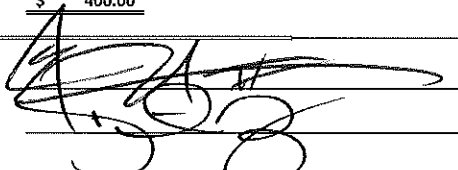

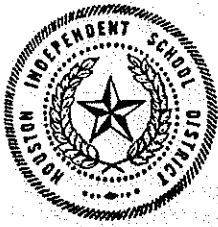


**CROSBY INDEPENDENT SCHOOL DISTRICT**  
**Student Overnight Travel Approval Form**  
**2020 - 2021**

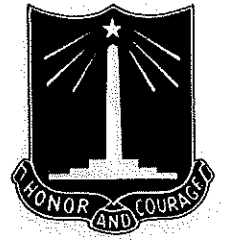
This form is to be used to request approval for overnight student travel. Employees/Coaches/Sponsors must receive prior approval (from the Board of Trustees) for travel expenses *PRIOR* to incurring any costs.

<b>A Trip Information</b>			
Student Group:	JROTC	Campus:	CROSBY HIGH SCHOOL
Sponsor Name (for meal money):	1SG FLORES, RAMSEY		
<b>B Trip Information</b>			
Destination (City/State):	CAMP BULLIS; SAN ANTONIO, TX	Purpose of Travel:	JCLC (JUNIOR ROTC CADET LEADERSHIP CHALLENGE)
Number of Coaches/Sponsors Traveling:	2	Number of Students Traveling:	10
Travel Dates/Times:			
Leave Date:	June 14, 2021	Time:	0700 AM
Return Date:	June 19, 2021	Time:	7:00 PM
<b>C Travel Expenses</b>			
Registration	\$ 400.00	Acct #:	199 E 36 6412 16 895 0 001 0 99 000
Vendor:	HISD SCHOOL DISTRICT		
Lodging		Acct #:	
Vendor:			
Number of Rooms:			
Bus Rate*	\$ -	Parking	\$ -
Rental Car	\$ -	Airfare	\$ -
Gas	\$ -	Mileage*	\$ -
Sponsor Meals	\$ -	Student Meal Rates	
Student Meals	\$ -	\$5 / \$8 / \$10	
*Other	\$ -	Sponsor Meal Rates	
		\$6 / \$9 / \$12	
TOTAL ESTIMATED TRAVEL COST	\$ 400.00	*Other Explanation:	\$400 Registration fee covers Transportation, Food and Lodging for cadets. Instructors will pay for lodging at own expense.
<b>D Pre-Travel Approval Signatures</b>			
Employee/Sponsor:			Date: 3/10/21
Principal/Director:			Date: 3/10/21
<i>For Finance/Business Services Use Only</i>			
Board Approval Received?	Yes _____	No _____	Approval Date: _____

Revised 11/10/2020



Houston Independent School District  
Director, Junior ROTC Programs  
4400 West 18<sup>th</sup> Street  
Houston, Texas 77092



S: 1 March 2021

5 February 2021

MEMORANDUM FOR: See Distribution

SUBJECT: JROTC CADET LEADERSHIP CHALLENGE, MEMORANDUM OF INSTRUCTIONS

1. **Situation.** The Houston Independent School District (HISD) will conduct the JROTC Cadet Leadership Challenge (JCLC) at Camp Bullis, Texas during the period 14 - 19 June 2021 to provide maximum opportunities for cadets to experience a challenging training environment and to provide an opportunity to grow and mature as a result. **Participating schools will provide qualified cadets to participate in JCLC based upon quotas in Enclosure 1. Attendees - freshman, sophomores, and juniors only and no returning cadet.** Eighteen HISD and eleven non-HISD schools will participate in the designated camp cycle.

2. **Mission.** HISD will conduct JROTC Cadet Leadership Challenge in support of 29 schools during the period 14 - 19 June 2021.

3. **Execution.**

a. **Intent.** The purpose of the HISD JROTC Cadet Leadership Challenge is to provide selected cadets with a physically and mentally challenging opportunity to synthesize JROTC principles learned in the classroom in a practical setting and military environment.

The methodology used to conduct the JCLC will consist of organizing cadets into cohesive groups and requiring them to function in the same manner as an infantry platoon. Selected cadets will be presented with the opportunity to demonstrate proficiency in various leadership positions throughout the duration of JCLC. Through the evaluation of cadet performance in leadership roles, cadets will receive detailed positive feedback which will be useful for personal development both at camp and upon return to their respective high school campus and community.

At the conclusion of JCLC, the Camp Commander envisions each JROTC cadet as having a positive JCLC experience as to the actions required for successful teamwork, leadership, and personal development.

b. **Concept of the Operation.**

(1). **Phase I.** Schools will transport all cadets to camp using contract transportation assets or local school district transportation. Participating schools outside HISD may make transportation arrangements through HISD or they may transport their cadets via their school district transportation. Non-HISD cadets transported to Camp Bullis by parent, JROTC Cadre personnel, or locally arranged transportation will arrive no earlier than 1300 hours and not later than 1600 hours on 14 June 2021. ***All Non-DoD visitors (personnel w/o military ID) must have a visitor's pass to enter Camp Bullis. Passes are only issued by the Fort Sam Houston Visitors Center. Houston ISD has no control or influence over the issuance of visitor's passes. Non-DoD personnel must report to the visitor's center on Fort Sam Houston with photo identification, current vehicle registration, and proof of vehicle insurance to obtain a visitor's pass.*** All cadets will travel to Camp Bullis in the Army Combat Uniform (ACU) and must have a school or state issued identification card on their person.

