

Minutes of Regular Meeting

The Board of Education Mahtomedi Public Schools

A **Regular** meeting of the Board of Education of Mahtomedi Public Schools was held **Thursday, April 12, 2018**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. PUBLIC COMMENT

The following members of the audience spoke to the school board about:

- Bob Zick - Student Recognition
- Matt Oswald - Budget Reductions of 8 B Squad Coaches

2. CALL TO ORDER

Meeting called to order at 7:11 p.m. by Chair Judy Schwartz.

3. ROLL CALL OF ATTENDANCE

Present: Mike Chevalier; Kevin Donovan; Julie McGraw; Lucy Payne; Judy Schwartz; Stacey Stout; Superintendent Mark Larson, ex officio and Emma Shores, Student Representative.

4. APPROVAL OF THE AGENDA

Payne moved, Stout seconded, approval of agenda. Carried 6-0.

5. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

School Board Chair Judy Schwartz noted the \$14,493.01 in donations and expressed the school district's formal thank you. Chevalier moved, Donovan seconded, approval of the actions recommended on the consent agenda. Carried 6-0.

A. Approval of Donations/Grants Totaling \$14,493.01

All donations and grants are greatly appreciated. The use of these funds will be to further the mission of the school district and are used towards the wishes of the donor.

1. From The Cossack Foundation to Mahtomedi High School Girl's Golf Team - \$10,000

2. From Rogosheske, Rogosheske & Atkins PLLC to Mahtomedi High School Celebration of Excellence - \$250.00
3. From Paul Anderson, DDS to Mahtomedi High School Celebration of Excellence - \$250.00
4. From W.W. Liquor, Inc. to Mahtomedi High School Celebration of Excellence - \$250.00
5. From John Belisle to Mahtomedi High School Celebration of Excellence - \$500.00
6. From Dale & Janice Johnson to Mahtomedi High School Celebration of Excellence - \$500.00
7. From Steven & Karen Wolgamot to Mahtomedi High School Celebration of Excellence - \$500.00
8. From Carol Heinsch to Mahtomedi High School Celebration of Excellence - \$100.00
9. From O'Leary Auto Body, Inc. to Mahtomedi High School Celebration of Excellence - \$100.00
10. From Ronald & Karin Costa to Mahtomedi High School Celebration of Excellence - \$100.00
11. From S.E. Weddell to Mahtomedi High School Celebration of Excellence - \$100.00
12. From Lael E. Ramaley Trustee to Mahtomedi High School Celebration of Excellence - \$100.00
13. From Richard W. Copeland, DDS to Mahtomedi High School Celebration of Excellence - \$100.00
14. From American Legion Post 507 B-02208 to Mahtomedi High School Celebration of Excellence - \$500.00
15. From James W. Hansen to Mahtomedi High School Celebration of Excellence - \$100.00
16. From School Board Members: Kevin Donovan, Julie McGraw, Lucy Payne, Judy Schwartz, Stacey Stout and Superintendent Mark Larson to Mahtomedi High School Celebration of Excellence - \$500.00
17. From Anonymous Donor to O.H. Anderson Elementary Third Grade Activity Fees - \$300.00
18. From United Way - Caroline Kaup to Mahtomedi Middle School Student Needs - \$243.01

6. PRESENTATIONS/RECOGNITION

A. Student/Staff/Community Recognition

The following students and staff were recognized by the school board and administration:

- Athena Award Winner - Eve Farrell.
- Chick Evans Scholarship for Caddies - Bryce Huber.
- Big 12 College Conference Recognition - Sarah Sadowski.
- Metro East All-Conference Concert Band Participants - Addie Engebretson, Megan Flick, Nathan Gregg, Jack Kalkman and Kyle Larson. Not present: Julia Farraher, Abby Halverson, John-Paul Heinzen and Lucas Olsen.
- Metro East All-Conference Jazz Ensemble Participants - Paxton Berger and Antonio Sorini-Johnson. Not present: Matthew Freeman, Nathan Gabrio, Connor Henningsen and Zach Husten.
- 2018 Minnesota Band Directors Association (MBDA) 9-10 State Concert Band - Samuel Kalkman.
- 2018 Minnesota Music Educators Association (MMEA) All-State Concert Band - Not present: John-Paul Heinzen.

7. REPORT FROM STUDENT REPRESENTATIVE

Emma Shores, Student Representative, reported on the events at Mahtomedi High School which included: all school testing, National Honor Society inductions, the start of spring sports, MHS Theater Talent Show, the MHS Spring Play–*Beauty and the Beast*, Student Leadership Council (SLC) new co-presidents-Emma Shores & Grace Carpenter and co-vice presidents-Sacmini Ngunu & Claire Hautman and next year's School Board Student Representative-Luke Wisniewski,.

8. APPROVAL OF MINUTES

A. March 8, 2018 - Regular Meeting

Stout moved, McGraw seconded, approval of the minutes from the March 8, 2018, regular school board meeting. Carried 6-0.

B. March 22, 2018 - Study Session

Stout moved, McGraw seconded, approval of the minutes from the March 22, 2018, school board study session. Carried 6-0.

