



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

Agenda Item Summary

Meeting Date: October 20, 2025

Agenda Section: Consent

Agenda Item Title: South San Antonio ISD/Head Start Annual Report (#06CH012472)

From: Dr. Jennifer Gutierrez, Deputy Superintendent

Additional Presenters if Applicable: Mrs. Rebecca Herrera, Program Administrator

Description: The Head Start Annual Report is a required agenda item for the Board of Managers, serving as the core oversight function to ensure compliance with federal standards and continuous quality improvement. The review will focus on a comprehensive analysis of the past year's performance, including Program Information Report (PIR) data, with a particular emphasis on measuring progress toward School Readiness Goals (cognitive, social-emotional, physical), evaluating the effective delivery of essential health and family services, and scrutinizing the fiscal and operational stability of the Head Start grant. The Annual Report aims to facilitate a data-driven process for the Board's official approval of the 2024-2025 Annual Report and the adoption of any necessary corrective action plans to improve outcomes for children and families.

Historical Data: The Head Start program is a landmark federally funded initiative established to promote school readiness for children from ages three to five in low-income families through the provision of comprehensive services. SSAISD has historically maintained a significant role in this effort, having managed the federal Head Start grant for over a decade and currently serving 288 students and their families within the South San Antonio community. This long-term administration demonstrates the District's sustained commitment to early childhood development and family well-being.

Recommendation: Formal approval is required to fulfill the governing body's statutory and fiduciary obligations under the Head Start Act. This action validates the comprehensive review of program performance and supports strategic, data-driven planning by formally adopting the report in compliance with federal requirements.

Purchasing Director and Approval Date: N/A

Funding Budget Code and Amount: N/A

South San Antonio ISD Head Start Annual Report



Presented by: Rebecca Herrera

Program Overview

Since becoming the Head Start Grantee in 2012, South San Antonio ISD has provided comprehensive services to over 3,500 children and their families. Our primary objective is to equip young children with the foundational skills necessary for academic success and future well-being. We achieve this by offering a holistic range of services focused on early learning, health, and family well-being. A core component of our approach is the active involvement of parents, who are essential partners in their child's development.



Program Governance

Program Governance is a responsibility shared by families, district and campus governing bodies, and Head Start staff. All members' ideas, opinions, and concerns are heard and respected according to the bylaws and Robert's Rules of Order.

SSAISD Board of Managers



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Superintendent



ERSEA

The South San Antonio ISD Head Start Program continues to provide high-quality early childhood education services to eligible children and families across our district. During the program year, we maintained full enrollment, ensuring that all available funded slots were utilized to serve families most in need. Our daily attendance remained strong throughout our eight elementary schools.

Head Start Program Locations 2024-2025

Armstrong Elementary	7111 Apple Valley Drive San Antonio, TX 78242
Benavidez Elementary	8340 I 35 Access Rd San Antonio, TX 78224
Carrillo Elementary	500 Price Ave San Antonio, TX 78211
Five Palms Elementary	7138 Five Palm Drive San Antonio, TX 78242
Hutchins Elementary	1919 West Hutchins Place San Antonio, TX 78224
Madla Elementary	6100 Royal Gate Drive San Antonio, TX 78242
Palo Alto Elementary	1725 Palo Alto Rd San Antonio, TX 78211
Price Elementary	245 Price Ave San Antonio, TX 78211

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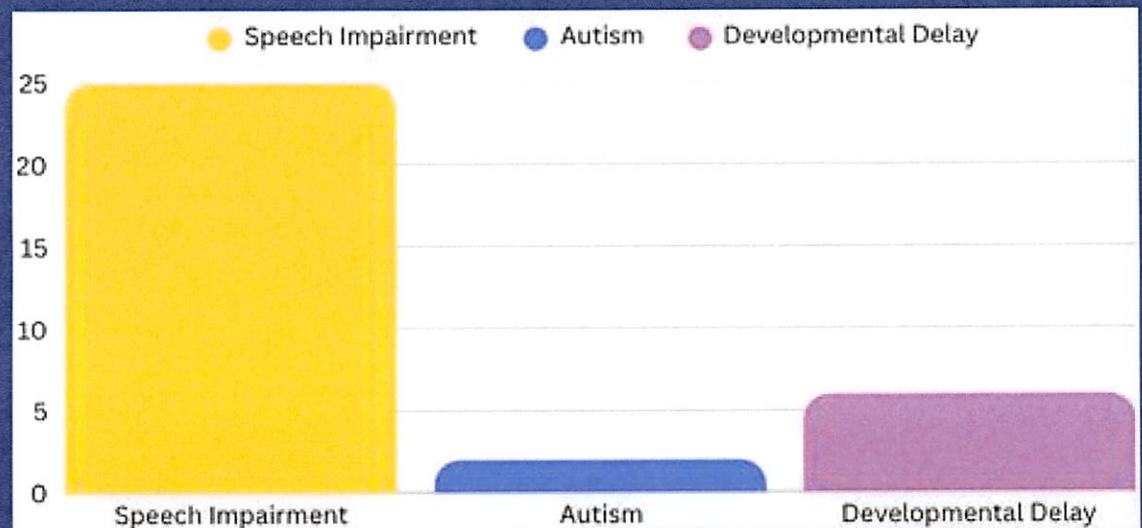
Attendance	2024-2025	School Year
Month	2024	2025
August	93%	
September	93%	
October	93%	
November	96%	
December	92%	
January		92%
February		93%
March		94%
April		94%
May		93%

