

**MINUTES
BOARD OF EDUCATION
Livonia Public Schools
15125 Farmington Road
Regular Meeting
December 15, 2014**

President Johnson convened the meeting at 7:00 p.m. in the Board Room, 15125 Farmington Road, Livonia.

Members Present Tammy Bonifield, Colleen Burton, Dan Centers, Mark Johnson, Dianne Laura, Eileen McDonnell, Randy Roulier

Members Absent None

Recognition of Retiring Board Member Randy Roulier It was moved by Mrs. Burton, supported by Mrs. Bonifield, and unanimously approved by the Board that the Board of Education of the Livonia Public Schools School District acknowledge that Board Trustee Randy Roulier has contributed to the well-being of the School District, its employees, and its students, and congratulate him for his public service.

**LIVONIA PUBLIC SCHOOLS
Livonia, Michigan
December 15, 2014**

Retirement Resolution for Randy Roulier

WHEREAS, The trustees of the Livonia Public Schools School District are desirous of publicly recognizing the outstanding accomplishments of Board members who have generously given of their time and talents as service to others; and

WHEREAS, In serving in that position, **Randy Roulier** contributed greatly to the well-being of the Livonia Public Schools School District, its employees, and its students by serving as Chairperson for the Finance and Building & Site Committee; and

WHEREAS, **Randy Roulier** served the residents of the Livonia Public Schools School District well by placing the needs and interests of public education and students first in making informed and conscientious decisions in the vital area of public education.

NOW THEREFORE BE IT RESOLVED, That the trustees of the Livonia Public Schools School District do hereby commend and congratulate **Randy Roulier** for nearly four years of dedicated public service.

Motion was unanimously approved by the Board of Education.

Art Gallery – Churchill High School Churchill students in attendance shared information about their artwork. Students who had artwork on display in the Board room included: Triveni Arvikar, Brian Berk, Courtney Conner, Erica Shepler, and Brook Thomas.

Recognition of Randy Liepa – Regional Superintendent of the Year It was moved by Mrs. Laura, supported by Mrs. Burton, and unanimously approved by the Board that the Board of Education of the Livonia Public Schools School District acknowledge that Dr. Randy Liepa was named Region 9 Superintendent of the Year for 2015 by the Michigan Association of School Administrators. Further move that the Board of Education congratulate and thank Dr. Liepa for his leadership, financial expertise, and continued dedication to the students, staff, and community of the Livonia Public Schools.

LIVONIA PUBLIC SCHOOLS

Livonia, Michigan
December 15, 2014

RESOLUTION

WHEREAS, The Trustees of the Board of Education are desirous of recognizing and promoting excellence in education and leadership in this school district; and

WHEREAS, Dr. Randy Liepa, superintendent of Livonia Public Schools, has distinguished himself by being named Region 9 Superintendent of the Year for 2015, encompassing Wayne, Oakland, and Macomb counties, by the Michigan Association of School Administrators; and

WHEREAS, In achieving that recognition, it is evident that he is an exceptional leader who shows tremendous effort and dedication to enriching the lives of children and the community as a whole; and

WHEREAS, Dr. Liepa is recognized for his strong, innovative, and approachable leadership of Livonia Public Schools, as well as his advocacy and involvement at the local, county, and state levels; and

WHEREAS, Livonia Public Schools, under his leadership, consistently exhibits high levels of student achievement and maintains a focused commitment to providing exceptional educational opportunities for all students;

NOW, THEREFORE, BE IT RESOLVED, that the Trustees of the Board of Education do hereby commend and congratulate Dr. Randy Liepa for being named Region 9 Superintendent of the Year for 2014-2015, and for the leadership and financial expertise he renders to Livonia Public Schools, its students, and the community.

Motion was unanimously approved by the Board of Education.

Recess

Mr. Johnson stated that the Board would take a five to ten minute recess to visit with guests. There were no objections, therefore the Board recessed at 7:56 p.m.

The meeting resumed at 8:15 p.m.

Written Communication

None

Audience Communication

None

Response to Prior Audience Communication

None

Consent Agenda

It was moved by Mrs. Bonifield and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items as recommended by the superintendent:

- V.A. Minutes of the Regular Meeting of November 17, 2014
- V.B. Minutes of the Special Meeting of November 24, 2014
- V.C. Minutes of the Closed Session of November 24, 2014
- V.D. Minutes of the Special Meeting of December 1, 2014
- V.E. Minutes of the Closed Session of December 1, 2014

VII.A. Bills for Payment—December 16, 2014

VII.B. Approval of Resolution for Summer Tax Collection
(Approve collection of one-half of school property taxes in the summer)

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier
Nays: None

**CLASS
Presentation –
K-8 MAISA
Reading &
Writing Units**

Sheila Alles, director of academic services, presented the first episode of this year's CLASS (Continuous Learning and Student Success) program – K-8 MAISA (Michigan Association of Intermediate School Administrators) Units for Reading and Writing. During the video presentation, teachers and students shared information about this literacy curriculum, which is used in our elementary and middle schools.