9. DISCUSSION/INFORMATION ITEMS

A. Calendar of Events

The Calendar of Events was reviewed.

B. Mahtomedi High School Lunch and Learn Changes

Kathe Nickleby, Mahtomedi High School Principal, reported on the Lunch and Learn (L & L) Program which is used to provide academic support, reduce stress, make-up school work/tests, college/career readiness and opportunities for students to connect through clubs/activities. Nickleby explained how L& L is implemented, thanked MHS teachers Courtney McCormick and Matt Huss for all their work to get the program running successfully and recommended it continue within the school day. Due to budget reductions the high school administration will take over implementing L & L for the 2018-2019 school year.

C. Second Reading of Policy 524 - Technology Acceptable Use and Safety

Superintendent Mark Larson discussed with school board members the recommended changes to Policy 524 - Technology Acceptable Use and Safety. This policy will be brought for a third reading/approval at the May 10 school board meeting.

D. Superintendent Search Update

School Board Director Lucy Payne gave an update on the superintendent search which included: the updated superintendent search timeline and the final version of the superintendent search brochure. Both the timeline and brochure are posted on the Mahtomedi School District Website under Superintendent Search Process. Payne stated there are thirty applicants and there will be three interview teams of community members/students, administration/staff and school board members. The superintendent semi-finalists will be approved at the April 26 School Board Study Session.

E. Finance Committee Update

Superintendent Mark Larson gave an update on the Finance Committee meeting that was held before tonight's school board meeting on the 2018 Levy planning which included: general fund revenue, voter approved levy history, neighboring/like sized school districts levy comparisons, levy survey results, support for an escalating levy, tax impact scenarios, the funding environment, a technology levy update and future needs. Formal school board action on a resolution determining the necessity of revoking an existing referendum revenue authorization, approving a new referendum revenue authorization and calling a special election and referendum will take place at the May 24 School Board Study Session/Special Meeting.

10. ACTION ITEMS

A. Award 2018 Mahtomedi High School Theater Lighting and Dimmer Replacement Contract Bid

Superintendent Mark Larson recommended rejection of the bid from Phasor Electric of Blaine, MN of \$208,000 for the Mahtomedi High School Theater Lighting and

Dimmer Replacement project because it was over budget. Chevalier moved, Donovan seconded, rejection of the bid for the Mahtomedi High School Theater Lighting and Dimmer Replacement project. Carried 6-0.

B. Approval of Annually Reviewed Policies and Policies with Changes

Payne moved, McGraw seconded, approval of policies: Policy 410-Family Medical Leave, Policy 414-Mandated Reporting of Child Neglect or Physical or Sexual Abuse, Policy 415-Mandated Reporting of Maltreatment of Vulnerable Adults, Policy 506-Student Discipline, Policy 514-Bullying Prohibition, Policy 522-Student Sex Nondiscrimination, Policy 616-School District System Accountability, Policy 806-Crisis Management, Policy 213-School Board Committees, Policy 533-Wellness and Policy 613-Graduation Requirements. Carried 6-0.

C. Approval of Budget Reductions

Bill Menozzi, Director of Business Services, reviewed with school board members the recommend budget reductions of approximately \$1,000,000 for the 2018-2019 school year which include: a reduction of two .2 specialist at the elementary level and moving the Director of Learning and Accountability to Wildwood Elementary in lieu of replacing the Wildwood Elementary principal for one year only 2018-2019; reductions of 1 counselor, 1 Family and Consumer Science teacher, 1.8 Math teachers, 1.2 Social Studies teachers, 1 Language Arts teacher, 1 Science teacher, .6 Spanish teacher, .4 French teacher, .7 Physical Education teacher, .3 Music teacher and 8 B-squad coaches (Football, Volleyball, Boys & Girls Soccer, Boys & Girls Basketball, Baseball and Softball) at the secondary level. The high school Lunch & Learn program will be administered by the Athletic/Activities Director. Other reductions included 1 Q-Comp Coach, eliminating the District Management Group contract and eliminating the cell phone stipend for employees hired after July 1, 2018. Superintendent Mark Larson recommend approval of the budget reductions. Payne moved to amend the budget reductions by removing the counseling position. McGraw seconded. Carried 6-0. McGraw moved to amend the budget reductions by removing the 8 B-Squad Coaching positions. Chevalier seconded. Carried 4-2. Chevalier moved to approve the amended budget reductions. Schwartz seconded. Carried 6-0.

School board members directed the administration to explore increasing revenue through advertising revenue, activity fees and ticket prices. The 2018-2019 Preliminary Budget will be presented for approval at the June 14 School Board Meeting.

D. Personnel

1. Recommendation to Approve Employment for Licensed Personnel Who will Continue to be on Probationary Status for the 2018-2019 School Year

- a. Chamberlain, Jamie
- b. Dimitri, Jill
- c. Ritchie, Amy
- d. Sienko, Elyse
- e. Swisher, Katelin
- f. Vail, Carly
- g. Valento, Mahalla

McGraw moved, Payne seconded, approval of employment for licensed personnel who will continue to be on probationary status for the 2018-2019 school year. Carried 6-0.