(2). **Phase II.** Upon arrival at Camp Bullis, cadets will in-process at the Camp Headquarters and be turned over to a cadre member in pre-assigned companies.

(3). **Phase III.** Training conducted at camp will compliment that conducted during the school year and will conform to the JROTC Program of Instruction. Training begins the evening of arrival and is continuous through Day-6 in conformity with the published JCLC training schedule and the controls underlined on the risk management worksheet.

(4). **Phase IV.** End of camp activities will be IAW the schedule of activities for 19 June 2021 inclusive of note and special instructions listed thereon.

- (5). **Phase V.** Each school with participating cadets must make an appointment to have their cadet packets reviewed by Operations. Appointments will be scheduled during the month of March 1-30. Please forward a primary and alternate date and time to Operations, not later than **28 February 2021**.

c. **Coordinating Instructions.**

(1). **Administration.**

- (a). During our JCLC cycle, Camp Bullis can accommodate approximately 330 cadets. To provide an equitable distribution, each HISD school is allocated approximately **12 cadet slots**, outlying schools are allocated **10 cadets**. (See enclosure 1 for assigned quotas). Schools that cannot meet their assigned quota, with highly qualified cadets, should inform this headquarters as soon as possible so that quotas may be redistributed.
- (b). Completed AF Form 104 (enclosure 2) along with money must be turned into the Camp Commander on or before this date to confirm your reserved spaces. **All spaces not confirmed by 1 March 2021 will be withdrawn from the respective schools.** There will be no standby cadets for this year's summer camp.
- (c). All JCLC Cadet paperwork must be turned in to Operations not later than **2 April 2021**. Instructors must set an appointment time with Operations for review and turn in of packets.
- (d). No cadet scheduled to graduate this school year (17-18) is eligible to attend camp. **Only cadets presently enrolled in JROTC who are now in the 9<sup>th</sup> - 11<sup>th</sup> grade are eligible to attend camp.** If an ineligible cadet is found in attendance at camp, said cadet will be returned to home of record at cadet's expense and summer camp fee will be forfeited.
- (e). To cover the cost of insurance premium, T-shirt, and trophies, the summer camp fee for each cadet will be **thirty dollars (\$40.00)**. The only other monies needed by the cadet will be for consumable and souvenir items available for purchase in the Post Exchange.
- (f). When monies are collected for summer camp, such monies must be turned in to Mrs. Davis on HISD Activity Account Form 104, (enclosure 2). Each HISD cadet turning in money is required to sign this form. While it is understood some cadets may pay on installments, list the full amount (\$40.00), on one line, on AF104 when signed by the cadet. All monies must be into Mrs. Davis no later than **2 April 2021**. **No changes or lined through names can be shown on AF104.** The AF104 Form must be verified with the Instructors signature (bottom of the form) and turned in with money to Mrs. Davis. **Do not date or have pen changes on the form. Leave the date blank.** Money orders or school checks should be made payable to "JROTC ACTIVITY ACCOUNT." **No personal checks will be accepted from the student or parent.**
- (g). Once a firm count has been established and Fort Sam Houston has been notified (**2 April 2021**) as to number of persons scheduled to attend camp (for the purpose of ordering rations, insurance premium, and T-shirt), there can be neither increase in number of attendees nor any refund for non-attendance.
- (h). Any cadet missing the first two days, or any two consecutive days of activities will be returned to home of record at cadet's expense.
- (i). A cadet **ON MEDICATION OF ANY KIND** should be screened closely before being permitted to attend camp. If there is any doubt as to the cadet's medical condition or if there is a probability of a medical risk, the cadet must provide evidence of a physician's approval to attend camp. Any cadet arriving at camp in violation of this precaution will be returned to home of record at the cadet's expense and summer camp fee will be forfeited.
- (j). We highly recommend that all cadets attending camp receive a physical examination from their family physician prior to arrival.
- (k). **Cell Phone Policy and Agreement Form** (Annex O) must be signed by all cadets and parents indicating they understand and agree to adhere to the policy. Cadets/Parents refusing to adhere to the policy, those cadets will not be brought to Camp.

(2). **Operations.**

- (a). Camp Bullis has taken on increasingly more responsibility within the Armed Forces in preparing service personnel with training for deployment. As such, it is imperative that all cadre and cadets understand that Camp Bullis is a training camp and **not** a playground and must conduct themselves responsibly throughout their summer camp training.