**Purchase of
Mobile Devices
for Middle
Schools – 2013
Bond**

It was moved by Mrs. McDonnell and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District purchase mobile devices, management licenses, and storage/charging carts at a total cost of \$76,480.56.

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier
Nays: None

**Budget Transfer
of Contingency
Funds for Bond
Issue Project**

It was moved by Mr. Centers and supported by Mr. Roulier that the Board of Education of the Livonia Public Schools School District adopt the recommendation from Plante Moran Cresa for approving budget transfers for the 2013 Bond Issue Project (as shown below).

November 26, 2014

Ms. Lisa Abbey
Director of Business Services
Livonia Public Schools
15125 Farmington Road
Livonia, MI 48154

RE: 2013 Bond Project- 2014 Projects
Request for Budget Transfer

Dear Ms. Abbey:

In the spirit of the accounting procedures developed for the bond program, the Bond Team would like to request permission for three additional budget transfers in order to close out the 2014 Projects:

- Transfer \$90,000 from PA /Sound-field Contingency to Structured Cabling Contingency
- Transfer \$23,000 from Abatement Contingency to Security System Contingency
- Transfer \$22,000 from Abatement Contingency to Moving Contingency

Currently we are projecting a positive variance of \$583,876 for the 2014 Projects Contingency budgets, which were set and approved by the Board of Education in March of 2014. We are requesting approval to transfer these dollars in order to process the final change orders from 2014 and to pull some future IT work scope ahead. This transfer will be a zero sum and the overall budget will remain the same. As each Project is closed out and final payments are made, all unspent Contingency funds will be transferred to the Owner's Contingency budget.

The Project Team is available at the Board's convenience to answer any questions regarding this request. Thank you for your consideration.

Sincerely,
PLANTE MORAN CRESA
Paul Theriault, PE, LEED AP
Vice President

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier
Nays: None

**Cooperative
Agreement with
City of Livonia
for Sale of
Perrinville One
Room School
House**

It was moved by Mr. Roulier and supported by Mrs. McDonnell that the Board of Education of the Livonia Public Schools School District approve delegating to the superintendent or his designee the authority to enter into an agreement with the City of Livonia whereby the City of Livonia will purchase the Perrinville one-room schoolhouse, 33344 Ann Arbor Trail, Westland, Michigan for a total of \$1.00 pursuant to the attached offer to purchase real estate.

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier
Nays: None

**Bid Results for
Marshall School
Entrance**

It was moved by Mrs. Laura and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District, based upon the recommendation of the Construction Manager, George W. Auch & Company, authorize the Construction Manager to prepare the contracts for the Marshall School Entrance for a total cost including general conditions and fees of \$53,100.00. Also move that upon receipt of the contracts executed by the contractors and approved payment and performance bonds, Lisa Abbey, Director of Business Services, is authorized to sign said contracts on behalf of Livonia Public Schools' Board of Education.

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier
Nays: None

**Adoption of
2014-2015
Second Budget
Amendments**

It was moved by Mrs. Burton and supported by Mrs. McDonnell that the Board of Education of the Livonia Public Schools School District adopt the amended budgets for the 2014-15 school year: General Fund, Special Education Fund, Debt Retirement Fund 2013 Bond Series I, Debt Retirement Fund 2014 Refunding Bond, 2013 Bond Fund, Building and Site Technology Fund, Sinking Fund Capital Projects, 2012 Capital Projects Fund, Food Service Fund, Health and Welfare Fund, Athletic Fund, Scholarship Fund and Funded Projects Fund.



LIVONIA PUBLIC SCHOOLS 2014-15

Second Amended General Fund and District Budgets

December 2014

RESOLUTION FOR BUDGET ADOPTION BY THE BOARD OF EDUCATION LIVONIA PUBLIC SCHOOLS

RESOLVED, that the general appropriation for Livonia Public Schools for revenue for the fiscal year 2014-15 General Fund is amended as follows:

REVENUE	14/15 AS PROPOSED	14/15 FIRST AMENDED	14/15 SECOND AMENDED
Local	\$ 28,085,139	\$ 28,085,139	\$ 28,192,706
State	108,103,203	108,927,203	112,029,670
Federal	41,700	41,700	41,700
Incoming Transfers & Other Transactions	<u>2,188,376</u>	<u>2,188,376</u>	<u>2,839,376</u>
Total Revenue	\$ 138,418,418	\$ 139,242,418	\$ 143,103,452
Beginning Fund Balance as of 7/1/2014			
Non-spendable			
Unassigned			
Assigned	<u>\$ 2,785,006</u>	<u>\$ 3,820,169</u>	<u>\$ 3,820,169</u>
Total Beginning Fund Balance as of 7/1/2014	\$ 2,785,006	\$ 3,820,169	\$ 3,820,169
Total Fund Balance and Revenues Available to Appropriate	\$ 141,203,424	\$ 143,062,587	\$ 146,923,621

