

**MINUTES OF THE BOARD OF EDUCATION**

Regular Meeting      Administration Building      7:00 p.m.– 8:36 p.m.      September 19, 2018

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Members Present:

Mark Mirabile, Presiding Officer

Jon Buralli

Vipul Dedhia

Mary Lenzen

Michael Rak

Kristin Violante

Absent:

David Negron

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ROLL CALL AND VISITORS

Present with Superintendent Dave Palzet were staff members Erika Sawosko, Jennifer Ban, Frank Adams, Debbie Lubeck, Kathleen Tomei, Griffin Sonntag, Brianne Malatt, Carrie Castaldo, Dana Merchant, Jill Beronio, Amy Zeilke, Therese Porod, Sara Ortiz, Bethany George and Karyn Lisowski; residents Gina Scaletta-Nelson, Kim Garcia, Debbie Kemmer, and Holly Klancir.

PLEDGE OF ALLEGIANCE

Middle School Social Worker Carrie Castaldo shared with the Board the work the Spirit Squad is doing at the middle school. She also led the Pledge of Allegiance.

BUDGET HEARING FY19

Board President Mark Mirabile declared the budget hearing open at 7:04 p.m.

The budget for FY19 meets the Board policy financial guidelines of the district. Business Manager Frank Adams presented an outline of the major components of the budget. The FY19 proposed final budget projects revenues at \$15,954,900 and expenses at \$16,721,600. It is estimated that there will be an \$766,700 decrease to the fund balance. Mr. Adams also reviewed changes from the tentative budget provided last month. Board Secretary Kristin Violante asked if there were any new proposed laws that could cost the district additional costs. At this time there are none known to the district. There were no public comments.

Board President Mirabile declared the budget hearing closed at 7:15 p.m.

ACTION NO. 4  
Tentative Budget  
Amended

Motion by Buralli, seconded by Dedhia, that the Board of Education approves the amendments to the tentative 2018-19 budget as presented. Motion carried by a roll call of 6 ayes (Buralli, Dedhia, Lenzen, Mirabile, Rak, Violante) absent – Negron.

ACTION NO. 5  
Budget Adopted

Motion by Rak, seconded by Lenzen, that the Board of Education adopts the 2018-19 school district budget as presented. Motion carried by a roll call of 6 ayes (Buralli, Dedhia, Lenzen, Mirabile, Rak, Violante) absent – Negron.

ACTION NO. 6  
Consent Agenda

Motion by Lenzen, seconded by Buralli, that the Board of Education approve the consent agenda consisting of: regular meeting minutes of August 15, 2018; closed session minutes of August 15, 2018; special meeting minutes of August 20, 2018; closed session minutes of August 20, 2018; payment of August Payroll/September Warrants; Resolution appointing IMRF Authorized Agent; Personnel (sec. 5) Board Policies; and September 2018 Personnel

Report consisting of the resignations of instructional aides Cinda Rokicki and Merrie Burkett effective the end of the 2017-18 school year; hiring of clerical aide Sandra Nichin effective August 21, 2018 and part time instructional aide Paula Berger effective September 18, 2018; instructional aide recall for Patricia Gully; FTE change for Patti Battaglia from part time to full time instructional aide; and Superintendent goal bonus for FY18. Motion carried by a roll call vote of 6 ayes (Buralli, Dedhia, Lenzen, Mirabile, Rak, Violante) absent - Negron.

## REPORTS AND DISCUSSION ITEMS

### Introduction of New Staff

Over the course of the summer, the district hired seven new staff members for our schools. Principals Sonntag (PMS) and Tomei (PES) along with our Special Education Director, Debbie Lubeck, introduced our new staff to the Board. Superintendent Palzet also congratulated gifted teacher Dana Merchant who had completed her doctoral program this summer.

Board President Mark Mirabile left the meeting at 7:21 p.m.

### Strategic Blueprint Update

Superintendent Dave Palzet shared with the Board the progress made on the Strategic Blueprint over the course of the last month. In the Building Learning Environments goal area, the district has made good progress implementing safety updates. These include purchasing new two-way radios to enhance communication throughout the district, implementing a visitor management system at both schools, putting new recess supervisor protocols in place, and beginning the process to train all staff in CPR. The district will continue to make improvements to school safety as laid out by the school safety task force.

### Establish Superintendent Advisory Teams

Each year, the district hosts several Superintendent Advisory teams to provide suggestions to the administration. Our Superintendent Advisory teams can include up to two Board members. Below, please find a list of the Superintendent Advisory Teams and the Board members who volunteered for these teams. These teams are open to community members, as well. If you are interested in serving on an advisory team, please contact Dave Palzet at [dpalzet@d107.org](mailto:dpalzet@d107.org).

