

Staff Development Notes


Wednesday, January 18th 2023

Members Present: J. Dietz, S. Anderson, N. Schmitt, K. Coughlin, K. Andrusick, S. Buhlmann, K. Becker, R. LaBlanc, K. Lonergan, A. Armbrust, E. Perpich, B. Zender, K. Berg, C. Lipski.

Grounding Principles:

1. Listen to understand and see different viewpoints, not reply.
2. Be positive in your intentions and assume others are doing the same.
3. Remember our guiding objectives:
 - a. To be the most effective instructors
 - b. Foster and promote professional growth
 - c. WBWF, curriculum-driven instruction, and principal-identified needs.
 - d. Relicensure requirements
4. Good enough is the enemy of greatness!

Topics of Discussion:

1. Welcome: Mike Gindorff
2. ACP Update
 - a. Two projects were approved on January 9th
 - b. The next deadline is February 14th 2023
 - c. Meetings for the 2022-2023 School year are scheduled for:
 - i. Tuesday, February 21st
 - ii. Tuesday, May 9th
3. WBWF Goals:
 - a. June Data Retreat
 - b. Teams will be meeting this fall and presenting next spring.
 - i. Group #1 has already presented. A reminder email has been sent to the rest of the staff.
 - c. Final document link:  WBWF Goals

***Dates for the remaining presentations should be established ASAP. (For sure during our February Staff Development meeting, if not before).**
4. Relicensure Information: Proposed Schedule
 - a. PBIS: **2023**
 - b. Mental Health: **2023 Before School**
 - c. Suicide Prevention: **2024 Before School**
 - d. Cultural Competency: **2024**
 - i. Model of sustainability: PLC talking points
 - ii. Plan for all employees? **Have we established a plan for this?**
 - e. ELL Instruction: **2023 Spring Early dismissal (if needed)**

- f. Accommodating, modifying, and adapting materials: **2022 Before School**✓
- g. Reading: **2022 Fall Early dismissal: October 19th**✓
- h. Infinitec: Mike and Jessica:

5. Mentoring Program update: Jessica

- a. Rate of Pay for mentors: New budget matches this idea.
 - *Amount for this increased this year due to the number of new teachers in the District.
 - *Resource mentors (to learn about C-I) vs. curriculum mentors (w/in department or grade level).
 - *Each mentor would receive \$900. (\$100/month). This is almost double of what we spend now (\$500).
 - *Should SPED mentors be paid more than others due to the requirements of being a SPED teacher? (IEPs, paper work, etc.). (\$150/month?)
 - *If a CI teacher has a Student Teacher, could Staff Development provide money for this? Some universities don't pay much to collaborating teachers.
 - *Given the size of our reserve funds, if the purpose of Staff Development is to "develop staff" why don't we spend more of it/invest in our staff? Could we sustain paying this amount in the future?
 - *Increase pay to two Mentorship Coordinators. \$500 for each is what we are proposing.
- b. Other needs: Classroom management training (Catalyst/Envoy training?)
 - *Catalyst training: Is this for both the Elementary and High School buildings? There is some agreement that it would make it easier if we all have the same expectations for buildings/grade levels. It would also help substitute teachers know the expectations.
 - *Kami is reaching out to other schools to help us get a better understanding of what Catalyst would look like for older students/additional resources.
 - *We need to pick a date/look at the calendar for this initial training.
 - *We also need to make sure we have the time to fully train all staff, if this is the direction we want to go with Catalyst.
 - *So, as of now there is nothing planned with Catalyst... Awaiting additional info and consensus.

6. Technology Needs: Update: James and Nicole:

- a. Staff with technology **device requests** should be submitted directly to ~~Carmen~~ **Building Principal. (Ex: Requesting a Promethean Board or some other "large" item).**
- b. Staff with technology **training needs** should be submitted directly to the Staff Development representatives. (HS: James Fort and CRES: Nicole Schmitt.)
 - *Kindergarten staff would like Promethean boards. This request has circulated around and has come back to us.
 - *Will need to arrange training if/when these boards come in. (This is what Staff Development focuses on).

7. Curriculum Cycles:

- a. New Google sheets format
 - i. Feedback has been positive overall, and many positive comments about our pace. Curriculum Track will be gone in 2023.

***HS Teachers were notified that this was going away; but continue to get the word out that since we will be doing away with Curriculum Trak, teachers should retrieve any resources/information you will need in the future.**

- b. HS: January Workshop/August Workshops
 - c. CRES: January Workshop
8. ALICE Training: Jen Strom
- a. Training will occur during workshops 2023-2024 School year.
9. Wellness Committee Update: Sue Buhlmann
- a. Will need to find outside sponsors.
 - b. Sock Sales
***C-I logo socks are going to be sold at the concession stand. All profits will go to the Wellness Committee.**
10. Early Dismissal Schedule: 📅 22-23 Early Dismissal/Workshop Schedule
- *February: Test security training at CRES (30 minutes for online MDE training.)**
 - *Whatever happened to Viewpoint Training?**
 - *MCIS: We will be getting a new program, so that is why we are not having training on this currently.**
11. Other items?
12. ECFE Rep will be Anna Ernst when Nathan returns from deployment:
📅 Staff Development Committee 22-23
13. Budget for 2023-2024: This will officially start in January 2023.
- a. First Draft: 📅 23-24 Staff Development Proposed Budget
 - b. Mike Gindorff went through the budget with Mr. Tollefson and he said it looks good.
 - c. Anything that should be added?
 - d. Finalize at the next meeting. **(February?)**
***See items above regarding the budget for the Mentoring Program.**
***Increase pay for Staff Development Chair to \$1800. (\$200/month)**
***Increase pay for Staff Development Secretary/Treasurer to \$900. (\$100/month)**
14. Schedule for opening days workshops 23-24: We will start working on this in the spring of 2023.
- a. HS: Jen
 - b. Mentoring: Jessica and Wendy
 - c. CRES: Kurt
 - d. AFTT: Kurt
 - e. Opening Days: August 28-31st 2023
 - i. WBWF Goals and Teams
 - ii. Blood Borne Pathogens: IEA
 - iii. Alice Training
 - iv. Right to Know: IEA

- v. Mental Health: TBD
- vi. ACP: Jody Rakow
- vii. Back to School: HS: August 29th and CRES: August 30th
- viii. Curriculum Day: August 31st 2023.

15. Next meeting: **February 15th 2023**

***We need to reschedule our next meeting due to the Early Dismissal and because all Math teachers will be gone on this day.**