

Maria Gannon, Administrative Assistant
To the Superintendent
Center Cass School District 66
699 Plainfield Road
Downers Grove, IL 60516



Memo

To: Board of Education
From: Maria Gannon
Date: August 6, 2025
Re: FOIA Request

Justin Wenig
justinwenig@starbridgeai.us

Subject: FOIA Request: Purchase Orders

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140/1 et seq.), I am requesting public records detailing financial transactions made by Center Cass School District 66, specifically:

- A report (such as a check register, expenditure report, or purchase order history) reflecting all transactions from January 1, 2022 to present date, including but not limited to:
 - Purchase date
 - Vendor name
 - Description of goods/services purchased
 - Line item quantity
 - Line item price/amount
- If vendor names are coded in the file, please provide a vendor list with corresponding codes.

The District complied with the request and produced the information.