- (b). All JROTC instructors must have their military identification card and proof of vehicle insurance to enter the camp.
  - (c). Parents and friends can visit camp ONLY AFTER normal duty hours or AFTER training for the day has been completed, provided they have registered and received a visitor's pass from Fort Sam Houston. Meals for visitors in the Installation Dining Facility are not authorized.
  - (d). It is strongly recommended that the purpose and conduct of summer camp be explained in detail to all cadets so that they know what to expect during their week at camp. Cadets should be prepared to train in a non-air-conditioned environment for the duration of camp. Cadets should be prepared to use latrines that lack the privacy associated with their home rest room.
  - (e). Instructors are expected to prepare their cadets to meet the physical demands of JCLC. An appropriate measure of cadet commitment and physical fitness required to meet the demands of JCLC is the Cadet Challenge score.
  - (f). Cadets acquiring new footwear (boots) for summer camp should have the footwear broken in prior to arriving at summer camp. Cadets should wear their boots for at least two weeks to verify the proper boot size.
  - (g). Cadets are expected to demonstrate outstanding appearance, discipline, and a cooperative attitude with camp leaders.
  - (h). The cadet battalion commander and his or her staff are responsible to the camp commander for the operation of the camp and control of the cadets. They are also responsible for the duty rosters and charge of quarters.
  - (i). Cadet Officers and NCOs will perform duty officer and charge of quarters.
  - (j). Cadets will perform normal military courtesies during the entire camp period.
  - (k). Passes or permission to leave camp will not be permitted except for emergency situations approved by the Camp Commander.
  - (l). Areas, buildings, and billets, other than those authorized for use by the JROTC Camp Commander, are strictly **OFF LIMITS** to cadets.
  - (m). Several military units will be training and living in close proximity to HISD JCLC locations. Cadets are prohibited from socializing with non-JCLC personnel.
  - (n). Government police officers are exceptionally vigilant on the Camp Bullis installation. Citations are being issued to personnel for the following violations: driving without a seatbelt, using a cell phone while driving, speeding, having an expired vehicle registration or insurance.
- (3). **Logistics.**
- (a). The billets are refurbished and equipped with air conditioning, bunk beds, and paneled walls and ceiling. Camp officials stress cadre enforce strict cleanliness and maintenance standards within these billets.
  - (b). Valuable items, such as rings, watches, and cameras will not be brought to camp. Additionally, hair dryers and other such electrical items will not be brought to camp. It is strongly recommended that expensive radios, CD-Players, MP3 Players, iPod's, etc., not be brought to camp.
  - (c). Like items of government property, with the exception of uniforms, will not be brought to camp. If brought to camp, they will be confiscated and returned to the cadet at the end of the camp period.
  - (d). Civilian clothing, except for athletic garments, is not needed and will be kept to a minimum.
  - (e). Range control personnel have indicated that the skunk and raccoon population continue to be active this year. Therefore, cadets are prohibited from bringing or keeping food inside the barracks.

(4). **Equipment.**

- (a). The following list of clothing and/or equipment is deemed necessary for the proper conduct of the camp and will be issued to cadets prior to arrival at camp:

(i) Female Cadets (issue)

- 1 Belt, ACU
- 1 Cap, ACU
- 4 Shirts, ACU
- 4 pr Trousers, ACU
- 4 tan T-shirts for wear with ACUs
- 1 pr Boots, combat
- 4 pr cushion sole socks to be worn with boots
- 1 Pistol belt
- 1 Canteen and canteen cover
- 1 Duffel Bag

(ii) Male Cadets (issue)

- 1 Belt, ACU
- 1 Cap, ACU
- 4 Shirts, ACU
- 4 pr Trousers, ACU
- 4 tan T-shirts for wear with ACUs
- 1 pr Boots, combat
- 4 pr cushion sole socks to be worn with boots
- 1 Pistol belt
- 1 Canteen and canteen cover
- 1 Duffel Bag

- (b). Cadet uniforms must have a JROTC patch on the left shoulder sleeve.

- (c). Each cadet will be responsible to provide the following items:

- (i) 1 pr athletic shoes
- (ii) 1 pr shower shoes
- (iii) 4 pr athletic socks
- (iv) 1 swimsuit
- (v) 3 ea bath towels, hand towels, and wash cloths
- (vi) Appropriate quantity of under garments, pajamas, etc., for entire period of camp. (Females should bring cotton undergarments only)
- (vii) 1 flashlight with operating batteries
- (viii) Toilet and sanitary articles, sunscreen, and insect repellent. (No soap or any other kind of sanitary articles will be available for purchase or issue upon arrival at camp.)
- (ix) Laundry detergent and dryer sheets; limited laundry facilities may be available.
- (x) 1 Duffel bag or laundry bag used to carry uniforms and other items to and from camp. Duffel bags or laundry bags should be tagged for identification (name of cadet and name of school). Luggage will be limited to two (2) pieces per cadet.
- (xi) Cadets **must** bring one of the two sets: a pillow, two sheets and one blanket, or a pillow, one sheet (to cover the mattress) and one sleeping bag.
- (xii) Female cadets are encouraged to bring feminine hygiene products regardless of the timing of the last cycle—instructors must discuss this with each female cadet.

(5). **Miscellaneous.**

- (a). Emergency medical treatment will be available.

- (b). The Post Exchange facilities will be opened on a limited basis to cadets after normal duty hours. Cadets must be escorted by a cadre member when allowed to visit the PX. Cadets must be in complete uniform when away from the JROTC camp area (i.e., visits to the PX).
- (c). HISD Cadets--Buses will depart from **13250 Summit Ridge Drive, Houston, TX 77085, (DAI Headquarters Office) at 1000 hours (10:00 A.M.) 14 June 2021 and return to same location at about 1700 hours (5:00 P.M.) 19 June 2021.** The buses will not stop enroute to Camp Bullis; the DJROTC will provide cadets a box lunch upon arrival at Camp Bullis to tide them over until the evening meal.
- (d). Cadets will not be permitted to bring personal vehicles to JCLC. In-camp transportation will be provided by Fort Sam Houston or the Camp Commander.
- (e). Upon return from JCLC one instructor from each school must report to **13250 Summit Ridge Drive, Houston, TX 77085, (DAI Headquarters Office)** to assume responsibility for your cadets and remain on location until the last cadet from your school departs the area. The name of the instructor should be forwarded to CSM Briggs, not later than **2 April 2021**. Individual schools are also responsible to remove any and all trash accumulated by their cadets.
- (f). All cadets must arrive at the DAI Headquarters Office with a full canteen of water and if necessary bottled water provided by their respective school. Water refill points are limited, and the DAI Staff is not responsible to provide water for your cadets.
- (g). For planning purposes, request that addressees provide to Operations their final attendance/numbers for camp (male, female, & cadre) **not later than 2 April 2021**. Name, rank, and recommended duty assignment will be provided for each cadre member that will be available for camp duty. Negative responses are required. This information may be submitted to this office by e-mail to [bbriggs@houstonisd.org](mailto:bbriggs@houstonisd.org).

