

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Joyce Daigle Amy Wilson SCHOOL: Keeling  
Nancy Jimmerson Kelli Penna Department (opt.): \_\_\_\_\_  
 \_\_\_\_\_ DATE(S): July 16-19, 2019

ACTIVITY/EVENT: Advancement Via Individual Determination Summer Institute

LOCATION: Denver, Colorado

ABSENCE: # Days 4 Sub Required:  Yes  No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$3300.00</u>	<u>100 19 100 2210 109 6360</u>
Transportation	<u>\$2200.00</u> Mode <u>Airplane</u>	<u>100 19 100 2210 109 6582</u>
Rental Car	_____	_____
Meals	<u>\$868.00</u>	<u>100 19 102 2210 109 6582</u>
Lodging	<u>\$1562.58</u>	<u>100 19 102 2210 109 6582</u>
Substitutes	_____	_____
<b>TOTAL</b>	<b><u>\$7930.58</u></b>	

The District will  (or) will not  receive reimbursement from outside sources.

Purpose of travel: To learn the AVID program to better prepare students for middle school and to get them on track for going to college.

Outcomes and academic benefits to students and staff: To increase teacher knowledge & student achievement.

The travel is necessary for the implementation of the project funding the travel.

Submitted by: *Amie Ryan* 3-29-19  
 Signature Date

*Annette Ornelas* 3-29-19  
 Principal/Supervisor Date

*Michael Byars* 4/2/19  
 Associate Superintendent/Superintendent Date

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Dianna Kuhn Dorothy Plank SCHOOL: Rio Vista  
Jerel Green Margaret Hervert Department (opt.): \_\_\_\_\_  
Donna Varma Cheryl LeFaive Morales Kelsey Jernigan DATE(S): July 16-19, 2019

ACTIVITY/EVENT: Advancement Via Individual Determination Summer Institute

LOCATION: Denver, Colorado

ABSENCE: # Days 4 Sub Required:  Yes  No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$5,775.00</u>	<u>100.19.100.2210.117.6360</u>
Transportation	<u>\$3,600.00</u> Mode <u>Air/Shuttle</u>	<u>100.19.100.2210.117.6582</u>
Rental Car	_____	_____
Meals	<u>\$1,300.00</u>	<u>100.19.100.2210.117.6582</u>
Lodging	<u>\$3,000.00</u>	<u>100.19.100.2210.117.6582</u>
Substitutes	_____	_____
<b>TOTAL</b>	<b><u>\$13,675.00</u></b>	

The District will  (or) will not  receive reimbursement from outside sources.

Purpose of travel: To learn AVID Schoolwide teaching and learning strategies to better prepare our students for middle school, high school and college.

Outcomes and academic benefits to students and staff: Improvement of AVID Schoolwide Instruction, Systems, Leadership and Culture to increase teacher knowledge and student achievement.

The travel is necessary for the implementation of the project funding the travel.

Submitted by: Dianna Kuhn 3-25-19  
 Signature Date  
Dianna Kuhn 3-25-19  
 Principal/Supervisor Date  
Michael Beyano 4/2/19  
 Associate Superintendent/Superintendent Date

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Gayle Taylor, Ashley Lira, Kelly Mulari, Amanda Pellman, Cary Todd, Nicholas Woodard and Andragayle Pye. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

SCHOOL: La Cima Middle  
 Department (opt.): \_\_\_\_\_  
 DATE(S): July 16-19, 2019

ACTIVITY/EVENT: Advancement Via Individual Determination Summer Institute  
 LOCATION: Denver, CO

ABSENCE: # Days 4 Sub Required:  Yes  No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
(Note: Tax credit contributions are District funds and require a budget code.)		
Registration	<u>\$5,775.00</u>	<u>100-19-100-2210-165-6360</u>
Transportation	<u>\$3,500.00</u> Mode <u>Air</u>	<u>100-19-100-2210-165-6582</u>
Rental Car	_____	_____
Meals	<u>\$1,652.00</u>	<u>100-19-100-2210-165-6582</u>
Lodging	<u>\$3,125.24</u>	<u>100-19-100-2210-165-6582</u>
Substitutes	_____	_____
TOTAL	<u>\$14,052.24</u>	

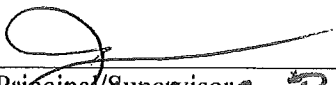
The District will  (or) will not  receive reimbursement from outside sources.

