

**Stephenville Independent School District
Stephenville, Texas**

**Teacher Appraisal Calendar
2019-2020**

Deadline for T-Tess teacher orientation (No later than the first three weeks of school. Walkthroughs may begin immediately after orientation date)	August 12-30, 2019
Goal-Setting and Professional Development Plan	September 27, 2019
Goal Conference with Principal Window	Sept. 30 - Oct. 11, 2019
Formal Observation Window (Except for late-hires and second observations)	October 17 - March 4, 2020
Post Conference	Within 10 days after observation
End of Year conferences window	April 14 - May 1, 2020
Written summative evaluations completed after EOY conference	Released to teachers within ten (10) days after conference
All summative evaluations must be completed, signed and in Eduphoria on or before this date.	May 15, 2020

Formal T-Tess observations may not be conducted on the following days:

- During the two weeks following the day of completion of T-Tess Orientation
- During administration of standardized tests
- On the days before and after a school holiday:
 - * August 30th
 - * September 3rd
 - * October 11th and October 16th
 - * November 22nd and December 2nd
 - * December 20th and January 7th
 - * February 14th and February 19th
 - * March 6th and March 16th
 - * April 9th and April 14th
 - * April 23rd and April 27th
 - * May 22nd and May 26th
 - * May 28