

**Belmond-Klemme Community School District**  
**Minutes of the Meeting of the Board of Directors**  
Held in the Belmond-Klemme High School Library  
411 Tenth Avenue Northeast, Belmond, Iowa 50421

**Thursday, April 15, 2021 – TENTATIVE - UNAPPROVED**

The Board of Directors for the Belmond-Klemme Community School District met for a regular board meeting at the above date at 7:03 P.M.

On Friday, March 20, 2020, Governor Reynolds signed a proclamation easing the rules for public meetings during the course of the COVID-19 public health emergency. The requirement that school boards have a physical meeting location where the public can congregate to listen to the meeting was temporarily suspended. During this time period, meetings must be hosted entirely through electronic means.

The meeting was Live Streamed on the school district's Facebook page: <https://www.facebook.com/BKBroncos>

Citizens wishing to speak at the hearing or address the school board could do so by calling the telephone number 641-444-4300 ext. 2109

The meeting was called to order by Board President Rick McDaniel.

President McDaniel asked for the roll to be called. The Board Secretary called the roll. Present for the meeting were Rick McDaniel, Michelle Murphy, Sharon Barkema, Gary Berkland, Marc Schlichting, and Jim Swenson. Ryan Meyer was absent. Also present were Superintendent Dan Frazier, and Board Secretary Thelma Martinez. President McDaniel determined that a quorum was present.

President McDaniel welcomed Zachery Brannen, Shea Sopher and Kaitlin Alfaro who talked about the teacher negotiations.

Superintendent Frazier moved consent item 4(i) Coaching Assignments for Summer 2021 to action item 6(h). President McDaniel asked the board to approve the amended agenda. Moved by Berkland; seconded by Swenson. Motion carried 6/0.

President McDaniel asked for a motion to approve the consent agenda items:

- Minutes of the Regular Board Meeting from March 18, 2021;
- Minutes of the Special Board Meeting from March 25, 2021;
- Financial Statements;
- Bills;
- School Board Policies: Review of Board Policies 800 through 801.5, Buildings and Sites;
- Contract for Continued Participation with Timberline Billing Services for Medicaid Billing;
- Cooperative Food Service Purchasing Agreement through the I.E. Consortium;
- Transportation Across District Boundary Lines
- Summer School Programs
- Job description revision
- Employment: Personnel Resignations and Recommendations
  - Rescinded the appointment of Elizabeth Stage as a language arts teacher assigned to the secondary school.
  - Appointed Austin Linch as an English-language arts teacher assigned to the secondary school placed at Step 1 (the entry step), Lane BA+15 (\$42,118) according to the master agreement.
  - Rescinded the appointment of Melanie Chandler as Varsity Head Soccer Coach.
  - Appointed Iveth Guzman as Varsity Head Soccer Coach.

- Appointed Karissa Rasch as an elementary teacher assigned to preschool placed at Step 1 (the entry step), Lane BA (\$40,000) according to the master agreement.
- Appointed Kaitlyn Peterson as the K-4 elementary guidance counselor placed at Step 1 (entry step), Lane MS (\$48,472) according to the master agreement.
- Appointed Todd Buseman as a bus driver.

Moved by Swenson; seconded by Murphy. Motion carried 6/0.

#### Reports

School Improvement: Jacobson Elementary Mathematics Curriculum

Mr. Renwick and Ms. Sudtelgte reported on the Math Program at Jacobson Elementary

Superintendent Frazier presented the graduation rates in the State of Iowa. He also, mentioned the new Owl Meeting Pro to broadcasting the board meeting, commented the opening soccer boys season, and finally, Superintendent Frazier reported to the board on the arrival of the new computers.

Principal Young updated the board on the new hires for the elementary school. He also, mentioned the food pantry still operating once a month, commented about the reading a running program, and the Iowa assessments and FAST testing.

Principal Fisher mentioned the new location of the main office. He also, commented on the soccer, track and golf seasons. Mr. Fisher mentioned the new math interventionist will help also at High School. Finally, Principal Fisher mentioned the clinic with Mr. Kuehner, retired Hampton-Dumont band director.

School Finance: Amendment of fiscal year 2021(Current Year) School District Budget  
Superintendent Frazier recommended the board move to publish notice of a public hearing and hold a public hearing on and amended budget for the current Fiscal Year at May 20, 2021, school board meeting. Moved by Barkema; seconded by Schlichting and Berkland. Motion carried 6/0.

School Finance: Instructional Support Program

Board voted to review a renewal of the school district's Instructional Support Program. Moved by Swenson; seconded by Murphy. Motion carried 6/0.

Amendment of this Year's School Calendar 2020-2021

Superintendent Frazier recommended the board move to adjust the school calendar for the current year so that the last day of students is Thursday, June 3, and the workday for teachers is Friday, June 4, 2021, conditional upon no further school cancellations for weather or other unforeseen circumstances. Moved by Schlichting; seconded by Barkema. Motion carried 6/0.

