



**Meeting Date:** April 23, 2026

**Submitted By:** Daniel Brooks  
**Title:** Assistant Superintendent

**Agenda Item:** Consider and take action regarding approving the submittal for Request for Proposal 25-29 for Wastewater Treatment Plant Routine Maintenance & Operation- Veterans Memorial HS.

**CONSENT ITEM**

**RECOMMENDATION:**

It is recommended that the Board approve the submittal for Request for Proposal 25-29 for the Wastewater Treatment Plant Routine Maintenance & Operation- Veterans Memorial HS as presented in the attachments and delegate the authority to the Superintendent or his designee to execute all contracts and related documents necessary to complete any related purchases.

**IMPACT/RATIONALE:**

Allows the District to purchase goods and services in accordance with Section 44.031 of the Texas Education Code.

Expenditures will be made from the maintenance department budget and shall not exceed \$75,304 annually. A contingency amount of \$25,000 has been incorporated into the total to account for potential additional parts or unforeseen repairs.

The contract will commence on or about April 27, 2026, for (2) two years with options for (3) three additional one-year extensions.

The purpose of this bid opportunity was to secure a qualified vendor to provide the district with Wastewater Treatment Plant Routine Maintenance & Operations for Veterans Memorial HS.

**BOARD ACTION REQUESTED:**

**Approval/Disapproval**



**MEMORANDUM**

April 9, 2026

To: Daniel Brooks, Assistant Superintendent

From: Christopher Ramirez, Director of Maintenance

RE: Request for Proposal (RFP) 25-29 Wastewater Treatment Plant Routine Maintenance & Operation- Veterans Memorial HS

This proposal was created on behalf of the Judson ISD Maintenance Department. In accordance with state law, a notice was published in *The Hart Beat* on March 18 and March 23, 2026. Submittals were opened as they were received, with the District receiving a total of one (1) submission. The purpose of this bid opportunity was to secure a qualified vendor to provide the District with Wastewater Treatment Plant Routine Maintenance & Operations for Veterans Memorial HS.

Evaluations were completed based on criteria identified in the Request for Proposal, which required vendors to submit various documents as a part of their packet.

It is recommended that the Board of Trustees approve the submittal for RFP 25-29 for the Wastewater Treatment Plant Routine Maintenance & Operation- Veterans Memorial HS as presented in the attachment and delegate the authority to the Superintendent or her designee to execute all contracts and related documents necessary to complete any related purchases.

Expenditures may be made from the Maintenance Department budget and shall not exceed \$75,304 annually. A contingency amount of \$25,000 has been incorporated into the total to account for potential additional parts or unforeseen repairs. The contract will commence on or about April 27, 2026, for (2) two years with options for (3) three additional one-year extensions.

All board members, employees and agents involved in the planning, recommending, selecting or contracting of a vendor are reminded of the conflict-of-interest reporting requirements as mandated in Chapter 176 of the Local Government Code. A copy of Form CIS has been included as an additional attachment. In the event that a conflict exists, the form should be completed and submitted to the Purchasing Department not later than the 7th day after the conflict is identified. Once a recommendation to make the purchase was established, the prospective vendor was requested to complete a Texas Ethics Commission Form 1295. This requirement became effective on January 1, 2016, and is related to the passage of House Bill 1295 which is now incorporated into the Texas Government Code 2252.908. The form is attached and identifies all interested parties associated with the vendor as it relates to this procurement. Upon approval by the Board of Trustees and issuance of a district purchase order, the form will be posted on the Texas Ethics Commission's website as required by statute.

RFP 25-29 WASTEWATER TREATMENT PLANT ROUTINE  
 MAINTENANCE & OPERATION - VMHS



**TABULATION SUMMARY**

Vendor	WasteWater Operations LLC dba Waste Water Solutions	
1) Purchase Price (50 Points)	\$50,304.00	
Point Value	50.00	
2) Reputation of Vendor and Vendor's Goods or Services (10 Points)	10	
3) Quality of Vendor's Goods or Services (20 Point)	20	
4) Extent to which the Vendor's Goods or Services Meets the District's Needs (10 Points)	10	
5) Vendor's Past Relationship with the District (05 Points)	5	
6) Total Long-Term cost to the District to Aquire the Vendors Goods or Service (00 Points)	0	
7) Principal Place of Business (00 Points)	0	
8) Other Relevant Factor: Quality/Completeness of Proposal, References, Value Added Offerings (05 Points)	5	
<b>TOTAL</b>		100.00
<b>RANK</b>		1

