

# School Board of Trustees

## Monthly Session Meeting Minutes

### September 19, 2016

The regular monthly board meeting held at the District Service Center, 310 10<sup>th</sup> St., Rupert, Idaho was called to order by Chair, Bonnie Heins at 5:10 p.m. A roll call was taken and the Board Clerk reported a quorum was present.

#### **Board Members Present**

The following trustees were present: Chair, Bonnie Heins; Vice Chair, Tammy Stevenson; Trustees, Jason Gibbons, and Rick Stimpson.

Chair Heins welcomed everyone to the Work Session.

#### **Work Session**

##### **A. Technology Report:**

Kent Jackson informed the Board of the many projects completed. All teachers now have a MAC laptop. They have set up 150 laptops in both East and West Minico. Since May, Ashley has set up 2,006 iPads. The video equipment in the video media class at Minico was replaced. Food service is now updated to PowerSchool daily and online registration is almost completed.

##### **B. Digital Citizenship:** Ashley Johnson reviewed the plan for this year with the Board which is about educating staff about what is digital citizenship, so they can communicate and inform the students about internet safety, online footprint, etc.

##### **C. Technology Professional Development:** With the exception of Mt. Harrison, schools have an integration specialist who is to help the staff use technology in the classroom. KYTE training is now available to all staff, both classified and certified. There will be another technology professional development day on February 17<sup>th</sup>. There were some concerns about the technology not being used in classrooms. Ashley is available to go to the classrooms to help teachers use different technology or show them how it can be utilized in lessons. The expectations for the freshman laptops is that they bring the laptop to every class – it is like a textbook.

#### **Executive Session**

A motion was made by Trustee Stimpson to go into Executive Session. Chair Heins called the Executive Session to order at 6:25 p.m. for the purpose of Idaho Code 74-206 (1) (a) personnel, (f) legal.

The poll of the trustees follows: Stevenson - Yes; Gibbons – Yes; Heins – Yes; and Stimpson – Yes;

Trustee Stimpson moved to close the Executive Session and move to the Open Session. The motion was approved. Chair Heins declared the Executive Session closed at 6:55 p.m.

### **Others Attending**

The following were also present: Superintendent, Dr. Kenneth Cox; Legal Counsel, Michael Tribe; Board Clerk, Kerri Tibbitts; Principals, Sanie Baker, Michele Widmier, Colleen Johnson, Bryan McKinney, Suzette Miller, Kelly Arritt, Dyann Blood; Assistant Principals, Angela Davidson, Ellen Austin, Don Garner, Terry Merrill; Director of Special Programs, Sherry Bingham; Director of Federal Programs, Heather Hepworth; Student Achievement Director, Ashley Johnson; IT Director, Kent Jackson; Parents, Patrons, Students and Staff.

### **Open Session**

Chair Heins called the Regular Board Meeting to order at 7:05 p.m.

### **Poll of the Board**

A poll of the trustees was taken by the Board Clerk: Chair Heins; Vice-Chair Stevenson – Yes; Trustees Gibbons – Yes; and Stimpson – Yes. The Board Clerk reported a quorum was present.

### **Prayer, Pledge of Allegiance and Welcome to Meeting**

Chair Heins welcomed everyone and Dr. Cox led the group in prayer. The Pledge of Allegiance was led by Elias and Obray Christensen and Adam Fowler.

### **Agenda Approved**

A motion to accept the agenda as published was made by Trustee Stimpson. Motion carried.

### **Good News Reports**

#### **A. Student Advocate for Flag Recognition**

Senator Kelly Anthon introduced Adam Fowler, the young man who petitioned the State to put back flag education in our schools.

### **Student Representative Report**

Taylor Still, Minco's student representative, presented a Power Point on what activities have been occurring at Minico.

### **Accountability and Student Achievement Report**

Michele Widmier, principal at Heyburn Elementary, shared background information of Heyburn's growth and accomplishments. She presented a PowerPoint presentation with statistics on class sizes, incentives and goals set for the year.

## **Data Report**

### **A. Class Size Reports**

The Board reviewed class sizes in schools. It was noted that most 4<sup>th</sup> and 5<sup>th</sup> grade classes were large.

## **Patron Comments**

There were no patron comments.

## **Consent Agenda**

Chair Heins called for any objections to the Consent Agenda. The August 22, 2016 minutes need to be amended to show the correction of a name. With this correction, Vice Chair Stevenson made a motion to approve the consent agenda. Motion carried

### **Minutes of Previous Board Meetings Approved**

Minutes of previous board minutes were unanimously approved for:

August 22, 2016, Regular Board Meeting

August 29, 2016, Special Board Meeting

The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

### **Bills and Payroll Were Approved**

The School Board approved bills, with addendum, and payroll for payment.

Accounts Payable: \$620,491.40

Payroll: \$1,881,244.66

The monthly reports are herein incorporated into these minutes by reference to Exhibits: "Board Revenue Report", and "Accounts Payable Runs".

