

HOUSING AND PUBLIC CONSERVATOR ADHOC COMMITTEE MEETING MINUTES

July 8, 2021 3:00 p.m.

Howard Male Conference Room

COMMISSIONERS PRESENT: Marty Thomson, Chair
Don Gilmet

COMMISSIONERS EXCUSED: Dave Karschnick

OTHERS PRESENT: Tammy Sumerix-Bates, Executive Manager
Thea Lucas, Home Improvement Director
Nicki Janish, Public Conservator
Kim Elkie, Administrative Assistant

INFORMATION ITEM: Thea Lucas, Home Improvement Director presented the following bill to be paid:
Garant's Office Supplies \$91.00

Moved by Commissioner Thomson and supported by Commissioner Gilmet to approve to pay the invoice as presented. Motion carried.

INFORMATION ITEM: Ms. Lucas informed the Committee that she has not yet received an invoice for the legal work performed or for the new PC she received for her office. She has requested an invoice from IT Department.

INFORMATION ITEM: Thea updated the Committee that one of her contractors is running behind schedule. The project has failed inspection by the Home Improvement inspector; the City still has to perform their inspection.

INFORMATION ITEM: Director Lucas submitted new project application #032-19-EM for a full roof replacement at an estimated cost of \$17,700.00. Moved by Commissioner Gilmet to approve application #032-19-EM in amount of \$17,700.00 with support by Commissioner Thomson. Motion carried

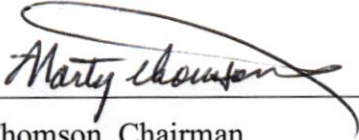
INFORMATION ITEM: Thea presented new project application #031-19-EM for a full home as well as garage roof replacement and window screens at an estimated cost of \$19,000.00. Moved by Commissioner Gilmet to approve application #031-19-EM in the amount of \$19,000.00 with support by Commissioner Thomson. Motion carried.

INFORMATION ITEM: Ms. Lucas submitted new project application #033-19-EM requesting replacement of an interior sewer line, repair of the basement floor and replacement of bathroom fixtures at an estimated cost of \$13,500.00.


Moved by Commissioner Thomson to approve application #033-19-EM in the amount of \$13,500.00 with support by Commissioner Gilmet. Motion carried.

INFORMATION ITEM: Nicki Janish, Public Conservator, stated she had no items to bring to the Committee at this time.

Motion to adjourn by Commissioner Gilmet, support by Commissioner Thomson. Motion carried. The meeting adjourned at 3:30 p.m.



Marty Thomson, Chairman



Kim Elkie, Administrative Assistant

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