**//ORIGINAL SIGNED//**  
CORNELL T. MCGHEE  
Lieutenant Colonel, USA Retired  
Director of JROTC Programs  
JCLC 2021 Camp Commander

Enclosures:

1. Assigned Quotas
2. Form AF104
3. Training Overview
4. Training Reference Guide
5. Parent Approval Forms (Annex A)
6. Cell Phone Policy & Agreement (Annex O)



### School Allocations:

	<b>HISD Schools</b>	<b>Allocations</b>
1.	AUSTIN	5M – 5F
2.	BELLAIRE	5M – 5F
3.	CHAVEZ	5M – 5F
4.	NORTHSIDE	5M – 5F
5.	FURR	5M – 5F
6.	HOUSTON	5M – 5F
7.	KASHMERE	5M – 5F
8.	LAMAR	5M – 5F
9.	HSLJ	5M – 5F
10.	WISDOM	5M – 5F
11.	MILBY	5M – 5F
12.	HEIGHTS	5M – 5F
13.	SCARBOROUGH	5M – 5F
14.	SHARPSTOWN	5M – 5F
15.	WALTRIP	5M – 5F
16.	WESTSIDE	5M – 5F
17.	WHEATLEY	5M – 5F
18.	YATES	5M – 5F
		<b>90M – 90F</b>
	<b>Outlying High Schools</b>	<b>Allocations</b>
1.	Clear Creek	5M – 5F
2.	Clear Brook	5M – 5F
3.	Clear Falls	5M – 5F
4.	Clear Lake	5M – 5F
5.	Clear Spring	5M – 5F
6.	Crosby	5M – 5F
7.	Hargrave	5M – 5F
8.	Hightower	5M – 5F
9.	Pearland	5M – 5F
10.	Raul Yzaguirre	5M – 5F
11.	Sam Rayburn	5M – 5F
12.	Klein Cain	5M – 5F
		<b>60 M – 60 F</b>
	<b>Combined Total - 326</b>	<b>150M-150F</b>

**Do not change allocations without authorization**

**M = Male**

**F = Female**

**HOUSTON INDEPENDENT SCHOOL DISTRICT**  
**TABULATION OF MONIES COLLECTED FROM PUPILS**  
 (To be used in the individual school for miscellaneous collections)

This form shall list contributors and their contributions and be filed with the school treasurer. A receipt for the total amount shall be issued to the teacher and the receipt number shall be written below.

ACTIVITY INVOLVING RECEIPT OF MONEY: JROTC SUMMER CAMP (JCLC)

NAME	AMOUNT	NAME	AMOUNT
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			

Total Contributed \$ \_\_\_\_\_ Receipt No. \_\_\_\_\_

Teacher's or Collector's Signature \_\_\_\_\_

Date \_\_\_\_\_

School \_\_\_\_\_



**JROTC CADET LEADERSHIP CHALLENGE 2021**  
**Lesson Plan / Training Overview**

DAY	UNIT	LEARNING ACTIVITY	REFERENCE
Mon	ALL	In-Processing	
14 June		Orientation to Camp Bullis	U4-C3-L1, U1-C1-L2
		Safety Briefing	U3-C1-L1, U3-C1-L3
	Select	Battalion Staff & Leadership Training	U3-C1-L1/2/3, U1-C4-L3
Tue	ALL	Drill & Ceremonies	U1-C3-L2, U1-C3-L3
15 June		Small Unit Leadership Skills	U2-C3-L2, U2-C1-L4
		Rappel Techniques	US ARMY TC 21-24
		Compass Course & Individual Pace Count	U5-C4-L2, U5-C4-L6
		Basic Map Reading	U5-C4-L1/2/3/4/5/6
		Confidence Course	U3-C1-L5, U4-C3-L1
	Select	Battalion Staff & Leadership Training	U3-C1-L1/2/3, U1-C4-L3
Wed	ALL	Water Activities	ARMY REG 385-15
16 June		STEM Activities	NSCD PAMPHLET
		Rappelling	US ARMY TC 21-24
		Leaders Reaction Course	U3-C1-L5, U4-C4-L1
	Select	Battalion Staff & Leadership Training	U3-C1-L1/2/3, U1-C4-L3
Thu	ALL	Water Activities	ARMY REG 385-15
17 June		STEM Activities	NSCD PAMPHLET
		Rappelling	US ARMY TC 21-24
		Leaders Reaction Course	U3-C1-L5, U4-C4-L1
	Select	Battalion Staff & Leadership Training	U3-C1-L1/2/3, U1-C4-L3
Fri	ALL	Land Navigation Course	U5-C4-L1/2/3/4/5/6/7
18 June			
		JCLC Barbeque	
	Select	Battalion Staff & Leadership Training	U3-C1-L1/2/3, U1-C4-L3
Sat	ALL	Graduation Ceremony & Depart	U1-C3-L2/3
19 June			

