

Date of Board Meeting:	February 17, 2026
Subject:	Informational item to seek sealed proposals for Custodial Services for the Richmond and Bay City Campuses.
Recommendation:	Approve WCJC to seek sealed proposals for Custodial Services for the Richmond and Bay City Campuses.

Background and Rationale:

In July 2020, the Board approved a contract with Ambassador Services to provide custodial services for the Richmond and Bay City campuses. The original contract term expired on August 31, 2025, and, consistent with the agreement's renewal provisions, the Board approved a one-year extension in August 2025, continuing services through August 31, 2026.

As the current contract will expire at the end of this fiscal year, the College must initiate a competitive procurement process to ensure continuity of essential custodial services. Administration is requesting authorization to publicly advertise and solicit sealed proposals from qualified vendors in accordance with state procurement requirements and College policy. This process will allow the College to evaluate prospective providers based on qualifications, service capacity, performance standards, and cost, and to secure the best value for the institution.

Approval to proceed with solicitation will ensure adequate time to conduct a thorough evaluation, present a recommendation to the Board, and implement a new agreement prior to the expiration of the existing contract.

Budgetary Implications: Estimated annual cost = \$185,000; included in the FY 2027 operating budget

Strategic Priority Alignment: Student Success Community Impact
 Resource Optimization Institutional Excellence

Resource Personnel:

Approval:

Scott Cunningham 02/09/06
Cabinet-Level Member

Amber M. W. 02/09/06
President