

BUILDINGS/GROUNDS & TRANSPORTATION REPORT

Date: August 12, 2016
To: Board of Education
From: Lori Ade

BUILDINGS/GROUNDS

Facilities Committee

The Facilities Committee did not meet in August. The next Facilities Committee meeting is scheduled for Wednesday, September 14, 2016.

Project Pictures

I've included pictures at the end of my report of the current/completed projects to give a view of all the work accomplished this far.

Jr. High Gymnasium Insurance Claim

Included below are the latest updates to the Jr. High gym insurance claim:

- Asbestos wrapped pipes and other old non-functioning piping was removed.
- New electrical was installed for bleachers and backboards.
- Storage closets were constructed on north end of gym.
- The interior painting has been completed (touch ups will be made after bleacher install)
- Floor install began Tuesday, August 9th.
- Bleachers are scheduled for delivery September 19.
- New electric backboards will be installed
- New scoreboards are being reviewed. Businesses and organizations are being approached for funding of these new scoreboards.
- New window glazing will be installed after the bleachers are installed.
- After bleacher install, then punch list items, and end of project clean up will take place, with a tentative scheduled completion date of September 30.

District Capital Improvement Plan

Jr. High Kitchen/Cafeteria Project

- Cafeteria project is 100% complete!

Plaster Ceilings at Elementary Schools

- Two rooms at Washington School have been braced with 1 x 4 wood strips.
- One room had new lighting installed to replace the older metal lighting fixtures.

Security Cameras

- Project is 95% complete.
- Building Administrators and Scott Savage will “tweak” the camera angles as necessary
- GRP is ordering noise reduction cabinets for the switch consoles which are located in the Principals’ offices. The fan noise is louder than expected, so the cabinets were GRP’s recommendation to eliminate that noise.
- The picture quality, zoom/picture capture abilities, and playback options are MUCH better than the old systems.
- Increased number of cameras and the angle of view is a huge improvement.

JR. High HVAC Controls

- Training on the controls software update took place August 3. Juletta Ellis, Scott Savage, and I were trained on how to use the software.
- Tim Cooper with Indy Controls led the training, with Bob Fogarty of GRP being present for support and equipment questions/answers.
- It was noted that there are a number of areas within the controls software that need maintenance/input to make the system fully functional and user friendly.
- I will work with Tim Cooper to get a price and idea of all that is needed.
- The system is currently working, and Juletta has plans to update her staff for a better understanding of how to control individual rooms.

Boiler Replacement

- Bob Fogarty did a review of the system to get updated prices/quotes.
- He will be forwarding information to me very soon, which I should have available by the next Facilities Committee meeting.

Yard Maintenance Position

We posted the full time position of yard maintenance, and Don Zuber has accepted the position. Don leaves the role of Head Custodian at Lincoln School. We are currently in the process of backfilling his position.

TRANSPORTATION

Bus Driver Vacancy

With the resignation of Deb Betterton, we were left with a vacancy for a regular route driver. We were in the process of hiring a new sub driver, who has now applied for the permanent position vacancy. We may have to sub this route for the first few days until this new employee has completed all requirements, but the good news is we had this replacement already midway through the hiring process.

I will be posting a notice to hire more sub drivers in the very near future.

New Bus

Our new purchased bus for FY'17 has not arrived yet. It was suppose to be delivered the first of July, but that delivery has been delayed. I do not have a new delivery date yet. Mid-West Transit is keeping me informed with updates. We are not short buses, so the delay isn't a problem on our end. As you will recall, we are trading two older buses for one new 84 passenger bus.

State Report for FY '16 – Payable in FY '17

The transportation report was completed Friday, August 12, 2016. Some of the notable changes submitted for last year's report are:

- Overall reduction in salaries and benefits due to
 - Levelized pay: spreading salaries over 26 pays which falls into two fiscal years (FY '16 and FY '17). The prior fiscal year (FY '15) employees were paid for hours worked & earned within that same fiscal year.
 - Combined routes when Randy Nicolas retired at end of FY '15.
 - Did not replace Randy Nicolas's maintenance position in full.
 - Did not replace Randy Nicolas's Unit Office custodian position in full.
 - Discontinued transporting Title students to Sacred Heart, which reduced a route.
 - Discontinued the transport of one student to Hope Academy in Springfield, which eliminated a route for a driver and an aide.
 - New contractual language regarding "sit time" pay rate for extra trips.
 - Retirement of higher paid drivers vs. hiring new drivers at starting pay rate.
 - Special Education area saw a big reduction in mileage and salaries because of the discontinued Hope Academy route to Springfield.
 - Reduced costs overall in purchased services, supplies, and equipment.