## JCLC TRAINING REFERENCE GUIDE

UNIT-CHAPTER-LESSON	SUBJECT
U1-C1-L2	JROTC: The Organization and Traditions of Service Programs – Lines of Responsibility and Authority in JROTC Programs & Cadet Appearance and Grooming Standards
U1-C2-L4	Social Etiquette and Manners
U1-C3-L2	Stationary Movements and Marching Techniques
U1-C3-L3	Squad Drill
U1-C4-L1	Making Decisions and Setting Goals
U1-C4-L3	Resolving Conflicts
U2-C1-L1	Leadership Attributes
U2-C1-L1	Leadership Development Program
U2-C1-L3	Leadership Competencies
U2-C1-L4	Leadership Styles
U2-C2-L1	Becoming A Better Communicator
U2-C3-L2	Roles of Leaders and Followers in Drill
U2-C3-L3	Taking Charge: Leadership Responsibilities
U2-C4-L1	First Aid Emergencies
U2-C4-L1	First Aid Emergencies: The First Life-Saving Steps
U3-C1-L1	Command and Staff Roles
U3-C1-L2	Leading Meetings
U3-C1-L3	Planning Projects
U3-C1-L5	Management Skills
U3-C1-L7	Supervising
U4-C3-L1	Motivating Others
U4-C3-L2	Communicating to Lead
U4-C4-L1	The Stages of Project Management
U5-C3-L2	Treating for Shock and Immobilizing Fractures
U5-C3-L4	First Aid for Poisons, Wounds, and Bruises
U5-C3-L5	Heat Injuries
U5-C3-L7	Bites, Stings, and Poisonous Hazards
U5-C3-L8	Controlling Bleeding
U5-C4-L1	Introduction to Maps
U5-C4-L2	Contours and Landforms
U5-C4-L2	Using Topographic Maps
U5-C4-L3	Grid Reference System
U5-C4-L4	Determining Direction
U5-C4-L5	The Grid-Magnetic Angle
U5-C4-L6	Determining Location
U5-C4-L7	Orienteering & Determining Distance

**ANNEX A  
HOUSTON INDEPENDENT SCHOOL DISTRICT  
JROTC CADET LEADERSHIP CHALLENGE (JCLC)  
PARENT APPROVAL FORM**

Dear Parents/Guardians,

The 2021 JROTC Cadet Leadership Challenge will occur at Camp Bullis, San Antonio, TX from 14 -19 June 2021. JCLC provides selected cadets with a physically and mentally challenging opportunity to synthesize JROTC principles learned in the classroom in a practical setting and military environment. If you wish your child to participate, you complete and sign all documents and return them to the JROTC Instructor as soon as possible. All forms must be signed using **black ink**. Parent approval may NOT be obtained by telephone.

**School:** \_\_\_\_\_

\_\_\_\_\_  
**Signature of JROTC Senior Instructor**

\_\_\_\_\_  
**Signature of Principal**

This is to certify that ( <b>my son/daughter</b> ):	
<b>Student ID Number:</b>	
has my permission to go to JCLC ( <b>Summer Camp 2021</b> ) with HISD JROTC.	

\_\_\_\_\_  
**Signature of Parent or Guardian**

\_\_\_\_\_  
**Date**

**STATEMENT REQUIRED BY PRIVACY ACT OF 1974**

(1) **AUTHORITY:** TITLE 10, U.S. CODE 2102

(2) **PRINCIPAL PURPOSES:** To gather information, emergency points of contact, and statement of the physical condition of JROTC cadets attending JCLC.

(3) **ROUTINE USES:** Normal personnel actions - Disclosure of information may be provided to proper authorities in actions regarding medical treatment, legal actions, investigation of accidents, and preparation of statistics and training records resulting from JCLC.

(4) **MANDATORY OR VOLUNTARY DISCLOSURE AND EFFECT ON INDIVIDUAL NOT PROVIDING INFORMATION:**  
Disclosure is voluntary. Failure of cadet to complete form will disqualify JROTC cadet from participating in JCLC.

**Parent/Guardian Personal Data**

<b>Parent/Guardian Last Name</b>		<b>Parent/Guardian First Name</b>		<b>Middle Initial</b>	
<b>Address</b>		<b>Apartment #</b>	<b>City</b>	<b>State</b>	<b>Zip code</b>
<b>Home Phone Number</b>		<b>Business Phone Number</b>		<b>Cell Phone Number</b>	

In case of an emergency please call: \_\_\_\_\_ at the following telephone number: \_\_\_\_\_

*If parent cannot be reached*

**Cadet Personal Data**

<b>Last Name</b>		<b>First Name</b>		<b>Middle Initial</b>		<b>SSN</b>		<b>LET Year</b>	
<b>Address</b>		<b>Apartment #</b>	<b>City</b>	<b>State</b>	<b>Zip code</b>				
<b>Sex</b>	<b>Age</b>	<b>Date of Birth (Day/Month/Year)</b>			<b>Current Grade</b>		<b>CDT RANK</b>		
<b>Small</b>		<b>Medium</b>		<b>Large</b>		<b>X-Large</b>		<b>XX-Large</b>	
<b>T-Shirt Size (circle the correct size)</b>									

## CONTRACT OF RELEASE AND WAIVER OF LIABILITY

I, \_\_\_\_\_, ("Participant/Releasor"), acknowledge and agree that I have voluntarily applied to participate in ROTC/JROTC military-style training activities ("Training"), which may include any of the following (examples include, but are not limited to): rock climbing, rappelling, drill and ceremonies (marching and parades), field training, military maneuvers, water events (such as swimming, boating, rafting or any event involving water that is not specifically mentioned elsewhere), sports or athletic events (which may involve rigorous exercise), rope climbing (includes any event involving a rope that is not specifically mentioned elsewhere), and similar such activities:

