

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: 2/11/2020



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**Recognition:**     Students                       Staff                       Parents

**Information:**    Building Report             Old Business             Superintendent's Report

**Action:**         Resignation                       Hiring                       Contract Service Agreements

Travel Out-of-State             Travel In State             Approvals

Termination                       Legal Matters             Other:

                    This action request pertains to  Elementary (only)     High School/District Wide

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**Date:**        2/11/2020

**To:**            **Browning School Board**  
                    Members

**From:**        Corrina Guardipee-Hall ED.S.  
                    Title:        Superintendent

**Subject: Changes in Job Description for Director of Curriculum & Instruction**

**Description:** Under Board Policy #5210 “changes in positions and related job descriptions may be made by the superintendent.” For your information. I am proposing the following changes to the position of Director of Curriculum and Instruction: 1) The Director of Curriculum & Assessment – which will be Billie Jo Juneau. Mrs. Juneau’s former duties will revert to both HR director and the Assistant Superintendent 2) Assistant Superintendent/Director of Instruction – may be a transfer or advertised.

**Financial Impact:** depending on qualifications and experience

**Funding Source (Budget/grant, etc.):** Original funding source

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_