

MEMORANDUM TO: Brackett Independent School District

SUBJECT: Adjunct Faculty Status for Kinney County Extension Agent

The State Board of Education passed an amendment to 19 IAC 129 21 (k)(1). Requirements for Student Attendance Accounting for State Funding Purposes allows public school students to be considered "in attendance" when participating in off-campus activities with an adjunct staff member of the school district. Section 3 of the Student Attendance Handbook states:

(4-12) 1. The student is participating in an activity which is approved by the local board and is under the direction of a professional staff member of the school district or an adjunct staff member. This adjunct staff member must have a minimum of a bachelor's degree and be eligible for participation in the Teacher Retirement System of Texas.

(4-13) Students participating in any activity which is not approved by the local school board and /or without certified district personnel supervision are counted absent [see 94-12]. To qualify for funding purposes, the certified district staff member/adjunct staff member must be accompanying the students as an official of the school district for the specific purpose of supervising the students and must be approved by the school board to supervise the activity. For example, students participating in 4-H activities which are supervised solely by a County Extension Agent are reported present.

This amendment provides local school boards the opportunity to recognize county Extension agents as adjunct staff members and to count students participating in 4-H/Extension educational activities "in attendance for Foundation School Program purposes."

Kinney County requests adjunct staff member status for the county Extension agent for the school year 2007-2008. The following faculty are eligible for participation in the teacher Retirement System of Texas and have a minimum of a bachelor's degree.

Name: Robert Elledge

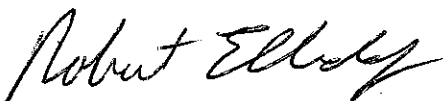
Degree: BS

Institution: IX A&M

Title: County Extension Agent-AG/NR

I hope that Brackett Independent School District will accept this request. Please let me know if you would like to schedule an appointment to discuss the amendment and request or if you need further information.

Sincerely,



Robert Elledge  
CEA/AG

## ADJUNCT FACULTY AGREEMENT

THE STATE OF TEXAS

COUNTY OF Kinney

On this date, at regularly scheduled and posted meeting, came the Board of Trustees of the BISD Independent School District, hereinafter referred to as "District". A quorum having been established, The Board proceeded to consider the appointment of the herein named individual as an adjunct faculty member of the BISD Independent School District.

Upon consideration and vote of \_\_\_\_\_ in favor to Robert Elledge, Jr., is hereby named as adjunct faculty member of the BISD Independent School District subject to the following conditions and provisions of such appointment, to wit:

1. This appointment shall commence on the \_\_\_\_\_ day of \_\_\_\_\_ and end on the \_\_\_\_\_ day of \_\_\_\_\_, being the end of the \_\_\_\_\_ academic year.
2. Adjunct faculty member shall receive no compensation, salary or remuneration from BISD Independent School District.
3. Adjunct faculty member is and shall remain an employee, in good standing, of the Texas Cooperative Extension.
4. Adjunct faculty member shall be under the direct supervision of either the District Extension Administrator of District 10, TCE District, or Kinney County Extension Director.
5. Adjunct faculty member shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas Cooperative Extension employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty member shall direct the activities and participation of students of the District in sponsored and approved activities as designated from time to time by adjunct faculty member for which notice shall be give to District administrative personnel. Adjunct faculty member's activities and participation with students of the District are directed, supervised, and controlled by and through supervisory personnel of Texas Cooperative Extension pursuant to the supervisory authority of the District Extension Administrator or County Extension Director. The adjunct faculty member shall comply with all Board and District directive, state and federal laws and rules, District policy, and regulations as they exist or may hereafter be amended.

This appointment is made by Brackett Independent School District by and through the Board of Trustees of said District for the benefit of allowing voluntary student participation in programs conducted by Texas Cooperative Extension in recognition of the educational benefits arising from such participation and activities and/or directed by Texas Cooperative Extension. This appointment is made in accordance with the provisions of Section 129.21(k)(1) of the Texas Administrative Code

authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named Robert Elledge, Jr., County Extension Agent(s) (TCE employee) is/are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by Brackett Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_.

Brackett Independent School District

By: \_\_\_\_\_  
Board of Trustees President

Adjunct Faculty Appointment Accepted By:

Robert Elledge, Jr. County Extension Agent(s)

Approved:

By: County/District Extension Administrator,  
District LD Texas Cooperative Extension



**BRACKETT INDEPENDENT SCHOOL DISTRICT**  
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www.brackett.k12.tx.us

**CRIMINAL HISTORY RECORD INFORMATION**

I certify the district has obtained a criminal history record request from the applicant noted below and a search has been conducted through the Texas Department of Public Safety, Crime Records Service. Any record obtained (positive or negative in nature) is confidential. The unauthorized use or disclosure of the information contained in any record may result in severe criminal penalties, Section 411.085 of the Texas Gov't Code.

Robert E. Elledge has been found to be acceptable /  
**unacceptable** for employment with the Brackett Independent School District.

\_\_\_\_\_  
Superintendent of Schools

9-18-07

\_\_\_\_\_  
Date