2. Recommendation to Approve Contract Status for Licensed Personnel Moving from Probationary Status to Continuing Contract Status for the 2018-2019 School Year

- a. Cole, Ellen
- b. Edwards, Julie (.4 FTE)
- c. Fastner, Katherine
- d. Harelstad, Laura
- e. Joson, Kelsey
- f. Kowsky, Gail
- g. McCormick, Courtney (.2 FTE)
- h. Tantt, Jennifer (.4 FTE)
- i. Wilke, Kelly

McGraw moved, Stout seconded approval of contract status for licensed personnel moving from probationary status to continuing contract status for the 2018-2019 school year. Carried 6-0.

3. Approval of Resolution to Terminate and Non-renew Probationary Teaching Contracts:

- a. Boskovich, Jennina
- b. Boyd, Tarin
- c. Ellefson, Bryce

- d. Evander, Brent
- e. Guse-Humphrey, Devyn
- f. Hillstrom, Holly
- g. Jaderholm, Daniel (.2 FTE)
- h. Stromberg, Adrienne
- i. Thorson, William

Donovan moved, Payne seconded, approval of the resolution to terminate and non-renew the probationary teaching contracts. Carried 6-0.

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

None.

B. Mahtomedi Area Educational Foundation (MAEF)

School Board Vice Chair/Clerk Julie McGraw reported on the following events: Celebration of Excellence on April 18, MAEF Legacy Night on April 28, Scholarship Night on May 16, J. Stanley and Doris Hill Legacy Award Reception on May 17 and the MAEF's 30th Anniversary Party on November 9.

School Board Director Kevin Donovan reported former school board member Bob Schneeweis is the recipient of the J. Stanley and Doris Hill Legacy Award.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

School Board Director Lucy Payne reported MSBA President Kathy Green has been elected to serve on the National School Board Association's (NSBA) governing board.

D. Northeast Metro 916 Board

School Board Chair Judy Schwartz reported the 916 Talking Points are in the packet.

E. School Board Subcommittee Meetings

None.

F. Other Items/Reports

School Board Treasurer Stacey Stout reported on the Community Education Advisory Council Meeting which included: Summer registration for activities/child care, AARP Income Tax experts served 48 senior citizens, the Rite of Spring Event is April 28 and the next Community Luncheon is May 2.

School Board Director Mike Chevalier reported on the last Parent Teacher Organization (PTO) Meeting where parents expressed concerns with student cell phone use.

School Board Director Kevin Donovan reported the last meeting of the Education Equity Alliance (EEA) was cancelled. They will meet again next Fall. Donovan testified at the MN Senate hearing on April 17 on Mahtomedi's school start time study experience. Donovan reported Mahtomedi Alumni of Distinction Award nominations are being accepted until May 10.

12. SUPERINTENDENT'S REPORT

Superintendent Mark Larson commented on this coming tax weekend, automotive repairs and medical situations that you may be able to handle yourself or may be more complicated and need to be left to the experts. Larson thanked the district administration for all their work and expertise on determining the recommended budget reductions.

13. ADJOURNMENT

Payne moved, Donovan seconded, adjournment. Meeting adjourned at 9:04 p.m. Carried 6-0

14. CONSENT AGENDA ITEMS (Items Approved Under #5)

A. Approval of Treasurer's Report

B. Approval to Pay Bills

1. Check Register 02 - Check No. 398345 to 398621 and Check No. 80009339 to 80009431

2. Check Register 05 - Check No. 50000508 to 50000512

C. Approval of Wire Transfer Transactions

D. Approval to Designate Superintendent Mark Larson as the Identified Official with Authority to Authorize User Access to MDE Secure Websites for our Local Education Agency

This gives the Superintendent responsibility of assigning job duties to local education agency staff.

E. Approval of Student Travel Requests

Minutes – April 12, 2018

1. Wildwood Elementary First Grade Overnight Trip to Rural Farms May 26-27, 2018
2. Mahtomedi High School Real World Design Challenge Team to Washington D.C. April 20-22, 2018
3. Mahtomedi High School Girls Hockey Teams to Eveleth-Gilbert and Moose Lake MN November 30 - December 1, 2018

F. Approval of the Mahtomedi High School Booster Club Guidelines

G. Personnel

1. Approval of Contracts and Work Agreements
 - a. Justin Holly - Custodian - Wildwood Elementary (4/9/2018)
 - b. Tony Pierce - Special Education Director - District Office (7/1/2018)
2. Approval of Leaves of Absence
 - a. Kelsey Joson - Physical Education (.5 LOA) - Mahtomedi Middle School (2018-2019)
 - b. Susan Katzke - Math Teacher (.2 LOA) Mahtomedi High School (2018-2019)
3. Approval of Resignations/Retirements
 - a. Holly Grams - School Psychologist - Mahtomedi Middle School (6/9/2018)
 - b. Kathryn Elvestrom - French Teacher - Mahtomedi High School (6/8/2018)
 - c. Deborah Lauer - English Language Learner (ELL) Teacher - Mahtomedi High School (6/8/2018)

JULIE MCGRAW, CLERK