



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
FROM: Adam Law Ed.D.
RE: September 25, 2017 Personnel Report
DATE: September 21, 2017

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

None

II. Resignations

None

III. Reappointments

None

IV. Reclassifications

None

V. Long-Term Substitutes

| Length of Assignment | Name | School | Subject/Grade | FTE |
|----------------------|---|--------|---------------|-----|
| 1/24/18 - 4/2/18 | Burke, Leslie Sweet, Deb Jordyn Cotter | HSS | Grade 2 | 1.0 |

VI. Family and Medical Leave

| Name | School | Subject/Grade | Approximate Dates | FTE |
|--------------------|--------|--------------------|--------------------|-----|
| Ruckoldt, Scott | HES | Grade 3 | 9/18/17 - 10/10/17 | 1.0 |
| Lindahl, Christina | GMSS | Spanish | 11/27/17 - 2/23/18 | 1.0 |
| Seitelman, Annie | GHS | Physical Education | 1/31/18 - 4/30/18 | 1.0 |
| Mansk, Karen | MCS | Grade 3 | 3/16/18 - 5/31/18 | 1.0 |

VII. Retirement

None

SUPPORT STAFF

I. New Hires

| Start Date | Name | School | Position | School Year |
|------------|------------------|--------|--|-------------|
| 9/21/17 | Swanson, Chrissy | HSS | Special Education Assistant 15 hrs week | 9 month |
| 10/1/17 | Pagano, Carly | HSS | Special Education Assistant 30 hrs week | 9 month |

II. Resignations

None

III. Reappointments/Reclassifications

| Name | School | Position | School Year |
|-----------------|--------|--|-------------|
| Phillips, Patty | Garage | From Special Education Bus Monitor to School Bus Driver | 9 month |
| Steuart, Cathy | Garage | From Special Education Bus Monitor to School Bus Driver | 9 month |

IV. Family and Medical Leave

None

V. Retirement

None