



## **DRAFT**

### **Charge for the Facilities Advisory Committee (FAC)**

#### **Purpose**

FAC will provide the Board of Education and administration with ongoing expertise, oversight and guidance on the district's facilities and infrastructure, master facilities plan, strategic plan, 10-year Life Safety Survey Report and proposed capital improvement projects. The committee's input will be based on several factors, including equity of investment among buildings, energy efficiency, environmental sustainability and accessibility.

#### **Charge**

FAC will:

- Examine the impact of the strategic plan on the district's facilities.
- Review the district's master facilities plan, including the phasing of proposed multi-year improvements.
- Review the district's 10-year Life Safety Survey Report, including any proposed remediations to findings.
- Review the district's proposed capital improvement projects, including consideration of their impact on the equity among buildings.
- Investigate industry trends, best practices, environmental sustainability and accessibility.
- Provide guidance and recommendations on facilities issues.
- Provide the board with an annual report summarizing the FAC's activities, noting any significant issues or trends during the preceding and succeeding fiscal years.

#### **Authority**

FAC shall be a standing committee of the Board of Education.

#### **Composition**

FAC will consist of two board members, the assistant superintendent for finance and operations, the director of buildings and grounds, and five board-appointed community members who possess relevant experience and knowledge. The board will ensure that the community members' participation on the committee will not create a conflict of interest.

One of the community members will serve as chair of the committee. For the first two-year term, the board will appoint the chair after which the committee will select its chair. Board and community members will serve on FAC for a two-year term with a maximum limit of four terms. FAC will meet at least quarterly.

#### **Open Meetings**

All meetings will be subject to the Illinois Open Meetings Act.