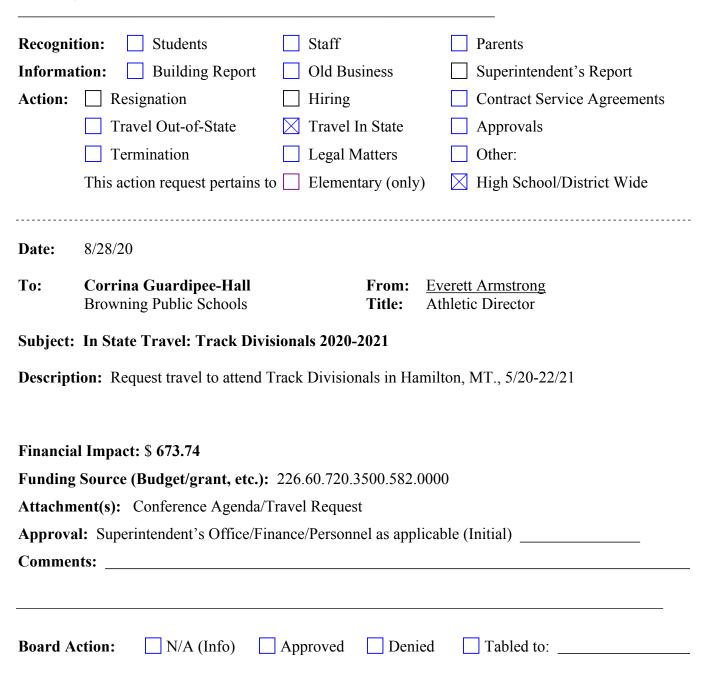
## Browning Public Schools **Board Agenda Request**

Meeting To Be Held: 10/13/20



## BROWNING PUBLIC SCHOOLS Leave Report/Travel Request

<b>Employee Name</b> Everett Armstrong	Empl	oyee #	
Building Browning High School	Substitute Name		
LEAVE REPORT			
Date of Leave	Hours	Type of Leave	
5/20/21 - 5/22/21	8/8	SR	
Employee Signature	Date		
	specific leave being available for the spe		
Principal/Supervisor		Date	
TVDE OF LEAVE			
TYPE OF LEAVE AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay	
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay	
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay	
	FN Funeral	<b>SWOP</b> Suspended w/o Pay	
	(Master Contract Relationship)		
<b>Location</b> <u>Hamilton, MT</u> <b>Departure Date</b> <u>5/20/21</u>	<b>Return Date</b> <u>5/22/21</u>	_	
<b>Departure Time</b> 12:00 p.m. <b>Return Time</b> 8:		<u>.m.</u>	
<b>Transportation:</b> Personal V	Tehicle Mileage 508@ .575.=\$292.10		
District Ve	hicle <b>Per Diem 2</b> dy, 1L, 1D=\$ 99.00		
Profession	al Development	•	
_	Registration PC	<b>)</b> # =	
	⊠ Hotel PO#		
	Other PO#		
	Other PO#	<del></del>	
		<b>Sub Total</b> \$673.74	
<b>Budget</b> 226.60.720.3500.582 (Activity	ies) (100%) \$391.10	Check Total \$391.10	
Employee Signature		Date	
Principal/Supervisor		Date	
Consuintendent Cianatura		Date	