

Minutes of Regular Board Meeting

The Board of Education Harlem Consolidated School District # 122

A Regular Board Meeting of the Board of Education of Harlem Consolidated School District was held Tuesday, October 14, 2025, beginning at 6:00 PM in the Harlem Administration Center - Board Room, 8605 North Second St., Machesney Park, IL 61115

1. Call to Order of Regular Board meeting at 6:00 p.m. by Kurt Thompson
2. Roll Call – Kurt Thompson, Aaron McKnight, Diane McKinney, Rebecca Carlson, Diana Johnson, Evelyn Meeks- Absent Mike Sterling
Other Attendees: Pam Cook, Recording Secretary
Dr. Yarbrough, Superintendent
Dr. Shelley Wagner, Assistant Superintendent for Human Resources
Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction
Jason Blume, Assistant Superintendent for Communication & Community Relations
Josh Aurand, Assistant Superintendent for Business & Operations
3. Pledge of Allegiance: Ralston Elementary
4. Approval of Agenda
1st Johnson 2nd McKnight
McKnight, McKinney, Carlson, Johnson, Meeks, Thompson- 6 ayes
Motion Carried
5. The Mission of the Harlem Consolidated School District, as a vital part of the community, is to help diverse learners realize their unlimited potential by providing an educational program dedicated to academic excellence and the development of strong character in a safe and respectful learning environment.
6. Approval of Public Hearing and Board Meeting Minutes: September 22, 2025
1st Johnson 2nd McKnight
McKnight, McKinney, Carlson, Johnson, Meeks, Thompson- 6 ayes
Motion Carried
7. Jason Blume, Assistant Superintendent for Communications & Community Relations
A. Awards and Recognitions- None at this time
8. Comments from the Community
-An email was submitted by Katie Littlefield on October 13, 2025 noting her concern of the Hispanic Heritage Month selection at Machesney Elementary and the respect for board governance.
9. Approval of Bills
1st Johnson 2nd McKnight
McKinney, Carlson, Johnson, Meeks, Thompson, McKnight- 6 ayes
Motion Carried

- A. Payables Summary- \$1,459,730.36
- B. Voided Checks
- C. Payroll Voucher(s)- \$7,244,891.72
- D. Accounts Payable Warrants- \$8,704,622.08
- 10. Administrative Reports
 - A. Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction
 - 1. Recommendation to approve Student Travel Requests:
 - Student to attend Theater Feast at ISU from Jan 8-10
 - Girls Flag Football overnight travel conditional up on a win on Tuesday 10/14/25
 - B. Josh Aurand, Assistant Superintendent for Business & Operations
 - 1. Recommendation to approve Resolution Declaring Surplus Property:
 - 2. Recommendation to approve Facility Requests:
 - 3. Recommendation to accept July and August 2025 Treasurer's Report.
 - 4. Recommendation to approve an Independent Contractor Agreement with Jannice Bubnack to provide tutoring services for students who attend Rockford Lutheran School for the FY26 school year for a total of \$4,590.00, paid with ESEA Title I Funds.
 - 5. Recommendation to approve an agreement with Thayer Energy Solutions to update exterior lighting at Ralston Elementary for a cost of \$3,241.01.
 - 6. Recommendation to approve agreement for Skyward Qmlativ Student Information System Migration for a total cost of \$9,758.00.
 - 7. Recommendation to approve the estimated annual 2025 Tax Levy.
 - C. Dr. Shelley Wagner, Assistant Superintendent for Human Resources
 - 1. Recommendation to approve Personnel Agenda & Addendum
 - 3-Employments; 3-Transfers; 8 Resignations
 - D. Dr. Terrell Yarbrough, Superintendent
 - 1. Recommendation to approve Second Reading of Policy 8:80 from September 8, 2025 First Reading
 - 2. Freedom of Information Act request dated September 22, 2025 was submitted by Jered Piepenbrink of the Illinois Department of Employment Security requesting job titles, wages (hourly or salary), department, and hours worked of all employees of Marquette Elementary listed on the Quarterly Contribution report for the payroll that included May 12, 2025. The District responded to the requestor on September 29, 2025 with the inclusive documents.
 - 3. Freedom of Information Act request dated September 16, 2025, was submitted by Allium Data requesting copies of your current property and casualty insurance policies, including premium. The District responded to the requestor on September 26, 2025 with the inclusive documents.
 - 4. Freedom of Information Act request dated September 26, 2025 was submitted by Frank Patterson of Academy Research Group requesting a list of current employees, full names, hire date, phone numbers, e-mail address, and salary. District responded to the requestor on October 2, 2025 with an inclusive document.
 - 5. Freedom of Information request dated October 1, 2025 was submitted by Owen Wang requesting names of newly-inducted National Honor Society members, National Merit Scholarship Corporation (NMSC) finalists, National Merit Scholarship Corporation (NMSC)

winners-- including semifinals, and Commended Scholars, from your high schools. The District denied this request as this information is not currently available.

