

# Westwood ISD Agenda Item Information

**Meeting Date:** November 10, 2025

**Subject:** Discussion of Local Calendar for Public Information Act Purposes

**Administrator Responsible:** Wade Stanford

**Summary:** House Bill 3033, which made several changes to the Public Information Act, became law in the 88th legislative session. “Business day” used to be any day the district was open for business, excluding days with skeleton crews. The bill now defines a “Business day” for purposes of the PIA as any day other than (1) a Saturday or Sunday, (2) a national holiday under Texas Government Code section 662.003(a), and (3) and a state holiday under Texas Government Code section 662.003(b).

A governmental body may designate a day on which the governmental body’s administrative offices are closed or operating with minimum staffing as a non-business day. The designation of a non-business day for an independent school district must be made by the board of trustees. A governmental body may designate not more than 10 non-business days under this subsection each calendar year.

**Administration’s Recommendation:**

**Possible Motion:**

**Attachments:**

**Board Approval Required**

**YES**

**X NO**