The property tax adopted to be levied to support General Fund Operating purposes is 18.00 mills non-homestead and 6.00 mills on Commercial Personal Property

RESOLUTION FOR BUDGET ADOPTION BY THE BOARD OF EDUCATION LIVONIA PUBLIC SCHOOLS

RESOLVED, that the general appropriation for Livonia Public Schools for expenditures for the fiscal year 2014-15 General Fund is amended as follows:

EXPENDITURES	14/15 AS PROPOSED	14/15 FIRST AMENDED	14/15 SECOND AMENDED
INSTRUCTION			
Basic Programs	\$ 71,876,997	\$ 73,429,497	\$ 74,615,878
Added Needs	12,219,061	12,219,061	11,111,375
Adult & Continuing Education	<u>505,389</u>	<u>505,389</u>	<u>477,774</u>
Total Instruction	\$ 84,601,447	\$ 86,153,947	\$ 86,205,027
SUPPORTING SERVICES			
Pupil	\$ 8,490,336	\$ 8,490,336	\$ 10,542,427
Instructional Staff	6,643,620	6,643,620	6,816,658
General Administration	766,054	766,054	853,622
School Administration	9,284,611	9,284,611	9,981,594
Business	3,786,099	3,786,099	3,748,954
Operations	13,495,039	13,542,539	14,434,069
Transportation	6,905,068	6,905,068	7,201,905
Central	<u>2,691,624</u>	<u>2,691,624</u>	<u>2,866,460</u>
Total Supporting Services	\$ 52,062,451	\$ 52,109,951	\$ 56,445,689
COMMUNITY SERVICES			
Custody & Child Care	<u>\$ 2,196,566</u>	<u>\$ 2,196,566</u>	<u>\$ 2,319,477</u>
Total Community Services	\$ 2,196,566	\$ 2,196,566	\$ 2,319,477
OPERATION TRANSFERS AND OTHER			
Transfers to Other Districts	\$ 50,000	\$ 50,000	\$ 50,000
Transfers to Other Funds	1,518,000	1,518,000	1,524,872
Other Transactions	3,000	3,000	-
Total Operating Transfers and Other	<u>\$ 1,571,000</u>	<u>\$ 1,571,000</u>	<u>\$ 1,574,872</u>
TOTAL APPROPRIATED-GENERAL FUND	\$ 140,431,464	\$ 142,031,464	\$ 146,545,065
ANTICIPATED FUND BALANCE AS OF 7/1/2015			
Assigned			
Unassigned	<u>\$ 771,960</u>	<u>\$ 1,031,123</u>	<u>\$ 378,556</u>
Total Anticipated Fund Balance as of 7/1/2015	\$ 771,960	\$ 1,031,123	\$ 378,556

All unassigned fund balance is available for appropriation in the subsequent budget year.

SPECIAL EDUCATION FUND BUDGET

	14/15 AS PROPOSED	14/15 FIRST AMENDED	14/15 SECOND AMENDED
BEGINNING FUND BALANCE	\$ 578,085	\$ 750,923	\$ 750,923
REVENUES			
General Fund Transfer	\$ 851,811	\$ 851,811	\$ 851,811
County	11,920,511	11,920,511	11,920,511
State Foundation	3,862,091	3,862,091	3,862,091
State Categorical	431,672	431,672	431,672
	<hr/>	<hr/>	<hr/>
Total Revenue	\$ 17,066,085	\$ 17,066,085	\$ 17,066,085
EXPENDITURES			
Instructional	\$ 11,461,278	\$ 11,468,943	\$ 11,468,943
Support	4,281,131	4,281,367	4,281,367
Outgoing Transfers and Other	1,100,000	1,100,000	1,100,000
	<hr/>	<hr/>	<hr/>
Total Expenditures	\$ 16,842,409	\$ 16,850,310	\$ 16,850,310
SURPLUS (DEFICIT)	\$ 223,676	\$ 215,775	\$ 215,775
FUND BALANCE	\$ 801,761	\$ 966,698	\$ 966,698

Special Education is estimated for the proposed budget until exact budget details are determined based on actual student enrollment and placements.