Head Start Enrollment	2024-2025
Funded	288
Cumulative Children	317
Families	264



Disabilities/Special Needs

The SSAISD Head Start program collaborates with Head Start teachers and the Special Education Department to identify and support IDEA-eligible students through screenings, evaluations, and referrals for IEPs. In the 2024–2025 school year, 33 children received IEP services. The district also uses a Multi-Tiered System of Supports (MTSS) to provide targeted, proactive academic and behavioral interventions, ensuring all students receive the help they need to succeed.



Health Services

Head Start provides coordinated, comprehensive services to address every student's health, nutrition, dental, and mental health needs. Our dedicated Health Team and campus staff work closely with families, offering screenings, resources, and nutrition classes to promote healthy lifestyles and school readiness. Furthermore, we connect parents with quality health care access and essential social services through strong community partnerships.

Health, Development & Social-Emotional Screenings	Student #'s
Enrolled Head Start	317

Dental Services	Student #'s
Completed Dental Screenings	652(Fall/Spring)
Required Follow-Up Treatment	26
Received Follow-Up Treatment	11



Family Services

Family engagement is fundamental to SSAISD Head Start, recognizing parents as children's first teachers. The program empowers families by conducting family needs assessments and collaborating with them to create family goals aimed at strengthening relationships and boosting student success. Family service facilitators coordinate diverse activities such as Triple P parenting classes, Fatherhood Initiative events, financial literacy workshops, art projects, campus parent committee meetings, and classroom volunteering opportunities to create a supportive and engaging environment for parent involvement. Community partnerships also play a vital role in meeting families' needs.



Behavior/SEL Support

SSAISD Head Start program supports students by using Conscious Discipline and Second Step to create a positive, inclusive, and emotionally supportive environment.

Conscious Discipline promotes self-regulation and calm classrooms, while Second Step teaches empathy, emotion management, problem-solving, and friendship skills through engaging lessons.

Together, these programs foster emotional intelligence, respect, and compassion, preparing children for kindergarten and lifelong success.





Education Services



SSAISD Head Start implements a rigorous, data-driven assessment model, leveraging Circle Progress Monitoring three times annually to track growth across five key developmental domains:

Emergent Literacy: Language and Communication (e.g., vocabulary, speech production)

Emergent Literacy: Reading (e.g., letter naming, phonological awareness)

Emergent Literacy: Writing (e.g., early writing skills)

Mathematics (e.g., counting, number identification, simple operations)

Health and Wellness (e.g., social and emotional development, physical development)





frogstreet

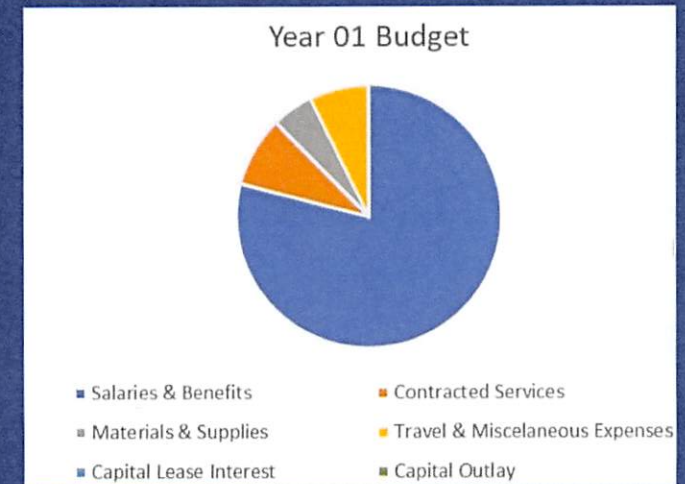


We utilize the Frog Street Pre-K Curriculum, a state-approved program, ensuring all instructional goals align with the highest standards. This framework guarantees adherence to both the Head Start Early Learning Outcomes Framework and the Texas Pre-K Guidelines, confirming that every student is mastering the essential skills for kindergarten readiness.



Annual Finance

Every academic year, SSAISD carries out an annual evaluation of the Head Start Financials. The pie chart provided below illustrates the distribution of funds for the 2024-2025 period, indicating the percentage allocated to various program expenses such as operations, professional development, quality improvement, and investments in technology. It is important to note that contract funds can be utilized for a diverse range of program expenditures.



Year 01 Budget

6100 - Salaries and Benefits: \$2,197,579
6200 - Contracted Services: \$239,330
6300 - Materials and Supplies: \$141,738
6400 - Travel & Misc. Oper. Costs: \$200,945
6500- Capital Lease Interest: \$0
6600 - Capital Outlay: \$0
Subtotal: \$2,779,592
Indirect Cost: \$149,999
Grand Total: \$2,2635,448
Non-Federal Share Required: \$732,398





**THANK
YOU!**