Purpose of travel: AVID (Advancement Via Individual Determination) training for AVID Site Team to support the implementation of the program at our school. Our team will consist of the principal and content area teachers.

Outcomes and academic benefits to students and staff: Teachers will learn effective instructional practices and our site team will explore data to construct an action plan for effective implementation at our site. The AVID program targets our underserved students (minority and average achievers); provides quality staff development for teachers; helps schools build community support systems for school success; and addresses how to grant equitable access to rigorous curricula for all students.

The travel is necessary for the implementation of the project funding the travel.

Submitted by: Stephanie Custer \_\_\_\_\_  
 Signature Date 3/18/2019

  
Principal/Supervisor  
*Michael Byars*  
Associate Superintendent/Superintendent

3/18/19  
Date  
4/2/19  
Date

rev. 9/1/15

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Jean Gowen \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

SCHOOL: IRHS  
 Department (opt.): CTE-Culinary Arts  
 DATE(S): 07/12/19-07/16/19

ACTIVITY/EVENT: 2019 National C-CAP (Careers Through Culinary Arts) Teacher's Conference

LOCATION: C-CAP, 505 Eighth Avenue, Suite 1400, New York, NY 10018

ABSENCE: # Days 5 Sub Required:  Yes  No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
			(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$495.00</u>		<u>260-19-320-2210-280-6360</u>
Transportation	<u>\$700.00</u>	Mode <u>airplane</u>	<u>260-19-320-2210-280-6582</u>
Rental Car	_____		_____
Meals	<u>\$245.00</u>		<u>260-19-320-2210-280-6582</u>
Lodging	<u>\$225.00</u>		<u>260-19-320-2210-280-6582</u>
Substitutes	_____		_____
TOTAL	<u>\$1665.00</u>		

The District will  (or) will not  receive reimbursement from outside sources.

Purpose of travel: Attending the 2019 C-CAP National Teacher's Conference for professional development.

Outcomes and academic benefits to students and staff: Instruction and panels on contemporary issues and trends in the food industry, career options, and curriculum. All of this information will be brought back to enrich the culinary program for students at IRHS.

The travel is necessary for the implementation of the project funding the travel.

Submitted by:

Jean Gowen  
 Signature

3/26/19  
 Date

Michael Beyars  
 Principal/Supervisor  
Michael Beyars  
 Associate Superintendent/Supervisor

\_\_\_\_\_  
 Date  
4/2/19  
 Date

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Lauren McIntyre, Yolanda Nuñez, \_\_\_\_\_ SCHOOL: District Offices  
Tim Ripp, Carol Tracy, Ethnee Taylor \_\_\_\_\_ Department (opt.): Various  
Michael Bejarano, TBD \_\_\_\_\_ DATE(S): June 22-26, 2019

ACTIVITY/EVENT: International Society for Technology in Education (ISTE) - EdTech Conference  
 LOCATION: Philadelphia, Pennsylvania

ABSENCE: # Days 5 Sub Required:  Yes  No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$4,165.00</u>	<u>140-19-100-2210-515-6360</u>
Transportation	<u>\$8,300.00</u> Mode <u>air</u>	<u>140-19-100-2210-515-6582</u>
Rental Car	_____	_____
Meals	<u>\$1,606.50</u>	<u>140-19-100-2210-515-6582</u>
Lodging	<u>\$8,000.00</u>	<u>140-19-100-2210-515-6582</u>
Substitutes	_____	_____
TOTAL	<u>\$22,071.50</u>	

The District will  (or) will not  receive reimbursement from outside sources.

Purpose of travel: To attend the 2019 ISTE conference

Outcomes and academic benefits to students and staff: To gain new knowledge and collaborate with educators from across the country to better serve our students.

The travel is necessary for the implementation of the project funding the travel.

