneficial expenditures

Maintain membership in the SSA for the term of the agreement

Maintain programs of study identified in the CLNA and local application

Participate in the completion of the Local Application and other schedules within the application

Conduct evaluation of CTE programs

LEA entrusts ESC15 to purchase supplies and materials that will enrich and enhance CTE programming for all students

#### **REGION 15 RESPONSIBILITIES:**

Employ Region 15 personnel to assist with the implementation of program requirements

Providing technical assistance regarding the Perkins V Local Application for the shared services arrangement

Serve as the fiscal agent for Region 15 Perkins V Grant

Maintain communication and networking among LEA members

Implement Uniform Guidance (EDGAR) requirements as it applies to expenditures

Provide financial accounting for Perkins V funds which include but is not limited to ensuring all funds are expended in accordance with application laws and regulation for the funding source

Provide technical assistance to LEA members in completing reports

#### **FEE:**

#### **ADDITIONAL INFORMATION:**

Any additional entitlements released during the fiscal year will not necessitate additional district members' signatures

Each member identified below acknowledges accountability for the requirements contained in the Provisions and Assurances in the consolidated application

Should the district be found in non-compliance of Carl D. Perkins regulations through monitoring and auditing procedures the member district will be held accountable for liabilities, including legal fees due to complaint, grievance litigation, and refunds from any monitoring audit

The fiscal agent, Education Service Center Region 15, will charge administrative costs and indirect costs taken from the allocation.

Per HB 462, resources and services provided by Region 15 are solely aligned with, and designed to support, the TEKS adopted by the State Board of Education.

Please return by July 12, 2024

## Contract District Contact

This is the person Region 15 will contact regarding this contract. Please provide the person's name and email.

**Please provide a district contact.**

Contact Name & Email
Christina Rodriguez christina.rodriguez@sonoraisd.net

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## Contract Contact Information:

- Traci Terrill
- traci.terrill@esc15.net, robin.graves@esc15.net

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## Contract Duration:

- Start Date: 09/01/2024
- End Date: 08/15/2025

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## Contract Cost: 0

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Sonora ISD

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ESC Region 15 Executive Director Signature: Dr. Casey Callahan

Date Signed:

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# Title I Part C | Education of Migratory Children | Shared Services Agreement

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## Contract Description:

### DESCRIPTION:

The purpose of the Improving America's Schools Act (IASA) Title I, Part C, the Every Student Succeeds Act (ESSA) and Region 15 Migrant Education Program is to provide leadership, staff development and/or technical assistance to Migrant funded projects at districts and to work collaboratively with other states and education service centers (ESCs) to foster intra/interstate program coordination to assure instructional continuity and facilitate the attainment of the objectives of the Texas Migrant Education Program.

The services provided meet the unique needs of migratory children as precipitated by their highly mobile lifestyle. As participants in the Texas Migrant Education Program (MEP), ESCs and Districts must address the special needs of migrant children as specified in the state MEP's comprehensive needs assessment, and as outlined in the state MEP's Service Delivery Plan.

### REGION 15 RESPONSIBILITIES:

- Employ Region 15 personnel to assist with the implementation of program requirements
- Contact private nonprofit schools for access to services
- Provide identification and recruitment (ID&R) for migrant students and out-of-school (OSY)youth
- Encode student data on the Texas New Generation System (TX-NGS)
- Provide technical assistance to comply with federal and state requirements
- Assist with the development and implementation of the 'Priority for Services' and ID&R Action Plans, including a district plan for late entry and early withdrawal of migrant students
- Provide identified 'Priority for Services' students instructional and supportive services
- Assist in the review and analysis of district plans that address Migrant Education Program (MEP) needs
- Establish and consult with the parent advisory committee (PAC)
- Provide support to counselors of migrant students in the areas of secondary credit accrual and graduation enhancement, including distance learning courses
- Offer research-based staff development that will focus on ensuring migrant student success of the TEKS and success on the state assessment system
- Provide resources and equipment to address the migrant students' identified needs for classroom success

- Provide Project SMART/Making Mathematics Meaningful training and research-based strategies
- Provide home educator resources and materials for a home-based program for three-year-old and four-year-old children not attending a school or community based program
- Coordinate the MEP with other community services as well as the Texas Migrant Interstate Program (TMIP)
- Assist with the end of year evaluation of the MEP and report data as required by TEA
- Maintain an inventory of Region 15-owned assets procured with Title I, Part C, Migrant funds according to Region 15 policies and procedures on file
- Maintain on file a copy of the written shared services arrangement for audit and monitoring purposes
- Follow budgeting, accounting and reporting procedures in accordance with program and grant guidelines and in accordance with section 1.3.1.4 of FAR, Financial Accountability System Resource Guide and EDGAR.
- Follow up and provide instructional services, support services, make referrals, and document the progress of each identified PFS migrant students

