

DATE: June 2, 2025

TO: FPS School Board

Lincoln Handbook Changes for 2025-26 School year

*Please update the date “2025-2026” on the cover page

Section 1- page 3, under Mission Statement, 2nd sentence: “At Lincoln Elementary School, our CORE VALUES are based in Responsive Classrooms **CARES** acronym.” Need to change “CARES” to **SOAR** acronym as we no longer are using CARES. Thus the following bullet points after this sentence need to be updated to the SOAR format.

- I am safe.
- I am on task.
- I am accountable.
- I am respectful.

Section 2- ATTENDANCE (page 3)

Under “Arrival & Dismissal Times”, sentence #2, “Students who do not ride the bus should arrive between 8:00 a.m. - 8:15 a.m. (The 8:15 a.m. is missing from this sentence).

***Under: “Gifts & Parties/Snacks & Treats (page 7)**

The 2nd paragraph, 4th sentence states that “...birthday treat, etc, provided must be healthy in nature. A list of healthy snacks can be provided upon request from the school office.”

HOWEVER- this is contradicting/confusing to our current school wellness policy; Section D 1-b, which states "Classroom snacks will not be allowed to be brought by caregivers." Need clarity please!

*Page 8 - under "**Safety Drills**" -sentence #4 "With the state-of-art-fire/smoke detection devices and sprinkler system, "Defend in Place" procedures will be followed for fire drills." FPS Health & Safety Manager states that MN statutes and current fire marshall want every fire drill to be an evacuation drill. We need to strike this sentence (sentence #4).

*Page 11: The board should discuss whether or not we need the "**Gifted & Talented**" paragraph in the handbook. We do not offer these services anymore. Vote to strike this statement from the handbook. Also should be struck from Table of Contents under Section 6.

*Page 26: Wellness Policy 533 was added to the handbook. We have a reference to this policy in the handbook under "Gifts & parties/Snacks and Treats" (page 7). Maybe a link could be added here (page 7) for this policy in this section, instead of the current format (placement of section D of the policy on the last page of the handbook).

*Page 13- the MN Department of Education Statewide Assessments Guide Can this information be put into a link for readers- ??? takes up 2.5 pages as is. If a link is provided, we need to make sure we have the current updated version on this. Add the link after the last four sentences on page 12: "Please take the time to read the Parent/Guardian Guide to Statewide Testing that is on the next two

pages of the student handbook. This will answer many questions you might have about testing. If you choose to opt out of state testing for your student, please make sure to return the required form as soon as possible. This form must be signed each year.” **ADD LINK HERE**

*Page 25 “Pesticide”- Can we use a link for this information also? Maybe use the first paragraph (or paragraph 1 & 2) for a description regarding this topic and link the rest?