



## ALPENA COUNTY SHERIFF'S OFFICE

Sheriff Erik W. Smith

Undersheriff Cash J. Kroll

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August 21, 2025

Board of Commissioners  
720 W Chisholm St  
Alpena, MI 49707

RE: Donations / School Supplies

Last year Deputy Lisa Wisniewski organized a school supply drive and also received monetary donations during the event. The event was a huge success and we created line items 101-307-674.003 Donations School Supplies (revenue) and 101-307-955.000 Donations School Supplies (expense).

This year, Deputy Schafer, who has taken over the School Liaison position at TBJH organized the event again and received \$1256.52 in monetary donations in addition to the physical supplies that were donated. We are asking for expense line item 101-307-955.000 Donations School Supplies to be increased to \$1256.52 to match the revenue that was receipted. There are some school supply expense purchases on the VISA bill this month and we ask that this board action approve the payment of that portion of the VISA bill, as well.

Respectfully,

Erik W. Smith  
Sheriff

## Money Receipts with Gift Cards

101-307-955.000 Donations School Supplies  
Transactions From 8/10/2025 12:00 AM to 8/21/2025 11:59 PM

Receipt	Add #	Type	Depositor Name	Original	Amount
771767	28528	Cash	101-307-674.003 Donations School S		\$4.00
8/21/2025 Manual Entry - DONATION					
771407	28498	Cash	101-307-674.003 Donations School S		\$1252.52
8/19/2025 Manual Entry - School Supply Donations received by Dep Schafer at the supply drive.					

Total Cash: \$1256.52

Total Checks: \$0.00

Total Money Orders: \$0.00

Total Other: \$0.00

**Cash Drawer Total: \$1256.52**