SPECIAL EDUCATION FUND EXPENDITURES BY PROGRAM

	14/15 AS PROPOSED	14/15 FIRST AMENDED	14/15 SECOND AMENDED
PROGRAM COSTS			
Autistic	\$ 4,478,055	\$ 4,480,095	\$ 4,480,095
Skill Center	3,877,203	3,882,228	3,882,228
Least Restrictive Environment	2,977,126	2,977,126	2,977,126
Trainable Mentally Impaired	4,074,451	4,074,343	4,074,343
Visually Impaired	1,414,898	1,415,842	1,415,842
	<hr/>	<hr/>	<hr/>
Total Program Costs	\$ 16,821,733	\$ 16,829,634	\$ 16,829,634
INDIRECT COSTS			
Total Building Expenditures	\$ 374,964	\$ 374,964	\$ 374,964
12.00% Reimbursable Indirect Costs	(1,454,288)	(1,454,288)	(1,454,288)
	<hr/>	<hr/>	<hr/>
Costs in Excess of Building Expense	\$ (1,079,324)	\$ (1,079,324)	\$ (1,079,324)
OTHER			
Outgoing Transfer To General Fund	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000
	<hr/>	<hr/>	<hr/>
Total Expenditures	\$ 16,842,409	\$ 16,850,310	\$ 16,850,310

DEBT RETIREMENT FUND 2013 BOND SERIES 1 BUDGET

	14/15 AS PROPOSED	14/15 FIRST AMENDED	14/15 SECOND AMENDED
BEGINNING FUND BALANCE	\$ 375,530	\$ 375,530	\$ 589,590
REVENUES			
Tax Revenues	\$ 10,370,040	\$ 10,370,040	\$ 10,450,000
Interest Income	5,000	5,000	300
Total Revenue	<u>\$ 10,375,040</u>	<u>\$ 10,375,040</u>	<u>\$ 10,450,300</u>
EXPENDITURES			
Bond Redemption	\$ 5,675,000	\$ 5,675,000	\$ 5,675,000
Bond Interest	4,560,000	4,560,000	4,560,000
Other	200,300	200,300	200,300
Total Expenditures	<u>\$ 10,435,300</u>	<u>\$ 10,435,300</u>	<u>\$ 10,435,300</u>
SURPLUS (DEFICIT)	<u>\$ (60,260)</u>	<u>\$ (60,260)</u>	<u>\$ 15,000</u>
FUND BALANCE	\$ 315,270	\$ 315,270	\$ 604,590

NOTE: The property tax adopted for debt retirement is 2.56 mills.

DEBT RETIREMENT FUND 2014 REFUNDING BOND BUDGET

	14/15 AS PROPOSED	14/15 FIRST AMENDED	14/15 SECOND AMENDED
BEGINNING FUND BALANCE	\$ 539,553	\$ 539,553	\$ 931,060
REVENUES			
Property Tax Revenue	\$ 8,458,445	\$ 8,458,445	\$ 8,350,000
Interest Revenue	\$ 5,000	\$ 5,000	\$ 300
	\$ -	\$ -	
	\$ -	\$ -	
	\$ -	\$ -	
	\$ -	\$ -	
Total Revenue	\$ 8,463,445	\$ 8,463,445	\$ 8,350,300
EXPENDITURES			
Bond Redemption	\$ 5,035,000	\$ 5,035,000	\$ 5,035,000
Bond Interest	\$ 3,524,866	\$ 3,524,866	\$ 3,524,866
Other	\$ 200,300	\$ 200,300	\$ 200,300
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
Total Expenditures	\$ 8,760,166	\$ 8,760,166	\$ 8,760,166
SURPLUS (DEFICIT)	\$ (296,721)	\$ (296,721)	\$ (409,866)
FUND BALANCE	\$ 242,832	\$ 242,832	\$ 521,194

NOTE: The property tax adopted for debt retirement is 2.04 mills.

2013 BOND FUND BUDGET

	14/15 AS PROPOSED	14/15 FIRST AMENDED	14/15 SECOND AMENDED
BEGINNING FUND BALANCE	\$ 81,151,833	\$ 81,151,833	\$ 81,151,833
REVENUES			
Interest Revenue	<u>\$ 250,000</u>	<u>\$ 250,000</u>	<u>\$ 250,000</u>
Total Revenue	\$ 250,000	\$ 250,000	\$ 250,000
EXPENDITURES			
Fees and Other Costs			
Capital Outlay	<u>\$ 30,000,000</u>	<u>\$ 30,000,000</u>	<u>\$ 30,000,000</u>
Total Expenditures	\$ 30,000,000	\$ 30,000,000	\$ 30,000,000
SURPLUS (DEFICIT)	<u>\$ (29,750,000)</u>	<u>\$ (29,750,000)</u>	<u>\$ (29,750,000)</u>
FUND BALANCE	\$ 51,401,833	\$ 51,401,833	\$ 51,401,833

Capital Outlay expenditures will be amended throughout the year
based on annual bond projects.

