

**HARVEY SCHOOL DISTRICT 152  
LITERACY/CURRICULUM MEETING**

The meeting was called to order at 3:32pm. In attendance were Mrs. Miller, Dr. Jones, Mrs. Rogers, Ms. Hawkins and all building principals. The meeting ended at 5:20pm.

**AGENDA TOPICS 01-06-16**

- Assessments
  - Discovery : Benchmark II
    - Comparative scores for the schools were given and discussed. Mrs. Miller reminded Principals to be sure to update data for teachers on the evaluation cycle, as their student growth percentages can now be calculated for Reading/Language Arts. She also reminded them that they should be pulling their data and determining with teachers how to proceed in instruction based off the scores. This should occur on a regular basis, as student growth affects not only teacher evaluations, but Principal evaluations, as well.
  - ACCESS
    - The state had issues printing tests, so they will be mailed out late. The testing window has been changed to January 25<sup>th</sup> – Feb. 26<sup>th</sup>.
  - PARCC
    - Preliminary Analysis; Preparation
      - PARCC scores are not what we expected. Mrs. Miller discussed the fact that PARCC preparation should not start right before the test, that data driven instruction is not occurring in all classrooms and emphasized the fact that it is the Principals' responsibility to ensure that effective teaching occurs always. It was also discussed that the technology pacing chart, if followed, gives ample practice for PARCC technology skills.
- Progress Monitoring
  - Discussion centered on the importance of regular progress monitoring. Mrs. Miller emphasized the fact that if Principals are not monitoring instruction on a regular basis, student growth will not occur. Mrs. Miller discussed the building visits that she was performing and what was being observed in the classrooms. She urged Principals to do more focused observations, in order to understand exactly what was occurring in the classes. Data meetings with Principals will occur, in order to discuss and analyze school data.
- Professional Development
  - Superintendent's Commission; NCLB conference; In-House
    - Information was given for upcoming conferences. Mrs. Miller will distribute a flyer to all staff about the Superintendent's Commission. Principals will ensure to inform staff the prompt arrival is expected.
    - Mrs. Miller discussed the importance of utilizing the consultants to their full benefit. Consistently, the teachers that work regularly with Mrs. Preston have shown consistent growth. However, not all schools are following the recommendations given. Mrs. Miller gave Principals questions to ponder as they work with consultants going forward.
- University of Chicago U-Program
  - Brooks students have an opportunity to participate in a research study the measures the impact of motivation-building intervention on 7<sup>th</sup>-9<sup>th</sup> grade students. The program will be free for the district.
- Newsletters
  - Mrs. Rogers inquired about newsletters, informing Principals that at one time Board members received the monthly newsletters. The district newsletter was reviewed and discussed. Principals will now send their monthly newsletters to the board secretary for distribution to all board members. All will make sure to review newsletter submissions and Principals would like to review the district newsletter before distribution.
- Good of the Order
  - Mrs. Rogers discussed the fact that the city's tax levy was not filed and that it could possibly affect our Safe Passage police coverage.

**ACTION ITEM: Approve the implementation of the University of Chicago's U-Program at Brooks Middle School.**