

***Collin County Community College District Board of Trustees***

2022-12-4

December 6, 2022

Resource: Steve Matthews  
SVP External Relations

**AGENDA ITEM:** Consideration of Approval for the Appointment of Election Secretary and Deputy Secretary

**DISCUSSION:** The next regularly scheduled election of Collin College Board of Trustees, Places 1, 2, and 3, will be held on May 6, 2023. The Board must appoint an Election Secretary and Deputy Secretary to help facilitate the College's election processes. It is, therefore, recommended that Steve Matthews be appointed to serve as the Election Secretary and Carol Harber be appointed as the Deputy Secretary for the May 6, 2023 election.

**DISTRICT PRESIDENT'S RECOMMENDATION:** The District President recommends the appointment of Steve Matthews as Election Secretary and Carol Harber as Deputy Secretary for the May 6, 2023 election.

**SUGGESTED MOTION:** "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the appointment of Steve Matthews as Election Secretary and Carol Harber as Deputy Secretary for the May 6, 2023 election."