



San Elizario ISD
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MEMORANDUM

To: Members of the Board of Trustees
From: Ms. Gina Ramirez, Executive Director of Human Resources
Subject: FL(LOCAL) Policy Version Change Request
Date: March 5, 2025

HISTORY: With limited exceptions, the Federal Education Rights and Privacy Acts (FERPA) prohibits school districts from disclosing student education records without the written consent of a parent or student over the age of eighteen. *See* 34 C.F.R. § 99.30

FERPA Exceptions:

1. *Judicial order or lawfully issued subpoena* - The school district must make a reasonable effort to notify the parent or eligible student prior to the disclosure.
2. *Directory Information* - "Information in a student's education record that would not generally be considered harmful or an invasion of privacy if disclosed"

The school district must provide parents with notice of the type of information to be included and the opportunity to opt out of disclosure. *See* 34 C.F.R. § 99.37

RATIONALE: Education records that have been appropriately designated as "**directory information**" by the educational agency or institution *may* be disclosed without prior consent. *See* 34 CFR §§ 99.31(a)(11) and 99.37

Directory information is that which would not generally be considered harmful or an invasion of privacy if disclosed, including, but not limited to, name, address, and telephone numbers.

- In accordance with 34 C.F.R. § 99.37(a)(1), educational agencies may designate the types of personally identifiable information that they consider directory information.
- FL(LOCAL) defines what information each district designates as "directory information."

BUDGET IMPACT: The amount for a Local Policy Change is \$40.00.

ADMINISTRATIVE RECOMMENDATION: The administrative recommendation is to approve revisions to FL(LOCAL) policy.

For Approval? Yes No

If no, please check one: Presentation Report Information

Please check if applicable: Attachment Included

The mission of the San Elizario Independent School District is to graduate students with innovative skills for 21st-century careers by focusing on academic and social skills, fostering transformative practices, and building community support through positive relationships between home and school.