BUILDING & SITE TECHNOLOGY FUND BUDGET

	14/15 AS PROPOSED	14/15 FIRST AMENDED	14/15 SECOND AMENDED
BEGINNING FUND BALANCE	\$ 1,713,464	\$ 1,713,464	\$ 1,801,172
REVENUES			
Interest Income	\$ 200	\$ 200	\$ 200
Total Revenue	\$ 200	\$ 200	\$ 200
EXPENDITURES			
Technology Equipment	\$ 350,000	\$ 350,000	\$ 250,000
Transfer to General Fund	\$ 470,000	\$ 470,000	\$ 910,000
Total Expenditures	\$ 820,000	\$ 820,000	\$ 1,160,000
SURPLUS (DEFICIT)	\$ (819,800)	\$ (819,800)	\$ (1,159,800)
FUND BALANCE	\$ 893,664	\$ 893,664	\$ 641,372

Funds to be used for technology purchases district wide.

SINKING FUND CAPITAL PROJECTS BUDGET

	14/15 AS PROPOSED	14/15 FIRST AMENDED	14/15 SECOND AMENDED
BEGINNING FUND BALANCE	\$ 4,791,804	\$ 4,791,804	\$ 7,445,738
REVENUES			
Property Taxes	\$ 4,541,629	\$ 4,541,629	\$ 4,541,629
Interest Income	3,000	3,000	3,000
Total Revenue	<u>\$ 4,544,629</u>	<u>\$ 4,544,629</u>	<u>\$ 4,544,629</u>
EXPENDITURES			
Repairs	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000
Taxes written off	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>
Total Expenditures	<u>\$ 4,100,000</u>	<u>\$ 4,100,000</u>	<u>\$ 4,100,000</u>
SURPLUS (DEFICIT)	<u>\$ 444,629</u>	<u>\$ 444,629</u>	<u>\$ 444,629</u>
FUND BALANCE	<u>\$ 5,236,433</u>	<u>\$ 5,236,433</u>	<u>\$ 7,890,367</u>

Current Year Projects may include; paving, cement, water mains, parking lot lights, storm sewers, play structures, gym floors, boiler repair, tunnel work, sheet metal siding, roofs, energy efficient projects, demolition, grading/drainage, and other work as needed throughout the year.

NOTE: The adopted property tax levy for the sinking fund is 1.120 mills.

2012 CAPITAL PROJECTS FUND BUDGET

	14/15 AS PROPOSED	14/15 FIRST AMENDED	14/15 SECOND AMENDED
BEGINNING FUND BALANCE	\$ 63,587	\$ 63,587	\$ 158,618
REVENUES			
Interest Income	\$ -	\$ -	\$ -
Sale of Land	\$ -	\$ -	\$ -
Total Revenue	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
EXPENDITURES			
Capital Improvements	\$ 63,587	\$ 63,587	\$ 81,000
Transfer to General Fund	\$ -	\$ -	\$ 77,618
Total Expenditures	<u>\$ 63,587</u>	<u>\$ 63,587</u>	<u>\$ 158,618</u>
SURPLUS (DEFICIT)	<u>\$ (63,587)</u>	<u>\$ (63,587)</u>	<u>\$ (158,618)</u>
FUND BALANCE	\$ -	\$ -	\$ -

NOTE: Source of funds is the sale of property in 2012 and 2014. Funds to be used for Capital Improvements, equipment or other.

FOOD SERVICE FUND BUDGET

	14/15 AS PROPOSED	14/15 FIRST AMENDED	14/15 SECOND AMENDED
BEGINNING FUND BALANCE	\$ 526,016	\$ 526,016	\$ 556,179
REVENUES			
Local Sales	\$ 1,812,939	\$ 1,812,939	\$ 1,849,875
State Reimbursement	150,305	150,305	150,305
Federal Reimbursement	2,045,828	2,045,828	2,171,313
General Fund Support	-	-	-
Total Revenue	\$ 4,009,072	\$ 4,009,072	\$ 4,171,493
EXPENDITURES			
Wages & Benefits	\$ 1,541,463	\$ 1,541,463	\$ 1,545,651
Contracted Services	418,444	418,444	419,366
Food Costs	1,639,842	1,639,842	1,758,730
Non-Food Cost	215,004	215,004	246,622
Transfer to General Fund	200,000	200,000	200,000
Total Expenditures	\$ 4,014,753	\$ 4,014,753	\$ 4,170,369
SURPLUS (DEFICIT)	\$ (5,681)	\$ (5,681)	\$ 1,124
FUND BALANCE	\$ 520,335	\$ 520,335	\$ 557,303