First Reading of Revised School Board Policy 803.1 Disposition of Obsolete Equipment

Director Berkland moved to approve the First Reading of Revised Policy 803.1 as presented; seconded by Schlichting. Motion carried 6/0.

Disposition of Computer Equipment Resolution of Intent

The president of the Board called up for consideration the Resolution of Intent for the Disposition of Computer Equipment. Director Swenson introduced the following Resolution and moved its adoption. Director Murphy seconded the motion to adopt. The roll was called and the vote was:

Ayes: McDaniel, Murphy, Barkema, Berkland, Schlichting, and Swenson

Nays: None

Absent: Meyer

The President declared the Resolution adopted as follows:

#### RESOLUTION

WHEREAS, the Belmond-Klemme Board of Directors voted on Thursday, May 18, 2017 to make Belmond-Klemme a one-to-one school by provide a computing device to every student in grades 5 through 12; and,

WHEREAS, the Belmond-Klemme faculty has committed itself to effectively using technology in teaching by adopting the following goal: “We will integrate relevant technologies to support optimal learning”; and,

WHEREAS, our initial computer investment was intended for four years with the intention of replacing all the devices after the four-year period had transpired; and,

WHEREAS, four years has now passed and the district has already invested in new computers to replace the existing computers; and,

WHEREAS, the computers purchased in 2014 retain some value and remain a financial asset to the school district that can be re-sold; and,

WHEREAS, the district has the potential to recover some of the current value of their computers through asset remarketing; and,

WHEREAS, the district lacks the staff to provide on-going technical support for the computers for local sales to individuals; and,

WHEREAS, the district cannot legally transfer or sell the software currently on the computers through local sales to individuals; and,

WHEREAS, our computers retain data that need to be deleted for the protection of the district and the individuals it serves; and,

WHEREAS, the district stands the best opportunity to reclaim the maximum available value for its used computers by selling to a commercial computer buy-back company.

NOW, THEREFORE, be it resolved by the Board of Directors of the Belmond-Klemme Community School district on this date that Belmond-Klemme will dispose of its old and obsolete computer equipment in accordance with the following:

1. The Board of Directors approves the re-sale of approximately 550 Apple MacBook Air laptops purchased by the school district in 2017;
2. The Board of Directors approves soliciting bids from commercial computer buy-back companies to reclaim the maximum available value for its used computers;
3. The Board of Directors approves selling all computers only to the commercial computer buy-back company the district-selects;
4. This Resolution notwithstanding Board Policy 803.1 disposition of Equipment, as the volume and complexity of the disposition of this computer equipment has unique challenges and security considerations.

PASSED AND APPROVED this 15<sup>th</sup> day of April 2021.

Rick McDaniel, Board President

Attest: Thelma Martinez, Board Secretary.

#### Sharing of Transportation Director

Superintendent Frazier recommended the board move to approve the 28E sharing agreement with Clarion-Goldfield-Dows for sharing a Transportation Director. Director Schlichting moved to approve the 28E sharing agreement-changing contract to reflect the Transportation Director as a Belmond-Klemme employee; seconded by Barkema. Motion carried 5/1 Swenson abstaining.

#### Summer Projects, Personnel Needs, and Temporary Employees

Superintendent Frazier recommended the board move to approve the budget for approximately \$70,000 in summer improvement projects. Moved by Barkema; seconded by Berkland. Motion carried 6/0. Superintendent Frazier recommended the board move to approve the budget for the six temporary summer employees. Moved by Schlichting; seconded by Barkema. Motion carried 6/0.

Coaching Assignments for summer 2021

Girls Softball: Head Varsity (Co-head, Shared): Shannon Muhlenbruch and Mikyla Hefti,  
Assistant Coach: Keyra Kelley, and Junior High: Jackee Meyer

Boys Baseball: Head Varsity: Jose Perez, Assistant Coach: Logan Heaberling, and Junior High  
Volunteer Assistant: Roger DuVall.

Board moved to approve the coach and sponsor assignments as submitted, next meeting  
Superintendent Frazier will present the boys baseball participation to see if there is going to be a  
baseball season. Moved by Swenson; seconded by Murphy. Motion carried 6/0.

Advocacy to the State Legislature

There were no updates

SAVE Revenue Purpose Statement

The board discussed putting this item in the next school election for vote.

Board Comments and Future Agenda Planning

Board discussed the special meetings for April 22, 2021 and May 6, 2021.

Adjourn

President McDaniel asked for a motion to adjourn the meeting. With no further business there  
was a motion to adjourn moved by Schlichting; seconded by Barkema. Meeting adjourned at  
8:30 P.M.

Closed Session: Labor Strategy

Board went into closed session at 8:35 P.M. under Iowa Code Chapter 20.17.[3], a public body  
such as school board can meet in closed session for negotiating sessions, strategy meetings of  
public employers or employee organizations, mediation, and the deliberative process of  
arbitration. Board emerged from closed session at 9:10 P.M.

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Rick McDaniel, Board President

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Date

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Thelma Martinez, Board Secretary

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Date