Submitted by: Michael Bejarano 4/2/19  
 Signature Date

\_\_\_\_\_  
 Principal/Supervisor Date  
Sharon Lopez 4/2/19  
 Associate Superintendent/Superintendent Date

AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Sara Arnold \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SCHOOL: CDO  
Department (opt.): CTE  
DATE(S): 6/16/19-6/28/19

ACTIVITY/EVENT: Project Lead the Way Core Training-Engineering

LOCATION: Da Vinci Science High School, 201 N. Douglas St. El Segundo, CA 90245

ABSENCE: # Days 13 Sub Required:  Yes  No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
Registration	<u>\$2400.00</u>	<u>260-19-330-2210-282-6360</u>
Transportation	<u>\$500.00</u> Mode <u>airplane</u>	<u>260-19-330-2210-282-6582</u>
Rental Car	_____	_____
Meals	<u>\$402.00</u>	<u>260-19-330-2210-282-6582</u>
Lodging	<u>\$2300.00</u>	<u>260-19-330-2210-282-6582</u>
Substitutes	_____	_____
TOTAL	<u>\$5602.00</u>	

(Note: Tax credit contributions are District funds and require a budget code.)

The District will  (or) will not  receive reimbursement from outside sources.

Purpose of travel: Professional development in Project Lead the Way curriculum.

Outcomes and academic benefits to students and staff: Through this training, Project Lead the Way curriculum will be implemented into the CDO Engineering program which offers students enriching and hands-on learning opportunities. PLTW provides resources and support to instructors delivering the material.

The travel is necessary for the implementation of the project funding the travel.

Submitted by:

Signature	_____	Date	_____
	<u>Patricia Harris</u>		<u>4/2/19</u>
Principal/Supervisor	_____	Date	_____
	<u>Michael Bayan</u>		<u>4/2/19</u>
Associate Superintendent/Superintendent	_____	Date	_____

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Bob Hehli \_\_\_\_\_ SCHOOL: Nash  
Shari Lossou-Lossavi Taylor Stender Department (opt.): \_\_\_\_\_  
Sue Luciano Coral Roberts \_\_\_\_\_ DATE(S): 7/16/19 to 7/19/19

ACTIVITY/EVENT: AVID Summer Institute

LOCATION: Denver, CO

ABSENCE: # Days 4 Sub Required:  Yes  No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
Registration	<u>\$4,125</u>	<u>100-19-100-2210-110-6360</u>
Transportation	<u>\$1,500</u> Mode <u>Air</u>	<u>100-19-100-2210-110-6582</u>
Rental Car	_____	_____
Meals	<u>\$800</u>	<u>100-19-100-2210-110-6582</u>
Lodging	<u>\$2,250</u>	<u>100-19-100-2210-110-6582</u>
Substitutes	_____	_____
TOTAL	<u>\$8,675</u>	

The District will  (or) will not  receive reimbursement from outside sources.

Purpose of travel: Nash staff will attend the AVID Summer Institute to continue ongoing professional learning with the AVID framework that supports the Amphitheater Portrait of a Graduate mission.

Outcomes and academic benefits to students and staff: Increase teacher knowledge. Increase student achievement.

Submitted by: \_\_\_\_\_ 4-2-19  
 Signature [Signature] Date

Principal/Supervisor \_\_\_\_\_ 4.3.19  
[Signature] Date

Associate Superintendent/Superintendent \_\_\_\_\_ 4/4/19  
[Signature] Date



AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Chris Gutierrez Angela Wichers SCHOOL: District Offices  
\_\_\_\_\_  
\_\_\_\_\_  
Department (opt.): School Operations  
DATE(S): July 17 - 20, 2019

ACTIVITY/EVENT: National Association of Secondary School Principals - National Principal's Conference  
LOCATION: Hynes Convention Center, Boston, MA

ABSENCE: # Days 4 Sub Required:  Yes  No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
			(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$ 595.00</u>		<u>140-19-100-2210-515-6360</u>
Transportation	<u>\$1,536.00</u>	Mode <u>air</u>	<u>140-19-100-2210-515-6582</u>
Rental Car	_____		_____
Meals	<u>\$ 468.75</u>		<u>140-19-100-2210-515-6582</u>
Lodging	<u>\$ 837.77</u>		<u>140-19-100-2210-515-6582</u>
Substitutes	_____		_____
TOTAL	<u>\$3,437.52</u>		

The District will  (or) will not  receive reimbursement from outside sources.

Purpose of travel: To attend the NASSP National Principal's Conference

Outcomes and academic benefits to students and staff: To develop shared values, cultivate a culture of wellness, contribute productively to a global society, and encourage strategic, creative risk-taking.

The travel is necessary for the implementation of the project funding the travel.

Submitted by: \_\_\_\_\_  
Signature Date

Principal/Supervisor \_\_\_\_\_ Date  
Michael Bejar 4/14/19  
Associate Superintendent/ Superintendent \_\_\_\_\_ Date