11. Consent Agenda

A. Approve Personnel Agenda & Addendum

1st Johnson 2nd McKinney

McKinney, Carlson, Johnson, Meeks, Thompson, McKnight- 6 ayes

Motion Carried

B. Approve Student Travel Request(s)

1st McKnight 2nd Carlson

Carlson, Johnson, Meeks, Thompson, McKnight, McKinney- 6 ayes

Motion Carried

C. Approve Facility Request(s)

1st Carlson 2nd Thompson

Johnson, Meeks, Thompson, McKnight, McKinney, Carlson- 6 ayes

Motion Carried

12. ACTION ITEMS

A. Approve Resolution Declaring Surplus Property

1st Johnson 2nd Meeks

Meeks, Thompson, McKnight, McKinney, Carlson, Johnson- 6 ayes

Motion Carried

B. Approve Second Reading of Policy 8:80 from September 8, 2025 First Reading

1st Carlson 2nd McKinney

Thompson, McKnight, McKinney, Carlson, Johnson, Meeks- 6 ayes

Motion Carried

C. Accept July and August 2025 Treasurer's Report.

1st Johnson 2nd Meeks

Johnson, Meeks, Thompson, McKnight, McKinney, Carlson- 6 ayes

Motion Carried

D. Approve an Independent Contractor Agreement with Jannice Bubnack to provide tutoring services for students who attend Rockford Lutheran School for the FY26 school year for a total of \$4,590.00, paid with ESEA Title I Funds.

1st McKnight 2nd Carlson

Thompson, McKnight, McKinney, Carlson, Johnson, Meeks- 6 ayes

Motion Carried

E. Approve an agreement with Thayer Energy Solutions to update exterior lighting at Ralston Elementary for a cost of \$3,241.01.

1st Johnson 2nd Meeks

McKnight, McKinney, Carlson, Johnson, Meeks, Thompson- 6 ayes

Motion Carried

F. Approve agreement for Skyward Qmlativ Student Information System Migration for a total cost of \$9,758.00.

1st McKnight 2nd Carlson

McKinney, Carlson, Johnson, Meeks, Thompson, McKnight- 6 ayes

Motion Carried

G. Approve the estimated annual 2025 Tax Levy

1st McKnight 2nd Meeks

Carlson, Johnson, Meeks, Thompson, McKnight, McKinney- 6 ayes

Motion Carried

13. Announcements and Discussion:

A. Next Regular Board Meeting Oct. 27, 2025

B. Next Committee of the Whole November 12, 2025

C. -Rebecca Carlson expressed concerns about the district's reading proficiency and suggested that increasing volunteer involvement to help students improve their reading skills. Michelle Erb discussed the challenges and benefits of introducing volunteers into a classroom setting.

Rebecca also raised a concern about a Hispanic artist chosen for Hispanic Heritage Month, citing inappropriate lyrics in his music. There was clarification that the music was not played for the student just then the name of the artist was announced.

-Kurt Thompson thanks the high school for allowing him to visit the updated auditorium.

D. Krut Thompson—Board Vice President

1. Motion to appoint the 2025 IASB Delegate to the 2025 IASB Delegate Assembly on behalf of the Harlem School District. (vote by consensus) ***Diana Johnson was appointed as Delegate of the 2025 Delegate Assembly by consensus***

2. Motion that the appointed 2025 IASB Delegate be granted the authority to vote on the IASB Resolutions at the 2025 Delegate Assembly solely in accordance with the consensus of this Board of Education on October 14, 2025. (vote by consensus) ***Approved by consensus***

14. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Selection of a Person to Fill a Public Office (5 ILCS 120/2(c)(3), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Placement of Individual Students in Special Education Programs and Other Matters Relating to Individual Students (5 ILCS 120/2(c)(10), Purchase or Lease of Real Property for the Use of the District (5 ILCS 120/2(c)(5), Setting of a Price for Sale or Lease of Property Owned by the District (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), Security Procedures (5 ILCS 120/2(c)(8), Establishment of Reserves or Settlement of Claims as provided in Local Government and Governmental Employees Tort Immunity Act (5 ILCS 120/2(c)(12), and Discussion of Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).

15. ACTION ITEMS AFTER CLOSED SESSION-No Items

16. Adjournment

Motion to Adjourn at 6:36PM

1st Johnson 2nd McKnight

All Aye; Motion Carried

Respectfully Submitted,

Pam Cook

Recording Secretary

ATTEST:

Date:

President

Secretary