

ALPENA COUNTY I.T. DEPARTMENT

I.T. Director: Steve Mousseau
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DATE: March 17, 2020
TO: Finance Committee
FROM: Steve Mousseau, I.T. Director
SUBJECT Recommendation to purchase 2 servers

At the November 26, 2019 Board meeting, Board Action #32, Action Item #8 was passed for the purchase of 2 IT servers. These were ordered in November 2019 but due to issues with the vendor, were not received. Four new bids were reviewed on March 13, 2020 and after reviewing them to meet our specifications, I am recommending that we award the bid to SHI International Corp. The original bid was for \$21,600 but did not meet specifications. After adjusting the bid to meet specifications the final bid was for \$26,000, which was \$1,664 less than the next closest bid. The price quoted includes the cost of the equipment and 3 years of maintenance. Ongoing maintenance after year 3 will be approximately \$1,200 per year. \$15,200 is in the revenue side of the Equipment Fund and we would like to increase line item 402-234-980.251 by \$15,200, leaving a total of \$30,794.24 in that line item, where the servers would be charged to.

Thank you,

Steve Mousseau