



**Wharton County
Junior College**

**PAID PROFESSIONAL
ASSIGNMENT (PPA)
REQUEST FORM**

TO: Leigh Ann Collins

DATE: 4/10/19

FROM: Carol Derkowski

DIV or UNIT: Associate Degree Nursing/Allied Health

SUBJ: PPA request for: Tanya Taylor
 Title of PPA activity: Simulation Laboratory Specialist
 Dates (or semesters) of activity: Summer 2019

A. **Activity and Expected Outcomes.** Provide a brief narrative description plus a list of tasks and expected outcomes (append add'l pages if necessary). If PPA duties are described in a college-approved job description, simply refer to that document.

With the renovation of the JHOC, simulation instruction drastically increased. Originally WCJC had either ADN or LVN teach in 2 lab areas, one control room, 11 beds, and 4 low- and 1 high-fidelity manikins. Currently, we have ADN, LVN, and EMS simultaneously teaching in 5 lab areas, 2 debriefing areas, 23 beds, 5 patient monitors with cameras linked to 3 control rooms, 7 high-fidelity and 12 mid-fidelity manikins. This PPA covers 1) management and maintenance of 21 simulation manikins, including related supplies and technology; 2) management of video capture system; 3) diagnose and troubleshoot equipment software & hardware; 4) oversee the simulation schedule for 3 programs on 2 campuses; and 5) prepare the simulation environment for instruction.

B. **Cost**

Type PPA	# PPA Pay Hours	PPA Salary	Total Costs
ON CONTRACT (release time from teaching)			
ON OVERLOAD (additional compensation)		\$ 2,800.00	\$ 2,800.00
TOTAL		\$ 2,800.00	\$ 2,800.00

Budget Number : 1110. 14181.6091.102

C. **Approvals**

Supervisor: Carol Derkowski
Digitally signed by Carol Derkowski
 Date: 2019.04.02 11:18:49 -05'00'

Date: _____

VP: Leigh Ann Collins
Digitally signed by Leigh Ann Collins
 DN: cn=Leigh Ann Collins, o=WCJC, ou=VP, email=llacollins@wcjc.edu, c=US
 Date: 2019.04.10 17:07:12 -05'00'

Date: 4-10-19

President: Betty McCracken

Date: 4-10-19