



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

Agenda Item Summary

Meeting Date: October 11, 2017

Purpose:  Report Only  Recognition  Discussion/ Possible Action

From: Peggy Lee Gonzalez, Director of Purchasing  
Jerry Blizzard, Director of Facilities

Item Title: Discussion and possible action to approve architecture firms, Garza/Bomberger & Associates, Huckabee, and PBK for facility planning, design and construction administration.

Description:

Consent item:

The District solicited a request for qualifications (2017-8) for architectural services. Three architectural firms responded to the solicitation. Evaluation was conducted by district administration.

Recommendation:

The District is recommending to approve Garza/Bomberger & Associates, Huckabee, and PBK for architectural services to include facility planning, design and construction administration. The contract period is for one (1) year with the option to renew for an additional two (2) years, in one (1) year increments with board approval.

District Goal/Strategy:

Strategy 6 We will promote and ensure a safe and secure learning environment for all students.

Funding Budget Code and Amount:

199-81-6629-00-907-899-000

CFO Approval

APPROVED BY:

SIGNATURE

DATE

Chief Officer:

10/4/17

Superintendent:

10-6-2017

**South San Antonio ISD  
Architectural Services 2017-08**

<b>ARCHITECTURAL SERVICES GRADING EVALUATION FORM</b>			
<b>EVALUATION PERIOD - October 3-6, 2017</b>			
<b>FIRM</b>	<b>GBA</b>	<b>Huckabee</b>	<b>PBK</b>
<b>Firm General Information (Tab 1)</b>			
1 points for information being completed	1	1	1
<b>Project Team (Tab 2)</b>			
A) 1 points for information being completed.	1	1	1
B) 1 points for information being completed	0.67	0.67	0.67
C) 3 points for YES, 1 point for NO	3	3	3
D) 3 points Heavily involved, 1 point for some involvement	3	3	3
E) 2 points for Work load light, 1 point for Heavy work load	1.33	1.33	1.33
<b>Professional Services (Tab 3)</b>			
First four areas checked and construction administration, 1 point for each	4	4.67	4.67
<b>Professional Liability Insurance (Tab 4)</b>			
1 points for information being completed.	1	1	1
<b>Educational Client References (Tab 5)</b>			
1 points for information being completed. 0 point for missing information	1	1	1
<b>Delivery of Services (Tab 6)</b>			
Long Range Facility Planning 1-5 Points	3	5	5
Bond Planning 1-5 Points	2.33	5	4.33
Facility Programming 1-5 Points	3	5	4
Design, Construction, Document 1-5 Points	3.33	5	4.67
Construction Administration, Question One 1-5 Points	5	4.67	4.33
Construction Administration, Question Two 1-5 Points	3	5	4
A-N Questions 1-5 Points	2.25	5	4.67
<b>Portfolio of Projects</b>			
<b>New Educational Facilities (Tab 7a)</b>			
1-10 Points	10	10	10
<b>Renovated Facilities (Tab 7b)</b>			
1-10 Points	10	10	10
<b>Non-Instructional Facilities (Tab 7c)</b>			
1-10 Points	10	10	10
<b>General Contractor References (Tab 8)</b>			
1-5 Points	5	5	5
	<b>GBA</b>	<b>Huckabee</b>	<b>PBK</b>
<b>TOTALS</b>	<b>72.92</b>	<b>86.33</b>	<b>82.67</b>

Evaluation team:

Peggy Lee Gonzalez, Director of Purchasing  
 Ruperto Becerra Jr., Ex. Director of Business Operations  
 Jerry Blizzard, Director of Facilities