HEALTH & WELFARE FUND BUDGET

	14/15 AS PROPOSED	14/15 FIRST AMENDED	14/15 SECOND AMENDED
BEGINNING FUND BALANCE	\$ 3,030,892	\$ 1,813,426	\$ 4,415,516
REVENUES			
Employee Transfers	\$ 3,761,074	\$ 3,761,074	\$ 3,690,000
Employee Paid Premiums	40,636	40,636	28,107
Employee Voluntary Insurance	297,600	297,600	360,000
Other Fund Transfers	3,716,661	3,716,661	3,316,702
General Fund Transfers	12,159,069	12,159,069	11,988,069
Total Revenue	\$ 19,975,040	\$ 19,975,040	\$ 19,382,878
EXPENDITURES			
Claims	\$ 385,882	\$ 385,882	\$ 385,882
Premiums	20,280,024	20,280,024	19,922,000
Administrative Fees	229,000	229,000	177,000
Voluntary Insurance	297,600	297,600	342,000
Total Expenditures	\$ 21,192,506	\$ 21,192,506	\$ 20,826,882
SURPLUS (DEFICIT)	\$ (1,217,466)	\$ (1,217,466)	\$ (1,444,004)
FUND BALANCE	\$ 1,813,426	\$ 595,960	\$ 2,971,512

The Health and Welfare Fund is used to record the costs of claims, fees and premiums for employee benefit costs.

ATHLETIC FUND BUDGET

	14/15 AS PROPOSED	14/15 FIRST AMENDED	14/15 SECOND AMENDED
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -
REVENUES			
Student Fees	\$ 614,440	\$ 614,440	\$ 614,440
Gate Receipts	220,041	220,041	220,041
General Fund Transfers	688,590	688,590	690,872
Total Revenue	\$ 1,523,071	\$ 1,523,071	\$ 1,525,353
EXPENDITURES			
Coaches/Director/Stipends	\$ 618,251	\$ 618,251	\$ 618,926
Contracted Services	706,820	706,820	706,327
Supplies/Equipment/Misc.	198,000	198,000	200,100
Total Expenditures	\$ 1,523,071	\$ 1,523,071	\$ 1,525,353
SURPLUS (DEFICIT)	\$ -	\$ -	\$ -
FUND BALANCE	\$ -	\$ -	\$ -

SCHOLARSHIP FUND BUDGET

	14/15 AS PROPOSED	14/15 FIRST AMENDED	14/15 SECOND AMENDED
BEGINNING FUND BALANCE	\$ 40,664	\$ 40,664	\$ 41,638
REVENUES			
Donations	\$ 500	\$ 500	\$ 500
Interest Income	-	-	-
Total Revenue	<u>\$ 500</u>	<u>\$ 500</u>	<u>\$ 500</u>
EXPENDITURES			
Scholarships	<u>\$ 4,000</u>	<u>\$ 4,000</u>	<u>\$ 4,000</u>
Total Expenditures	<u>\$ 4,000</u>	<u>\$ 4,000</u>	<u>\$ 4,000</u>
SURPLUS (DEFICIT)	<u>\$ (3,500)</u>	<u>\$ (3,500)</u>	<u>\$ (3,500)</u>
FUND BALANCE	<u>\$ 37,164</u>	<u>\$ 37,164</u>	<u>\$ 38,138</u>

FUNDED PROJECTS FUND BUDGET

	14/15 AS PROPOSED	14/15 FIRST AMENDED	14/15 SECOND AMENDED
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -
REVENUES			
Local	57,708	107,085	109,795
State	505,165	647,880	716,795
Federal	6,848,792	6,218,698	6,868,069
Total Revenue	\$ 7,411,665	\$ 6,973,663	\$ 7,694,659
EXPENDITURES			
Instructional	4,826,290	\$ 5,375,135	\$ 4,858,704
Support	2,447,123	1,460,590	2,697,510
Community Service	68,967	48,006	69,160
Outgoing Transfers and Other	69,285	89,932	69,285
Total Expenditures	\$ 7,411,665	\$ 6,973,663	\$ 7,694,659
SURPLUS (DEFICIT)	\$ -	\$ -	\$ -
FUND BALANCE	\$ -	\$ -	\$ -

