

Collin College
Fee Request for Board Approval and/or Fee Modification

Course Title or Program: MDCA1417 Procedures in a Clinical Setting

Fee Name: Lab Fee

Fee Amount: \$24.00

Detail Code/FOAPAL: _____

Requested Implementation Date or Term: 202130

assigned by Business/Bursar Office

Justification for fee (attach applicable supporting documentation):

Program lab fee for Medical Assisting Advanced Practice

Anticipated supply cost for this course:

- EKG Machine Paper \$185.20
- EKG Machine Electrodes \$143.62
- Exam Table Paper \$29.00
- Gauze and Bandages - \$32.00
- Surgical Instrument Wrappers - \$74.51
- Suture Supplies - \$10.11

Enrollment is capped at 20 students. For the course, the lab supply cost per student is approximately \$24.00.

Select one from each list below:

Original approval request (requires VP and Board approval): ☒

Change to existing fee amount (requires VP Board approval): ☐

Course Designation Change (no fee change): ☐

Fee Termination Notice: ☐

Select one from list below:

This is a course lab fee (<\$24): ☒

This is a course special fee (>\$24): ☐

This is a pass-through fee: ☐

This is an administrative fee: ☐

Other (explain in justification block): ☐

Approvals:

Julia Westcott

Julia Westcott (Nov 6, 2020 16:18 CST)

Requestor: Director or Associate Dean's Name/Signature

Nov 6, 2020

Date

Approver: Dean's Name/Signature

11.6.20

Date

Approver: Provost/Associate Vice President's Name/Signature

11/10/20

Date

Approver: Vice President's Name/Signature

12/7/20

Date

Instructions: Complete all requested information, including detailed cost justification, and route for approving signatures. (Attach a second page, if needed.) Vice President/Provosts are to submit this form, once approved, to the Office of the Senior Vice President of Campus Operations.

Note: Requests for new or modified fees will be submitted to the Board of Trustees for approval by the Office of the Senior Vice President of Campus Operations. The Office of the Bursar will receive all requests, once approved. Departments are responsible for any necessary fee entries in Banner at the course section level. The Office of Bursar forwards approvals to the curriculum coordinator for Banner catalog input.

Texas Education Code (TEC) Citations for assessing fees:

TEC, Subchapter E.54.501: Laboratory Fees...shall not be more the \$24 per semester credit hour of laboratory course credit...

TEC, Subchapter B.54.051(f): Courses in art, architecture, drama, speech, or music where individual coaching or instruction is the usual method of instruction... TEC, Subchapter E. 54.504: Incidental Fees...reasonably reflect actual cost to the university of the materials or services for which the fee is collected.

TEC, Chapter 130.084(b): Fees necessary for efficient operation of the college...

Collin College
Fee Request for Board Approval and/or Fee Modification

Course Title or Program: MDCA1448 Pharmacology & Administration of Medications

Fee Name: Lab Fee

Fee Amount: \$14.00

Detail Code/FOAPAL: _____
assigned by Business/Bursar Office

Requested Implementation Date or Term: 202130

Justification for fee (attach applicable supporting documentation):

Program lab fee for Medical Assisting Advanced Practice

Anticipated supply cost for this course:

- Syringes 1mL \$22.30
- Syringes 3mL \$22.30
- Demo Dose Medication Assortment \$225.36
- Gloves \$5.30

Enrollment is capped at 20 students. For this course, lab supply cost per student is approximately \$14.00 per student.

Select one from each list below:

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Course Designation Change (no fee change): ☐

Fee Termination Notice: ☐

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Collin College
Fee Request for Board Approval and/or Fee Modification

Course Title or Program: MDCA1452 Medical Assisting Lab Procedures

Fee Name: Lab Fee

Fee Amount: \$16.00

Detail Code/FOAPAL: _____

Requested Implementation Date or Term: 202130

assigned by Business/Bursar Office

Justification for fee (attach applicable supporting documentation):

Program lab fee for Medical Assisting Advanced Practice
Anticipated supply cost for this course:

- Urinalysis Cup \$0.33
- Urine Reagent Strips - \$15.78
- Gloves - \$5.30
- Vacutainer Tubers - \$41.67
- Quick Strep Test - \$117.15
- HCG Test Kit \$135.57
- Phlebotomy Needles - \$9.00

Enrollment is capped at 20 students. For the course, the lab supply cost per student is approximately \$16.00.

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Collin College
Fee Request for Board Approval and/or Fee Modification

Course Title or Program: PTHA 1413 Functional Anatomy

Fee Name: Lab Fee

Fee Amount: \$24

Detail Code/FOAPAL: _____

Requested Implementation Date or Term: 202130

assigned by Business/Bursar Office

Justification for fee (attach applicable supporting documentation):

New program lab fee for the Rehabilitation Aide - OSA. The lab supplies will include personal protective equipment:
exam gloves - \$80
face masks - \$113
face shields - \$88
gowns - \$384
disposable pillow cases - \$176
disposable sheets - \$320
table paper - \$29
hand sanitizer - \$100
Total - \$1,290 divided by 24 students per class - \$53.75

Select one from each list below:

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