## **Discussion Items**

### **A. Board Member Training, Updates & Committee Reports**

1. Chair Heins shared with the audience and other Board members information and resolutions that will be presented in November from the ISBA regional meeting she, Vice Chair Stevenson and Dr. Cox attended.
2. The Calendar Committee is in need of members and Dr. Cox asked Board members for a volunteer to serve on this committee.

### **B. Administrator/Department/Committee Reports**

1. Kolby Dexter and Brooke Claridge shared information about the advanced opportunities that go along with Gear Up and Trio. They presented a schedule of events that will be taking place at Minico. Gear Up is on the sixth year of a seven year grant.
2. Heather Hepworth and Brooke Claridge reviewed the summer program for Migrant Ed. Funding will continue to decrease due to federal budget cuts and decreasing student counts across Idaho.
3. Schools submitted requests for funding for attendance incentives. Dr. Cox asked the Board to approve a set amount as presented.

4. Fundraising proposals were submitted by several clubs. There were questions on sports as to why they wanted money for volleyballs. Ty Shippen explained that each sport usually buys their own equipment.
5. The curriculum that was developed for grades K-5<sup>th</sup> was shared with the Board. Booklets were distributed to all students in grades fourth and fifth.

### C. Policy Discussion

#### 1. Policy #404.14 Sick Leave:

Change was made to this policy to include **shall** be required after three days of sickness. This will be sent to the Policy Review Committee for input.

#### 2. Policy #405.70 Employee Recognition:

It will be changed to read banquet **or** reception.

### D. Superintendent's Report

Dr. Cox reported to the Board information he shared at the city meetings he's attended. Also on his report was the revised organization chart and the updated child abuse reporting form.

## Business

### A. New/Amended/Deleted Policies

#### 1. Policy D502.47 and D502.47 F Student Travel and Field Trip Form

This will be held for a second reading.

#### 2. Policy #D102.00 Personal Code of Ethics

A motion was made by Vice Chair Stevenson to approve the policy. Motion carried.

#### 3. Policy #D402.95 Employee Use of Social Media

The question was asked who will monitor this. Dr. Cox explained that if any staff member sees this happening, they are to report it to the Superintendent, or if a parent reports an employee email or texts individual students, the Superintendent is to be contacted. This will be held for a 3<sup>rd</sup> third reading

#### 4. Policy #501.12 Attendance

The Board was notified that TLC/Mt. Harrison Jr. High would like to keep their rate at 95% attendance. If schools wish to have a different percentage for attendance, they must submit an addendum for Board approval. With the policy as is, a motion was made by Vice Chair Stevenson, motion carried.

#### 5. Policy #D415.00 Service Animals in Schools - Staff

A motion made by Trustee Stimpson was made to approve, motion carried.

#### 6. Policy D505.30 Student Activities Fundraising

A motion made by Trustee Gibbons was made for approval. Motion carried.

#### 7. Policy #D515.00 Service Animal in Schools – Students

A motion was made by Vice Chair Stevenson for approval. Motion carried.

#### 8. Policy #D803.40, D803.40P, D803.40F Procurement Usage

Trustee Stimpson cautioned Ty Shippen that on sporting events, fast food restaurants may limit the amount of charges. Dr. Cox will check into this. Motion made by Vice Chair Stevenson for approval, motion carried.

**9. Policy 201.02A Organizational Chart**

The new updated chart is on the website. Motion made by Trustee Stimpson for approval. Motion carried.

**B. Fundraising Proposals Approval**

A motion was made by Vice Chair Stevenson to approve all submitted fundraisers. Motion carried.

**C. Attendance Incentive Approvals**

A motion was made by Trustee Gibbons to approve up to \$10,000 for incentives and accept the recommendations of amounts per school of Dr. Cox. Motion carried.

**D. ARTEC/ARTE**

Dr. Cox volunteered to be the District rep for ARTEC. A motion was made by Trustee Gibbons for approval, motion approved.

**E. MCSD Performance Framework**

A motion was made by Trustee Stimpson to approve with changes as presented. Motion carried.

**F. Teacher Evaluation Student Achievement Goals**

One-third of the evaluation is on student achievement. Dr. Cox recommended to approve the goals set by the administrators for this coming year. A motion was made by Trustee Gibbons for approval. Motion carried.

**G. Disposition Sheets**

A motion made by Vice Chair Stevenson was made to approve submitted disposition sheets. Motion carried.

**H. Travel Requests**

A motion was made by Vice Chair Stevenson to approve all submitted requests with the exception of #6. Motion carried. An amended motion was made by Vice Chair Stevenson to approve the first travel request on #6 only when clarification is given regarding funding. Motion carried.

**Meeting Adjourned**

A motion to adjourn the regular board meeting was made by Trustee Gibbons at 9:15 p.m. Chair Heins declared the meeting adjourned.

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Bonnie Heins, Chair of School Board

Attest: October 17, 2016, kt

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Kerri Tibbitts, Board Clerk