I AM AWARE AND ACKNOWLEDGE THAT THE ACTIVITIES IN WHICH I WILL PARTICIPATE ARE INHERENTLY DANGEROUS. THE INHERENT HAZARDS OF SUCH ACTIVITIES COULD CAUSE SERIOUS INJURY OR DEATH. I HEREBY AFFIRM THAT I AM VOLUNTARILY PARTICIPATING IN THESE ACTIVITIES WITH FULL KNOWLEDGE AND ACCEPTANCE OF ALL DANGERS INVOLVED AND AGREE TO ASSUME ANY AND ALL RISKS OF BODILY INJURY, DEATH OR PROPERTY DAMAGE, WHETHER THOSE RISKS ARE KNOWN OR UNKNOWN. I AFFIRM THAT I AM IN GOOD HEALTH AND THAT I HAVE NO MEDICAL OR PHYSICAL CONDITIONS THAT CAN, WILL OR MIGHT PREVENT MY SUCCESSFUL PARTICIPATION IN ANY TRAINING ACTIVITIES, AND I FURTHER AFFIRM THAT I PRESENTLY AM COVERED BY AN ADEQUATE HEALTH AND LIFE INSURANCE POLICIES THAT WILL COVER ANY INJURIES OR DEATH THAT I MIGHT SUFFER WHILE PARTICIPATING IN ANY TRAINING ACTIVITIES.

In consideration for being permitted by the U.S. Army and any agency or employee of the U.S. Government ("U.S.G."), and any lessor/owner of the premises ("Lessor"), or the owner of any of equipment or facilities ("Affiliated Individuals or Organizations") required to participate in any Training and use or be on or in the premises and facilities wherein or whereon the Training will take place, I, the Participant/Releasor do hereby forever release the U.S.G., the Lessor, or any Affiliated Organizations, and their respective directors, officers, employees, volunteers, agents, contractors, and representatives (collectively "Releasees") from any and all actions, claims, or demands that I, my assignees, heirs, distributees, guardians, next of kin, spouse and legal representatives now have, or may have in the future, for injury, death, or property damage, related to (i) my participation in these activities, (ii) the negligence or other acts, whether directly or indirectly connected to these activities, and however caused, by any Releasee, or (iii) the condition of the premises where these activities occur, whether or not I am then participating in the activities. I also agree that I, my assignees, heirs, legatees, distributees, guardians, next of kin, spouse and legal representatives waive any and all rights I might have to make a claim against, sue, or attach the property, personal or public, of any Releasee in connection with any of the matters covered by the foregoing release.

I HAVE CAREFULLY READ THIS AGREEMENT AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN MYSELF AND THE U.S.G., THE LESSOR, AND ANY AFFILIATED ORGANIZATIONS, AND RELEASEES AND SIGN IT KNOWINGLY, VOLUNTARILY AND OF MY OWN FREE WILL (OR ON BEHALF OF BOTH MYSELF AND MY MINOR CHILD) AND ASSUME ANY AND ALL RISKS OF AND LIABILITY FOR INJURY OR DEATH ASSOCIATED WITH OR ARISING FROM MY PARTICIPATION IN ANY TRAINING ACTIVITIES.

If Signed by Parent or Guardian: I verify, affirm and acknowledge that the dangers of the activities and the significance of this Release and Waiver were explained to both myself and the Participant/Releasee, to my satisfaction, and that both I and the Participant/Releasee understand and consent to risking them.

Executed at \_\_\_\_\_ TX on \_\_\_\_\_  
City State Date Year

**PARTICIPANT/RELEASOR AGREEMENT**      **PARENT OR GUARDIAN AGREEMENT**

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

Address: \_\_\_\_\_ Address: \_\_\_\_\_

**IF THE PARTICIPANT IS UNDER 18 YEARS OF AGE, PARTICIPANT'S PARENT OR GUARDIAN MUST SIGN THIS FORM WHERE INDICATED.**

**Authorized agent of the U.S.G., the Lessor, any Affiliated Organizations, and the Releasees:**

\_\_\_\_\_  
Printed Name (SAI or AI) Position

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



# MEDICAL RELEASE FORM

Cadet: \_\_\_\_\_ Address: \_\_\_\_\_ Home Phone # \_\_\_\_\_  
 Parent Cell Phone # \_\_\_\_\_ Parent Cell Phone # \_\_\_\_\_ Parent Work Phone # \_\_\_\_\_  
 Parent Work Phone # \_\_\_\_\_ Family Doctor Phone # \_\_\_\_\_ Family Dentist Phone # \_\_\_\_\_

In case of an emergency call: at the following telephone number:

*If parent cannot be reached*

I \_\_\_\_\_ release my daughter/son guardianship rights for the following date(s) 14-19 June 2021. My signature gives my permission for my daughter/son for the below listed medication to be administered to my daughter/son:

1. \_\_\_\_\_ Dosage \_\_\_\_\_ Taken at \_\_\_\_\_  
 (name of medication) (amount given) (time)
2. \_\_\_\_\_ Dosage \_\_\_\_\_ Taken at \_\_\_\_\_  
 (name of medication) (amount given) (time)
3. \_\_\_\_\_ Dosage \_\_\_\_\_ Taken at \_\_\_\_\_  
 (name of medication) (amount given) (time)

My daughter/son has her/his hospital or medical card: \_\_\_\_\_ yes \_\_\_\_\_ no

In order to ensure a safe and enjoyable trip, please list any health conditions that your child may have.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

## CONSENT TO MEDICAL TREATMENT

### STATEMENT REQUIRED BY PRIVACY ACT OF 1974

(1) AUTHORITY: TITLE 10, U.S. CODE 2102

(2) PRINCIPAL PURPOSES: A statement authorizing medical care in civilian or government medical facilities while attending or traveling to or from JCLC.