#### **LOCAL DISTRICT RESPONSIBILITIES:**

- Districts must complete the Applicant Designation and Certification (ADC) form on-line at TEA's eGrants website prior to submitting the Consolidated Application for Federal Funds
- Districts must indicate "Apply as Member of Shared Services Arrangement" on the Applicant Designation and Certification form. This form is binding and cannot be changed
- Identify a district MEP contact person and an alternate contact
- Identify a District PEIMS staff who will work cooperatively with Region 15 staff to ensure accuracy of MEP student data
- Authorize access to Personal Identification Information (PII) for district migrant students in order to track enrollment and withdrawal information
- Assist Region 15 with the identification and recruitment process outlined in the ID&R manual
- Provide information related to private nonprofit schools within district boundaries
- Participate in the Local Needs Assessment Committee (LNAC)
- Support Region 15 staff of three- and four-year old migrant students requiring home-based instruction
- Provide data for Region 15 staff to enter into TX-NGS in accordance to the required activities as outlined in the TX-NGS guidelines

- Maintain Certificates of Eligibility as part of the program auditable files. The originals will be the property of and maintained on file at Region 15, and the duplicate will be the property of and maintained on file at the participating district
- District must implement the Region 15 SSA Migrant PFS plan into their District Improvement Plan
- Carryover funds will remain with Region 15 to fulfill grant requirements

**FEE:**

The district is releasing its maximum entitlement for 2024-2025 to Region 15. Maximum entitlement amounts will not be available until fall 2024.

**ADDITIONAL INFORMATION:**

- If a member district leaves the cooperative, all federal and roll-forward (carryover) funds will remain with the Shared Services Arrangement to fulfill grant requirements
- The fiscal agent (Region 15) maintains ownership of assets
- If the Shared Services Arrangement is terminated, assets acquired using Title I Part C Migrant funds will be distributed, as appropriate, among SSA member districts
- **A member district will be held accountable for liabilities, including legal fees due to complaint, grievance, litigation, and refunds from on-site monitoring or audit**
- Any additional entitlements released during the fiscal year will not necessitate additional district members' signatures
- Each member identified below acknowledges accountability for the requirements contained in the Provisions and Assurances in the consolidated application, as applicable

Per HB 462, resources and services provided by Region 15 are solely aligned with, and designed to support, the TEKS adopted by the State Board of Education.

Please return by July 12, 2024

Please email purchase order to Tatum Bowman - [tatum.bowman@esc15.net](mailto:tatum.bowman@esc15.net)

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**FOR ESC USE ONLY**

Revenue Source: 212.823

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**Contract District Contact**

This is the person Region 15 will contact regarding this contract. Please provide the person's name and email.

**Please provide a district contact.**

<b>Contact Name &amp; Email</b>
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Katherine Crain katherine.crain@sonoraisd.net
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**Contract Contact Information:**

- Robin Graves
  - robin.graves@esc15.net
- 

**Contract Duration:**

- Start Date: 09/01/2024
  - End Date: 08/31/2025
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**Contract Cost: 0**

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Sonora ISD

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ESC Region 15 Executive Director Signature: Dr. Casey Callahan

Date Signed:

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# Gifted and Talented Cooperative

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## Contract Description:

### DESCRIPTION:

Provide assistance to local districts in meeting the requirements of the Texas Education Code §29.122 for Gifted and Talented education and the identified priorities of the local district.

### REGION 15 RESPONSIBILITIES:

Assistance with district and regional planning

Assistance with program evaluation

Provide technical assistance with identification of potential student participants

Provide staff development, including 6 Hour Updates and 30 Hour Training to meet state requirements

Provide 30-hour training online at no additional fees

Provide technical assistance initiated by Region 15 to include either one-half day on-site consultation or one-day support at Region 15

Provide access to testing materials such as Slocumb Payne Teacher Inventory, Terra Nova, and NNAT

Assist the district in evaluating instructional resources and research-based differentiation strategies as needed

Assist the district with the development of a district plan that aligns with the Texas State Plan for Gifted and Talented Education

### LOCAL SCHOOL DISTRICT RESPONSIBILITIES:

Conduct identification and program evaluation

Provide appropriate programs for gifted or advanced learners

Provide access to teachers

Disseminate information regarding gifted and talented staff development opportunities

Disseminate information and material to teachers which has been forwarded to the district from Region 15

Assist with the creation or acquisition of appropriate curriculum for gifted students

### FEE:

\$1500 Base + \$10 per identified student from October 2023 TSDS submission.

[See "Additional Information" below for other service options.]

(\$10.00) x Number of GT identified student (quantity from Fall 2023 TSDS submission)

**ADDITIONAL INFORMATION:**

-Additional on-site technical assistance at district request: \$300 per half day OR \$500 per full day\*

\*District will be invoiced separately for these services.

Per HB 462, resources and services provided by Region 15 are solely aligned with, and designed to support, the TEKS adopted by the State Board of Education.

Please return by June 21, 2024

Please email purchase order to Tatum Bowman - tatum.bowman@esc15.net

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**FOR ESC USE ONLY**

Invoice Frequency: Annual Billing December 1

Revenue Source: 162.825

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**Contract District Contact**

This is the person Region 15 will contact regarding this contract. Please provide the person's name and email.

**Please provide a district contact.**

<b>Contact Name &amp; Email</b>
Heather Cearley heather.cearley@sonoraisd.net

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**Contract Contact Information:**

- David Bedford
- david.bedford@esc15.net

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**Contract Duration:**

- Start Date: 09/01/2024

- End Date: 08/31/2025

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**Contract Cost: 1630**

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Sonora ISD

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**ESC Region 15 Executive Director Signature: Dr. Casey Callahan**

**Date Signed:**

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