**DEPARTMENT RECOMMENDATION**

I have reviewed the submittals for this offering and recommend the following vendor(s)  
 for award

**WASTEWATER OPERATIONS LLC DBA WASTE WATER SOLUTIONS**

Deb Baerman  
 Purchasing Specialist

Christopher Ramirez  
 Director of Maintenance

*DBaerman 4/9/26*      *CR 4/9/26*

# LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

## FORM CIS

(Instructions for completing and filing this form are provided on the next page.)

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This is the notice to the appropriate local governmental entity that the following local government officer has become aware of facts that require the officer to file this statement in accordance with Chapter 176, Local Government Code.

### OFFICE USE ONLY

Date Received

**1** Name of Local Government Officer

**2** Office Held

**3** Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code

**4** Description of the nature and extent of employment or other business relationship with vendor named in item 3

**5** List gifts accepted by the local government officer and any family member, if aggregate value of the gifts accepted from vendor named in item 3 exceeds \$100 during the 12-month period described by Section 176.003(a)(2)(B).

Date Gift Accepted \_\_\_\_\_ Description of Gift \_\_\_\_\_

Date Gift Accepted \_\_\_\_\_ Description of Gift \_\_\_\_\_

Date Gift Accepted \_\_\_\_\_ Description of Gift \_\_\_\_\_

(attach additional forms as necessary)

**6** AFFIDAVIT

I swear under penalty of perjury that the above statement is true and correct. I acknowledge that the disclosure applies to each family member (as defined by Section 176.001(2), Local Government Code) of this local government officer. I also acknowledge that this statement covers the 12-month period described by Section 176.003(a)(2)(B), Local Government Code.

\_\_\_\_\_  
Signature of Local Government Officer

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said \_\_\_\_\_, this the \_\_\_\_\_ day  
of \_\_\_\_\_, 20 \_\_\_\_\_, to certify which, witness my hand and seal of office.

\_\_\_\_\_  
Signature of officer administering oath

\_\_\_\_\_  
Printed name of officer administering oath

\_\_\_\_\_  
Title of officer administering oath

## **LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT**

Section 176.003 of the Local Government Code requires certain local government officers to file this form. A "local government officer" is defined as a member of the governing body of a local governmental entity; a director, superintendent, administrator, president, or other person designated as the executive officer of a local governmental entity; or an agent of a local governmental entity who exercises discretion in the planning, recommending, selecting, or contracting of a vendor. This form is required to be filed with the records administrator of the local governmental entity not later than 5 p.m. on the seventh business day after the date on which the officer becomes aware of the facts that require the filing of this statement.

A local government officer commits an offense if the officer knowingly violates Section 176.003, Local Government Code. An offense under this section is a misdemeanor.

Please refer to chapter 176 of the Local Government Code for detailed information regarding the requirement to file this form.

### **INSTRUCTIONS FOR COMPLETING THIS FORM**

*The following numbers correspond to the numbered boxes on the other side.*

- 1. Name of Local Government Officer.** Enter the name of the local government officer filing this statement.
- 2. Office Held.** Enter the name of the office held by the local government officer filing this statement.
- 3. Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code.** Enter the name of the vendor described by Section 176.001(7), Local Government Code, with whom the officer has an employment or other business relationship as described by Section 176.003(a)(2)(A), Local Government Code.
- 4. Description of the nature and extent of employment or business relationship with vendor named in item 3.** Describe the nature and extent of the employment or other business relationship with the vendor in item 3 as described by Section 176.003(a)(2)(A), Local Government Code.
- 5. List gifts accepted, if the aggregate value of the gifts accepted from vendor named in item 3 exceeds \$100.** List gifts accepted during the 12-month period (described by Section 176.003(a)(2)(B), Local Government Code) by the local government officer or family member of the officer from the vendor named in item 3 that in the aggregate exceed \$100 in value.
- 6. Affidavit.** Signature of local government officer.