(3) ROUTINE USES: Normal personnel actions: Disclosure of information may be provided to proper authorities in actions regarding medical treatment, legal actions as a result of injury or death, and investigation of accident resulting from JCLC.

(4) MANDATORY OR VOLUNTARY DISCLOSURE AND EFFECT ON INDIVIDUAL NOT PROVIDING INFORMATION:  
 Voluntary. Failure to complete form will disqualify JROTC cadet from participating in specific voluntary training exercises:

I \_\_\_\_\_, consent to be treated in an Army Hospital, or any other government or civilian medical facility, near or enroute to Camp Bullis, San Antonio, TX, while attending or traveling to or from JCLC from 14-19 June 2021. This consent encompasses all procedures and treatments as are found to be necessary or desirable, in the judgment of the professional staff of any of the above-named medical facilities. I understand that this consent is of a general nature and accordingly list the following exceptions to this consent (if no exceptions write "No Exceptions"):

Parent or Legal Guardian	Signature of Parent or Guardian	Date
School Principal or Designee	Signature of Principal	Date
JCLC Camp Commander	Signature of JCLC Commander	Date
LTC (Ret) Cornell T. McGhee		

### SPECIAL ACTIVITIES/TRAINING RELEASE FORM

I \_\_\_\_\_;  
NAME OF PARENT / GUARDIAN

DO\* / DO NOT\* wish my dependent to participate in water activities training during Summer Camp.

DO\* / DO NOT\* wish my dependent to participate in rappelling training during Summer Camp.

\* Circle DO or DO NOT. I understand that these activities are not covered by government insurance.

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

### SPECIAL POWER OF ATTORNEY (CONSENT TO MEDICAL CARE)

I, \_\_\_\_\_ residing at \_\_\_\_\_  
NAME OF PARENT / GUARDIAN ADDRESS CITY STATE

Desiring to execute a SPECIAL POWER OF ATTORNEY, I HAVE APPOINTED LTC (RET) CORNELL T. MCGHEE, THE CAMP COMMANDER, WHOSE ADDRESS IS 4400 WEST 18<sup>TH</sup> STREET, HOUSTON, TX, 77092-8501, AS MY ATTORNEY "IN" FACT TO ACT AS FOLLOWS: GIVING AND GRANTING UNTO MY SAID ATTORNEY FULL POWER TO TAKE CHARGE OF MY DEPENDENT AND TO CONSENT TO ANY AND ALL MEDICAL CARE AND TREATMENT DEEMED NECESSARY IN MY ABSENCE. FURTHER, I DO AUTHORIZE MY SAID ATTORNEY "IN" FACT TO PERFORM ALL NECESSARY ACTS IN THE EXECUTION OF THE AFORESAID AUTHORIZAION WITH THE SAME VALIDITY AS I COULD AFFECT IF PERSONALLY PRESENT. I DO HEREBY CONSENT IN ADVANCE TO WHATEVER X-RAY EXAMINATIONS, OR ARMY MEDICAL PERSONNEL, AND PERFORMED BY OR UNDER THE SUPERVISION OF MEDICAL STAFF OF A HOSPITAL FURNISHING SERVICES TO THE PROGRAM OR SUPERVISION OF THE ATTENDING ARMY MEDIC UNTIL SUCH TImLE AS MY INJURED DEPENDENT CAN BE BROUGHT UNDER THE CARE OF THE HOSPITAL FURNISHING THE SERVICES TO THE PROGRAM. I UNDERSTAND THAT IN THE EVENT OF ILLNESS OR INJURY TO MY DEPENDENT, I WILL BE NOTIFIED BY MY ATTORNEY "IN" FACT, AND THAT EVERY REASONABLE MEANS WILL BE ATTEMPTED TO NOTIFY ME AS SOON AS POSSIBLE.

### STATE OF PHYSICAL CONDITION

Initial only one not both:

\_\_\_\_\_ To the best of my knowledge, my son/daughter/ward is in good physical condition. Participation  
Initial in JCLC, in my opinion, will not have an adverse effect on his/her health and well-being. I will inform the JCLC Commander of any changes.

\_\_\_\_\_ My son/daughter/ward has a history of (identify illnesses, Heart disease, Asthma, Overweight, Sinus,  
Initial Rheumatic Fever, Ear Infection, Headaches, or any other ailments) \_\_\_\_\_ and is on  
\_\_\_\_\_ medication. He/she is allergic to the following  
medication: \_\_\_\_\_.

Does cadet wear glasses? YES\* NO\* Does cadet wear contact lenses? YES\* NO\*  
(Please circle the one that applies)

NOTE: Students that are found to have previous history of any type of illness, past injury, and/or symptoms of suspected medical alimnt, will be returned home if treatment is needed or desired. CCR 145-2 para 10-12, page 89

### DENTAL RECORDS

I acknowledge my dental records contain detail profiles and/or x-rays of sufficient detail for identification. I (do) (do not) have a dentist or dental records.