- Finance Team: Mark Mirabile & Michael Rak
- Facilities Team: Kristin Violante & Michael Rak
- Social Emotional Learning (SEL) Team: Jon Buralli & Mary Lenzen

### Board Self-Evaluation Follow-up

In August, the Board held a self-evaluation meeting with a consultant from the Illinois Association of School Boards. The purpose of this meeting was to reflect on the Board's practices and identify areas for growth. As a result of this self-evaluation, the Board approved a revised set of Governance Team Operating Procedures and made a commitment to better understanding Board policy.

## ACTION NO. 7 Self-Evaluation

Motion by Lenzen, seconded by Rak, that the Board of Education accepts the IASB Self-Evaluation Closing Report which includes the Governance Team Operating Procedures as presented. Motion carried by a roll call of 5 ayes (Buralli, Dedhia, Lenzen, Rak, Violante) absent – Mirabile, Negron.

Curriculum Review Cycle Update

Jennifer Ban, Assistant Superintendent for Teaching and Learning, provided the Board with an update on where each curricular area stands as part of our curriculum review cycle. The process follows a flexible cycle that takes place over five phases, allowing for an in-depth study of each curricular area that is tailored to the needs of both school buildings and the district. This process is managed by members of the Curriculum Council (teachers and administrators) and allows for continuous review so that teams can respond to any immediate needs of students and teachers. It allows confirms our commitment to local school and district improvement goals, as well as any policy changes at the local, state, and national levels.

Spanish Program Review

This year, our Spanish teachers will be finishing their work in Phase 2 (Identify Needs and Timeline) and then move to Phase 3 (Evaluate and Select Resources) of our curriculum review process. Also in alignment with our curriculum review process, we will begin looking at options to expand our World Language program beyond just Spanish. One of our action steps in our Strategic Blueprint is to investigate opportunities for students to have increased voice and choice through learning pathways that allow students to investigate their interests and passions. One way we are planning to accomplish this goal is through the expansion of our World Language program.

Superintendent 2018-19 Goals

Each year, the Board approves the superintendent's goals, which then become part of the superintendent's contract. In District 107, we observe a process of cascading goals, which means that the district goals become the administrator goals. Admin goals then trickle down to the school level. This being the case, the superintendent's goals mirror those found in the Strategic Blueprint. Additionally, the superintendent's goals include a goal for academic achievement and a few other items of importance. The goals will be on the October consent agenda for approval.

Library Update

As part of a series of ongoing updates on a potential library upgrade project, Dr. Dave Palzet updated the Board on the next phase of investigation into a project. The next steps in our investigation will include a community engagement process that consists of five meetings. At these meetings, committee members will learn more about 21st century learning spaces, visit local school libraries, help design our libraries, and make a recommendation to the Board of Education. Likewise, Dr. Palzet discussed the timeline for a potential project and anticipated costs.

Review Finance (sec. 4) and Curriculum and Instruction (sec. 6) Board Policies

Each month the Board reviews its policies to ensure that the current policy reflects the current realities of running a school district. This month the Board reviewed Finance (sec. 4) and Curriculum and Instruction (sec. 6) Board Policies. These policies will be on the October Consent Agenda for approval.

Board of Education Information Requests

No requests were made at this time.

NEXT AGENDA

Items submitted for the October agenda include:  
Approve Superintendent 2018-19 Goals; Approve Finance (sec. 4) and Curriculum and Instruction (sec. 6) Board Policies; Approve ISBE Application for Recognition; Class Size Update; Elementary/Middle School Improvement Plans; Library Update and Adopt Proposed Tax Levy.

OPEN FORUM:

Kimberly Garcia stated that the Spanish program is very good and her students have done great at the high school. Kimberly also stated on another matter. Kimberly stated that Mr. Jim comes from a different era and he has brought so much to our students. She doesn't know of any complaints, but maybe she has not heard them. She also stated that she doesn't feel he is going to do anything, he is so weak and doesn't feel he could ever sexually hurt anyone. Everyone is hyper sensitive. It is a compliment, and he is not trying to hurt anyone. He brings the students up. She thinks as a school we should bring a mediator, and to reconsider. Her feeling is he is an asset to our kids and he has never stolen anyone.

ACTION NO. 8

Closed Session

Motion by Lenzen, seconded by Rak, that the Board of Education go into closed session at 8:09 p.m. to discuss appointment, compensation, discipline, performance, or dismissal of specific employees of the District. Motion carried by a roll call vote of 5 ayes (Buralli, Dedhia, Lenzen, Rak, Violante) absent – Mirabile, Negron.

The Board came out of closed session at 8:36 p.m.

ADJOURNMENT

Motion by Lenzen seconded by Rak, that the regular meeting adjourns at 8:36 p.m. Voice vote. Motion carried.

App. \_\_\_ President \_\_\_\_\_ Secretary\_\_\_\_\_