2014-2015

	REVENUE	EXPENSE	TRANSFER
LOCAL SOURCES			
Business Partnerships	\$ 28,717	\$ 28,717	\$ -
City of Livonia	\$ 4,821	\$ 4,821	\$ -
Community Foundation of Southeast Michigan	\$ 903	\$ 903	\$ -
Cagwin Insurance	\$ 649	\$ 649	\$ -
Grand Valley State University	\$ 23,000	\$ 23,000	\$ -
LPS Foundation	\$ 3,646	\$ 3,646	\$ -
Wayne RESA	\$ 45,349	\$ 45,349	\$ -
Total Local Sources	\$ 107,085	\$ 107,085	\$ -
STATE SOURCES			
Section 22i Technology Infrastructure	\$ 151,229	\$ 151,229	\$ -
Section 99h FIRST Robotics	\$ 2,146	\$ 2,146	\$ -
Section 32d Great School Readiness	\$ 467,489	\$ 467,489	\$ -
Michigan Merit Curriculum Grant	\$ 21,225	\$ 21,225	\$ -
MDE Mini-Grant	\$ 5,791	\$ 5,791	\$ -
Total State Sources	\$ 647,880	\$ 647,880	\$ -
FEDERAL SOURCES			
Title I	\$ 1,021,168	\$ 1,021,168	\$ -
Title II Part A	\$ 313,290	\$ 313,290	\$ -
Title III Limited English	\$ 39,027	\$ 39,027	\$ -
Vocational Perkins	\$ 232,623	\$ 232,623	\$ -
IDEA Flow-Through	\$ 3,279,523	\$ 3,279,523	\$ -
IDEA Preschool Incentive	\$ 187,331	\$ 187,331	\$ -
IDEA Low-Incidence Center Program Expansion	\$ 616,338	\$ 616,338	\$ -
ABE Family Literacy	\$ 140,000	\$ 140,000	\$ -
ABE English/Civics Literacy	\$ 10,000	\$ 10,000	\$ -
Physical Education Program (PEP)	\$ 379,398	\$ 379,398	\$ -
Total Federal Sources	\$ 6,218,698	\$ 6,218,698	\$ -
Total Grants	\$ 6,973,663	\$ 6,973,663	\$ -
Funded Indirect Costs		\$ (85,880)	\$ 85,880
Net General Fund Transfer from Funded Projects	\$ 6,973,663	\$ 6,887,783	\$ 85,880

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier
Nays: None

**Real Estate
Service
Agreement**

It was moved by Mrs. Bonifield and supported by Mr. Roulier that the Board of Education of the Livonia Public Schools School District approve delegating to the superintendent or his designee the authority to enter into an agreement with the Great Northern Consulting Group, Ann Arbor, Michigan for professional real estate services.

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier
Nays: None

**Teacher for
Approval**

It was moved by Mrs. McDonnell and supported by Mr. Centers that the Board of Education accept the recommendation of the superintendent and offer employment to:

Ashley Seelbach (.26) Physical Education – Shared Time Program

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier
Nays: None

**Leave of
Absence**

It was moved by Mr. Centers and supported by Mr. Roulier that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and approve the request for a leave of absence for Adrienne Gates, effective December 31, 2014.

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier
Nays: None

**First Reading of
Board Policy:**

Dr. Liepa, superintendent, reported that the Policy Committee reviewed the proposed new language, as shown below, for Board Policies IFD – Library Media Centers, IFE – Field Trips, IFF – School Volunteers, and JB – Attendance. These policies will be brought to the next regular Board meeting for a second reading and possible adoption.

**IFD – Library
Media Centers**

**BOARD POLICY
INSTRUCTIONAL PROGRAM
LIBRARY MEDIA CENTERS**

**IFBC IFD
JULY 21, 2014**

The Board of Education Livonia Public Schools School District has established library media centers to provide and promote the intellectual, cultural, social and ethical development of students and to provide materials resources which extend and deepen the experiences encompassed in the curriculum.

**IFE – School
Volunteers**

**BOARD POLICY
INSTRUCTIONAL PROGRAM
FIELD TRIPS**

**IFCB IFE
NOVEMBER 22, 2005**

The Livonia Public Schools School District recognizes that field trips, when used for teaching and learning integral to the curriculum, are an educationally sound and important ingredient in the instructional program of the schools. Properly planned and executed field trips should:

- A. Supplement and enrich classroom procedures by providing learning experiences in an environment outside the schools.
- B. Arouse new interests among students.
- C. Help students relate school experiences to the reality of the world outside of school.
- D. Bring the resources of the community – natural, artistic, industrial, commercial, governmental, recreational,

educational – within the student’s learning experience.

E. Afford students the opportunity to study real things and real processes in their actual environment.

All field trips must be approved by the building administrator and appropriate director. Those requiring an overnight stay or travel to another state or to Canada require prior approval by the appropriate director. Field trips to a foreign country, other than Canada, require prior approval by the Board of Education.

**BOARD POLICY
INSTRUCTIONAL PROGRAM
SCHOOL VOLUNTEERS**

**IFCD IFF
JUNE 20, 1988**

The Board of Education Livonia Public Schools School District recognizes that volunteers can make many valuable contributions to our schools. The Board endorses the assistance of volunteers a volunteer program in the schools, subject to suitable regulations and safeguards.

**BOARD POLICY
STUDENTS
ATTENDANCE**

**JB
JUNE 20, 1988**

Regular and timely student attendance is vital to a student’s success and will be a common and shared expectation of the schools, the parents, and the students. Attendance in the elementary and secondary schools of the Livonia Public Schools School District shall be in accordance with the law.

Parents are responsible for contacting the school in all cases of student absence. All absences will be classified as excused, unexcused, or school business. An excused absence is defined as an absence beyond the control of the student (e.g. illness, family emergency) and reported to the school by the student’s parent or guardian within the designated timeframe. An unexcused absence will result when the parent or guardian does not notify the school of the student’s absence within the designated timeframe. A school business absence includes field trips, counselor appointments, or other instances when the student is legitimately absent from class, but is present in or involved with a school function. In cases of doubt, the administrator will make the final determination as to whether an absence is excused or unexcused.

