

# **FACILITIES MANAGEMENT & CAPITAL PROJECT STATUS REPORT**

## **September 2016**

### **Facilities Management – Maintenance and Operations - General**

- In the past month the maintenance crews have completed 158 work orders, and are currently working on 696 open work orders.
- Facilities maintenance trade crews are currently scheduled to be at Homecroft.
- Hallberg Inc. will soon begin a re-commissioning study OEMS.

### **Capital Construction:**

- Ongoing - Facilities is working with design professionals, as well as time and material contractors to facilitate the completion of the School Board approved projects related to the remaining LRFP fund balance.
- MWE tuck-pointing and window replacement project is nearing completion. Punch list items are being completed.
- Johnson-Wilson Constructors is making good progress on the new Design Center at Denfeld High School. Completion is scheduled for October 21<sup>st</sup>.
- The HOCHS 3<sup>rd</sup> street parking lot project continues to move forward. This project presents some difficult challenges due to late start and City permit challenges. Completion at this point appears to be mid-November. The public entrance will be complete as soon as possible.
- The new data cabling and camera installation project at HOCHS is close to completion.

### **Building Operations**

- Operations staff has worked hard to get all of our facilities cleaned and ready for the school year. Facilities Management has interviewed and hired a Fireperson II position at East High School. Facilities Management are now reviewing and planning to interview nine open Maintenance Custodian positions at all of our elementary schools. At the end of the month some of our Facilities Managers will be attending the MASMS Conference and Trade Show where educational managers from around the state gather for an opportunity of networking and educational seminars. Local police departments have been conducting active shooter trainings and trainings alike in some of our non-operating schools.

## **Health, Safety & Environmental Management**

- Environmental/Health/Safety
  - A gas smell in the boiler room was investigated at Lowell Elementary. The room was monitored and found to have no detectable gas levels (below the limits of the monitor, safe atmosphere), however, two slight leaks were found and repaired.
  - An aggressive online OSHA training schedule was set for the facilities group to ensure they are up to date on their required training.
  - Playground inspections were completed. There were no immediate hazards. There were the typical swing seat replacements, loose bolts, some missing bolts, and mulch leveling that need to be addressed. Overall the playgrounds are in good condition.
  - All the unusable paint from the Denfeld Theater was collected, sorted and recycled.
  - All used light bulbs, batteries, and ballasts were inventoried and will be recycled next month.
  - Asbestos samples were taken and tested for a bulletin board at HOCHS. The results were positive for asbestos so the area was sealed and covered.
  - HOCHS parking lot piping was suspect asbestos containing material. The test results came back negative for asbestos.
- Emergency Response
  - Fire inspections were scheduled for Stowe and Laura MacArthur.
  - Classroom guides were updated at the schools and site plans are being updated.
- Workers' Compensation Activities
  - OSHA Recordables- 2 (Back injury from trying to catch a falling object and head injury from a large part of a tree falling).
  - Incidents Reported: 33 injuries reported.
  - A claims review was held for open liability claims and work comp claims. There are very few open liability claims. There are 27 open work comp claims that are being monitored.

## **Risk Management**

There have been no significant reportable incidents or claims relating to insurance policies for general liability, property, auto, and school leader's legal liability.