

# Aledo ISD

## 2023-2024 T-TESS Appraisal Calendar

<p><b>T-TESS Orientation</b></p>	<ul style="list-style-type: none"> <li>• Returning Teachers – Annual required T-TESS refresher training is available in Canvas and must be completed no later than September 8, 2023.</li> <li>• Orientation required for teachers in the first year of T-TESS or those new to the district “at least two weeks before the teacher’s first observation.” [§150.1003]. This is conducted during New Teacher Orientation: August 1 - August 3, 2023.</li> </ul>
<p><b>Appraisal Period</b></p>	<ul style="list-style-type: none"> <li>• August 7, 2023 - May 29, 2024</li> <li>• The appraisal period for each teacher must include all of the days of a teacher's contract [§150.1003]</li> </ul>
<p><b>T-TESS Goal Setting and Conferences</b></p> <p><b>Observation Window</b></p> <p><b>No formal observations may be conducted on the days listed.</b></p>	<p>Teacher Professional Goals submitted to appraiser by September 8, 2023</p> <ul style="list-style-type: none"> <li>• Administrators to complete goal setting conference no later than September 22, 2023 with all teachers</li> <li>• Tuesday, September 5, 2023 through Friday, April 26, 2024</li> </ul> <p>Appraisers must share observations with teachers within 10 working days of the observation date. Teachers should sign a receipt of an observation by an electronic signature.</p> <ul style="list-style-type: none"> <li>○ Post conferences may not be waived by the teacher or administrator.</li> </ul> <p style="text-align: right;">September 5, 2023 November 15, 2023 December 18, 2023 January 16, 2024 March 7, 2024 April 3, 2024</p>
<p><b>Review and testing days</b></p>	<ul style="list-style-type: none"> <li>• No formal observations may be held on semester review days, exam days, or days scheduled for standardized tests. (DNA Local)</li> </ul>
<p><b>Summative EOY Conferences</b></p>	<ul style="list-style-type: none"> <li>• March 25, 2024 - May, 3 2024             <ul style="list-style-type: none"> <li>○ Summative conferences may not be waived by the teacher or administrator.</li> </ul> </li> </ul>