More than three consecutive days of absence is considered to be an extended absence. A total of ten or more absences is considered to be excessive. Written documentation may be requested by the school administration for cases of extended or excessive absences.

After approval by the Board of Education of the school calendar each year, it shall be made available to residents of the district prior to the opening of school. (See AEA)

Attendance Records

Attendance records shall be maintained in accordance with law.

**Second Reading
of Board Policy:**

**IF – Instructional
Resources**

**IFA – District
Technology
Network and
Related
Resources**

**IFB – Student
Internet Safety**

**IFC –
Instructional
Materials and
Equipment**

It was moved by Mr. Roulier and supported by Mrs. Laura that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt language as listed below:

**Policy IF Instructional Resources
Policy IFA District Technology Network and Related Resources
Policy IFB Student Internet Safety Policy
Policy IFC Instructional Materials and Equipment Selection**

**BOARD POLICY
INSTRUCTIONAL PROGRAM
INSTRUCTIONAL RESOURCES**

**IF
DECEMBER 15, 2014**

The Livonia Public Schools School District shall provide materials, equipment, and other physical resources, a technology network and related resources, consultative assistance, and auxiliary supportive personnel to teachers and administrators within budget limitations where appropriate.

**BOARD POLICY
INSTRUCTIONAL PROGRAM
DISTRICT TECHNOLOGY NETWORK AND RELATED RESOURCES**

**IFA
DECEMBER 15, 2014**

The district will maintain a technology network and related resources to enhance student learning and communication with the community and staff. Content will relate to curriculum and instruction and the educational programs, opportunities, services, and other informational items related to Livonia Public Schools School District.

Selection

All information on the technology network must conform to board policies, administrative procedures, and district guidelines.

Use of the technology network and related resources is a privilege and subject to the policies and procedures of the district. These policies and procedures apply to all persons using the district technology network and related resources, including all students, teachers, administrators, other employees, contractors, vendors, and volunteers. Violation of these policies and procedures may result in forfeiture of use privileges, and disciplinary action for students and employees.

**BOARD POLICY
INSTRUCTIONAL PROGRAM
STUDENT INTERNET SAFETY POLICY**

**IFB
DECEMBER 15, 2014**

In accordance with all federal and state regulations relating to technology use in schools, measures will continue to be implemented to block and/or filter access via Internet, electronic mail, or other forms of direct electronic communication to obscenity, pornography, and other material which is harmful to minors.

Pursuant to Board Policy IFA and Administrative Procedures IFA(1), before being permitted access to the Internet, students will be instructed in the appropriate and ethical use of the Internet, and students and parents will sign authorization forms, which further inform these individuals of the appropriate and ethical use of the Internet, and the consequences for failing to adhere to such use.

School administration will provide instruction for students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, and cyberbullying awareness and response. School Administration will provide reasonable supervision of students' use of the Internet, which will include monitoring the online activities of minors. To the extent practical, steps will be enacted to promote safety and security of users by preventing unauthorized access; other unlawful activities; and unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

**BOARD POLICY
INSTRUCTIONAL PROGRAM
INSTRUCTIONAL MATERIALS AND EQUIPMENT SELECTION**

**IFC
DECEMBER 15, 2014**

The Livonia Public Schools School District shall provide instructional materials, equipment, and supplies within budgetary constraints, to implement the District's educational goals and objectives and to meet students' needs. The primary objective of such instructional materials and equipment shall be to enrich, support, and implement the educational program of the schools.

The superintendent shall develop administrative guidelines for the selection and maintenance of all educational and instructional materials, equipment, and supplies. In addition, s/he shall periodically review the District's educational resources in order to ensure they are appropriate for the current educational program.

Textbooks must be approved by the Board of Education before being used in the schools. Textbook recommendations will be brought to the Board of Education for approval after completing the guidelines outlined in the Administrative Procedures.

Parents may request to review textbooks used by their children provided such requests do not interfere with the normal operation of the instructional program. All requests for the review of textbooks shall be directed to the building principal.

Ayes: Bonifield, Burton, Centers, Johnson, Laura, McDonnell, Roulier
Nays: None

Superintendent Evaluation and Amendment to Contract

It was moved by Mrs. Burton and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District approve the evaluation of Superintendent Dr. Randy Liepa, completed by using the MASB evaluation tool, for which he received a *Highly Effective* rating. Also move that the Board of Education approve the amendment to Dr. Randy Liepa's employment contract, as outlined in the attached document. Further move that the president and secretary of the Board of Education be authorized to sign the amendment to Dr. Liepa's employment contract incorporating the change approved in this recommendation.

