

**OFFICIAL PROCEEDINGS  
OF THE  
ALPENA COUNTY BOARD OF COMMISSIONERS  
Organizational Board Meeting Minutes  
January 2, 2026 - 1:00 p.m.  
Howard Male Conference Room**

The Alpena County Board of Commissioners met for an organizational session in the Howard Male Conference Room on January 2, 2026, at 1:00 p.m. The meeting was called to order by County Clerk Keri Bertrand who called for the Pledge of Allegiance to the Flag of the United States of America.

**ROLL CALL**

Roll was called with the following Commissioners present: William LaHaie, District #1; Dan Ludlow, District #2; Lucille Bray, District #3; Bill Peterson, District #4; Brenda Fournier, District #5; Todd Britton, District #6; Travis Konarzewski, District #7 and John Kozlowski, District #8.

**AGENDA**

Moved by Commissioner Fournier and supported by Commissioner Kozlowski to adopt the agenda as presented. Motion carried.

**PUBLIC COMMENT**

None.

**NOMINATIONS FOR CHAIRMAN OF THE BOARD FOR 2026**

County Administrator Jesse Osmer noted that the terms for commissioners were changed from two-years to four-year terms following the 2024 elections. Beginning next year, the chair will be elected in odd-numbered years for a two-year term, unless a provision by board resolution occurs. The vice-chair will be elected each year. Administrator Osmer also noted a secret ballot can be bypassed. If a secret ballot is done, a motion needs to be made to conduct the election by secret ballot before casted.

Moved by Commissioner Peterson and supported by Commissioner Bray to bypass conducting a secret ballot for chair. Motion carried.

Commissioner Peterson nominated Commissioner John Kozlowski for Chairman of the Board with support by Commissioner Fournier. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Bray, Peterson, Fournier, Britton, Konarzewski, and Kozlowski. NAYS: None. Motion carried.

Commissioner John Kozlowski was declared Chairman of the Board for 2026 and assumed leadership of the meeting.

### **NOMINATIONS FOR VICE-CHAIRMAN FOR 2026**

Commissioner Bray nominated Commissioner Brenda Fournier for Vice-Chair of the Board.

Moved by Commissioner Peterson and supported by Commissioner Ludlow to close nominations and cast a unanimous ballot approving Commissioner Fournier as Vice-Chair. Motion carried.

Commissioner Brenda Fournier was declared Vice-Chair of the Board for 2026.

### **VARIOUS BOARD APPOINTMENTS & STANDING COMMITTEES FOR 2026**

Chairman Kozlowski presented the recommendations for the Various Board Appointments and Standing Committees for 2026. After previous discussion it was unanimous that the board would like to continue with their current appointments on the various boards and committees. One new standing committee was added for 2026, the Grants and Contracts Committee which will consist of Chair Ludlow and Commissioners Bray and Kozlowski. It was also noted that Commissioner Britton will switch with Commissioner Konarzewski to be the chair of the Facilities & Strategic Planning Committee for 2026.

### **2026 MILEAGE RATE**

Chairman Kozlowski presented the 2026 Mileage Rate for approval. Moved by Commissioner Konarzewski and supported by Commissioner Britton to approve the 2026 Mileage Rate as presented. Motion carried.

**ACTION ITEM #1: Recommendation to adopt the Mileage Rate of \$.725 for 2026 as presented.**

### **2026 COUNTY DEPOSITORYIES**

Chairman Kozlowski presented the 2026 County Depositories for approval. Moved by Commissioner Bray and supported by Commissioner Peterson to approve the 2026 County Depositories as presented. Motion carried.

**ACTION ITEM #2: Recommendation that the County Depositories for 2026 be Huntington National Bank, PNC Financial Services Group, Nicolet National Bank, Flagstar Bank, PFM Asset Management LLC - GovMic, HPC Credit Union, Michigan Class, and Alpena Alcona Area Credit Union and that these depositories be authorized to accept deposits or withdrawals made by Treasurer Cebula or her designated deputies in the case of investments, certificates of deposit, or savings accounts, also to accept deposits and withdrawals on demand accounts (checking)**

by Treasurer Cebula or her designated deputies and Clerk Bertrand or her designated deputies (two signatures required).

**RESOLUTION #26-01**

**Act 20 of the Public Acts of 1943**  
**Treasurer**

**WHEREAS**, Act 20 of the Public Acts of 1943, as amended, provides that the "... legislative or governing body of a county, city, village, township, or special assessment district, or an agency, board, or commission of a county, by resolutions, may authorize its Treasurer or other Chief Fiscal Officer to invest surplus funds belonging to and under the control of the political subdivision, special assessment district, or agency, board, or commission of a county per the Investment Policy for the County of Alpena as required by Public Act 20, of 1943 as amended.

**WHEREAS**, it is the intent of the County of Alpena to maximize its return on balances from time to time available in the various funds of the County of Alpena; and,

**WHEREAS**, it has been the past practice of the County of Alpena to have its Treasurer make immediate investment of available balances;

**NOW, THEREFORE, BE IT RESOLVED**, that the Treasurer be authorized and is hereby directed to invest the balances from time to time available in the various funds of the County of Alpena in accordance with Act 20 of the Public Act of 1943, as amended; and,

**BE IT FURTHER RESOLVED**, that all such investments heretofore made are hereby ratified and validated.

Moved by Commissioner LaHaie and supported by Commissioner Fournier to adopt Resolution #26-01 as presented. Motion carried.

**2026 COUNTY FEE SCHEDULE**

Chairman Kozlowski presented the 2026 proposed County Fee Schedule for approval. Moved by Commissioner Konarzewski and supported by Commissioner LaHaie to adopt the 2026 County Fee Schedule as presented. Motion carried.

**ACTION ITEM #4: Recommendation to approve the 2026 Alpena County Fee Schedule as set by the County Board as presented.**

**2026 MEETING DATES**

Chairman Kozlowski presented the recommendations for 2026 meeting dates stating if there are any discrepancies with dates and times to make any necessary adjustments.

## **BUDGET ADJUSTMENTS**

Administrator Osmer presented a memo on behalf of the Treasurer's Office regarding budget adjustments. Discussion was made on authorizing the Treasurer to make necessary budget adjustments that have already been preapproved by the board.

Moved by Commissioner Peterson and supported by Commissioner Konarzewski to amend the agenda to include the Treasurer's Office memo regarding necessary budget adjustments as presented. Motion carried.

Moved by Commissioner Peterson and supported by Commissioner Britton to approve the budget adjustments as presented. Motion carried.

### **ACTION ITEM #5: Recommendation to approve the Treasurer's 2026 Budget Transfers as presented.**

Administrator Osmer will create verbiage to put into the policy authorizing the Treasurer to make these necessary budget adjustments that have already been preapproved and bring back to the next meeting for review and approval.

## **PUBLIC COMMENT**

None.

## **ADJOURNMENT**

Moved by Commissioner LaHaie and supported by Commissioner Ludlow to adjourn. Motion carried. The meeting adjourned at 1:16 p.m.

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John Kozlowski, Chairman of the Board

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Keri Bertrand, County Clerk

kvm