Further, unless sooner revoked or terminated by me, this SPECIAL POWER OF ATTORNEY shall become NULL AND VOID from and after 20 June 2021. IN WITNESS THEREOF, I have herewith set my hand this  
\_\_\_\_\_ Day of \_\_\_\_\_ 2021.



**ANNEX 0**  
**Houston ISD Summer Camp**  
**Cell Phone Policy and Agreement Form**

***Policy:***

JROTC Cadets are not allowed to bring cell phones or any other electronic devices to Houston ISD JCLC Summer Camp. Cell phones are expensive and can get lost or stolen and the physical camp environment is not kind.

Camp is a unique environment. We are trying to help youth develop life skills at camp including independence and self-reliance. By contacting friends and family during the week the cadet does not have the opportunity to develop independence. We believe this emerging independence is one of the benefits of camp and it is one way your child can develop greater resilience.

Another unique feature of camp is the opportunity to build a community within the camp environment. The use of cell phones and text features often distracts cadets from the opportunity to become a part of this community.

We also respect and appreciate the wonderful relationship youth and families have, but if our cadets are to enjoy camp fully, they must be able to develop this independence. If there is an emergency or we are concerned about the youth's well-being, we will contact you immediately.

If a cadet brings a cell phone to camp, it will be collected by the cadet's campus instructors and held until the end of the camp session. We will not be held responsible for any damage or loss of any cell phone at camp.

***Agreement:***

I, \_\_\_\_\_, understand that I am not to bring a cell phone to Printed  
Name of Cadet camp. \_\_\_\_\_.

***Signature of Cadet***

I, \_\_\_\_\_, have read the above cell phone policy and agree to

**Print - PARENT NAME**

the guidelines stated, including that the cell phone will be taken to be returned at the conclusion of Camp if the policy is violated. I understand that if there is an emergency or concern, I may contact the camp at (972-291-7156).

\_\_\_\_\_  
**(Signature of Parent)**

\_\_\_\_\_  
**(Date)**



# CROSBY INDEPENDENT SCHOOL DISTRICT

## OUT OF DISTRICT TRIP REQUEST FOR APPROVAL

1SG FLORES, RAMSEY L. (TOP)

MARCH 01, 2021

**NAME**

CROSBY HIGH SCHOOL / JCLC, San Antonio TX

**DATE REQUESTED**

JUNE 14, 2021 @ 0600 AM

**DESTINATION-CITY AND NAME OF EVENT**

CROSBY HIGH SCHOOL JROTC

**DEPARTURE DATE**

JUNE 19, 2021 @ 7:00 PM

**CAMPUS/DEPARTMENT**

**RETURN DATE**

**REGISTRATION COSTS:**

**(CHECK ONE)**

**AMOUNT**

EMPLOYEE MAILED FEE \_\_\_\_\_

P.O.# \_\_\_\_\_

DISTRICT TO MAIL FEE X \_\_\_\_\_

\$ \$400.00

VENDOR # \_\_\_\_\_

**TRAVEL COSTS:**

**MEAL**

**STUDENTS**

**ADULTS**

BREAKFAST \_\_\_\_\_ @ \$5 \_\_\_\_\_ @ \$6 \_\_\_\_\_  
LUNCH \_\_\_\_\_ @ \$8 \_\_\_\_\_ @ \$9 \_\_\_\_\_  
DINNER \_\_\_\_\_ @ \$10 \_\_\_\_\_ @ \$12 \_\_\_\_\_  
SUBTOTAL(S) \$ \_\_\_\_\_ \$ \_\_\_\_\_

TOTAL STUDENT AND ADULT MEALS \$ \_\_\_\_\_

**TRANSPORTATION:**

**EXPECTED COSTS**

**ACTUAL COSTS**

PERSONAL AUTO \_\_\_\_\_ MILES @ \$ \_\_\_\_\_ PER MILE

\$ \_\_\_\_\_

\$ \_\_\_\_\_

COMMERCIAL TRAVEL \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

MISCELLANEOUS \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

TOTAL TRANSPORTATION \_\_\_\_\_

\$ \_\_\_\_\_

**LODGING:**

\_\_\_\_\_ NIGHTS AT \$ \_\_\_\_\_ PER NIGHT\*\*

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\*\*PLEASE SEE THE PERDIEM CHART LOCATED IN THE BUSINESS OFFICE MANUAL

**TOTAL COSTS OF TRIP INCLUDING ANY REGISTRATION FEES:**

\$ 400.00

**TRAVEL ADVANCE REQUESTED TO COVER TRAVEL COSTS EXCLUDING REGISTRATION FEES**

\$ \_\_\_\_\_

BUDGET CODE(S): \_\_\_\_\_

\$ \_\_\_\_\_

**TOTAL ADVANCE**

\$ \_\_\_\_\_

PLEASE COMPLETE THIS SECTION UPON COMPLETION OF YOUR TRIP

**END OF TRIP SUMMARY**

TOTAL ACTUAL EXPENSES (Please provide all required receipts)

\$ \_\_\_\_\_

DEDUCT TRAVEL ADVANCE

\$ \_\_\_\_\_

DIFFERENCE DUE TO EMPLOYEE \_\_\_\_\_ DISTRICT \_\_\_\_\_

\$ \_\_\_\_\_

**SIGNATURE AND DATE**

**PRINCIPAL/DIRECTOR SIGN & DATE**

**SUPERINTENDENT/ASST. SUPER. OF FINANCE SIGN & DATE**

**PRINCIPAL/DIRECTOR SIGN & DATE**